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No. S 380

**CIVIL DEFENCE ACT
(CHAPTER 42)**

**CIVIL DEFENCE
(APPEALS) REGULATIONS 2019**

ARRANGEMENT OF REGULATIONS

Regulation

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 3. Record of proceedings to be given to appellant
 4. Further grounds or reasons and documents
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The Schedule
-

In exercise of the powers conferred by section 115(1) of the Civil Defence Act, the Minister for Home Affairs makes the following Regulations:

Citation and commencement

1. These Regulations are the Civil Defence (Appeals) Regulations 2019 and come into operation on 13 May 2019.

How appeal is to be brought

2. An appeal to the Commissioner under section 76A of the Act must be —

- (a) made in the form set out in the Schedule;
- (b) accompanied by any document referred to in the appeal or relied on in support of the appeal;
- (c) signed and dated by the appellant; and

- (d) submitted to the head of personnel or the head of administration (as the case may be) of the appellant's unit.

Record of proceedings to be given to appellant

3. Where an appeal under section 76A of the Act has been brought in relation to any proceedings, a copy of the record of those proceedings must be given to the appellant within 2 days after the receipt of the appeal under regulation 2.

Further grounds or reasons and documents

4.—(1) The appellant may, within 5 days after receiving the record of proceedings under regulation 3, submit further grounds or reasons for the appeal to the head of personnel or the head of administration (as the case may be) of the appellant's unit.

(2) An appellant who submits further grounds or reasons under paragraph (1) must, at the same time, submit any document referred to or relied upon in such further grounds or reasons.

Withdrawal of appeal

5. An appellant may, at any time before the Commissioner determines the appellant's appeal under section 76A(4) of the Act, withdraw the appeal by serving on the Commissioner a written notice to that effect.

THE SCHEDULE

Regulation 2(a)

NOTICE OF APPEAL

To: The Commissioner, SCDF

1. I, _____, NRIC No. _____ was charged on *(date)* _____ under the Civil Defence Act for the offences set out in the Annex hereto, and was awarded the following punishment by the Disciplinary Officer for the following:

(a) Offence:

(b) Punishment awarded:

2. I wish to appeal against:

(a) Conviction of the following charge:

(b) Sentence imposed on the following charge:

3. Reason(s) for my appeal on the following charge(s) is/are outlined as follows:

4. I am aware that unless otherwise instructed, I have to report for duty at my unit pending the outcome of this appeal. In the event that I am absent from duty without any valid excuse/approval and/or commit other service offence(s) pending the outcome of the appeal, I will be dealt with in accordance with the Civil Defence Act.

Submitted by :

Rank and Name :

NRIC No. :

Signature :

Date :

Made on 7 May 2019.

PANG KIN KEONG
*Permanent Secretary,
Ministry of Home Affairs,
Singapore.*

[112/2/0061; AG/LEGIS/SL/42/2015/4 Vol. 1]