

**DENTAL REGISTRATION ACT**  
(CHAPTER 76)

**DENTAL REGISTRATION  
REGULATIONS**

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DENTAL REGISTRATION ACT  
(CHAPTER 76, SECTION 62)

DENTAL REGISTRATION  
REGULATIONS

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[15th October 1999]

PART I  
PRELIMINARY

**Citation**

1. These Regulations may be cited as the Dental Registration Regulations.

**Definitions**

2.—(1) In these Regulations, unless the context otherwise requires —

“Accreditation Board” means the Dental Specialists Accreditation Board established under section 32A of the Act;

“Complaints Committee” means a committee appointed under section 34(5) of the Act;

“Council’s solicitor” means an advocate and solicitor appointed under section 49J of the Act;

“Disciplinary Committee” means a Disciplinary Committee appointed under section 37(1) of the Act;

“elected members”, in relation to the Council, means the members of the Council referred to in section 3(2)(f) of the Act;

“Interim Orders Committee” means an Interim Orders Committee appointed in accordance with section 49B of the Act;

“legal assessor” means an assessor appointed under section 57 of the Act;

“medical assessor” means an assessor appointed under section 48(6) of the Act;

“medical practitioner” means a person registered under the Medical Registration Act (Cap. 174);

“registered person” means a person who is registered under Part III of the Act for the carrying out of any practice of dentistry;

“relevant dentist” means a registered dentist whose name appears in the first division of the Register of Dentists.

(2) Any reference to a registered person, in relation to an inquiry by a Disciplinary Committee or a Health Committee, is a reference to the registered person to whom the inquiry relates.

(3) The forms mentioned in these Regulations are those set out in the First Schedule.

## PART II

### ELECTION OF MEMBERS OF DENTAL COUNCIL

#### **Returning officer**

3.—(1) The executive secretary of the Council, or any other person whom the Council may from time to time appoint, shall be the returning officer for the purpose of electing the elected members of the Council.

(2) The returning officer may appoint assistant returning officers who shall act under the direction of the returning officer.

#### **Notice of nomination**

4.—(1) If any vacancy arises amongst the elected members of the Council, the returning officer shall, as soon as practicable, fix —

- (a) the dates, times, place, manner and procedure for submitting nomination papers;
- (b) the date or dates and the times for balloting which shall be not more than 60 days after the close of nominations; and
- (c) the place or places where the ballot shall take place.

(2) The returning officer shall cause a notice to be sent to each relevant dentist informing him of the matters referred to in paragraph (1), together with a nomination paper which shall be in such form as the Council may determine.

#### **Nominations**

5.—(1) Every relevant dentist who desires to nominate a candidate for election as a member of the Council shall —

- (a) enter his own name as proposer and sign on the nomination paper referred to in regulation 4(2);
- (b) enter on the nomination paper the name of the candidate and have the consent of the candidate endorsed thereon;
- (c) enter on the nomination paper the name of a seconder for the candidate and have the signature of the seconder endorsed thereon; and
- (d) submit the nomination paper in the manner fixed by the returning officer under regulation 4(1)(a) together with such information concerning the candidate as the returning officer may require.

(2) No person other than a relevant dentist shall propose or second the nomination of any candidate.

(3) The number of candidates nominated in an election by a proposer shall not exceed the number of vacancies for elected members of the Council to be filled in that election.

#### **Vacancies filled by number of nominations**

6. If the returning officer receives no more valid nominations than there are vacancies to be filled, he shall declare the candidates nominated to be elected and shall report accordingly to the Council at its next meeting.

#### **Vacancies exceeded by number of nominations**

7. If the returning officer receives more valid nominations than there are vacancies to be filled, he shall cause a notice to be sent to every relevant dentist containing instructions relating to —

- (a) the dates, times and places fixed for balloting;
- (b) the procedure for balloting; and
- (c) the names of the candidates and such other relevant information as the returning officer may determine.

#### **No soliciting or canvassing for votes**

7A.—(1) A candidate shall not canvass for votes, or solicit the vote of any person, except in the manner permitted by the returning officer.

(2) Any candidate who contravenes paragraph (1) shall be guilty of an offence and shall be liable on conviction to a fine not exceeding \$2,000.

**Form and manner of voting**

8.—(1) Voting shall be by secret ballot.

(2) Balloting shall be conducted in such form and manner, whether manually or by mechanical or electronic means, as the returning officer may determine.

**Duties of relevant dentists when voting**

9.—(1) Every relevant dentist who votes shall —

- (a) produce such proof of identity as the returning officer may require;
- (b) indicate the candidates for whom they wish to vote in such manner as the returning officer may determine; and
- (c) submit their votes in such manner as the returning officer may determine.

(2) The penalty for failure to vote referred to in section 5(2) of the Act shall be \$500.

**Counting of votes**

10.—(1) The returning officer shall —

- (a) cause the votes given to each candidate to be counted, whether manually or by mechanical or electronic means; and
- (b) declare to be elected the candidate or candidates with the highest numbers of votes.

(2) If there is an equality of votes, the successful candidate or candidates shall be determined by drawing lots.

(3) The returning officer shall cause a notice to be sent to every registered dentist informing him of the results of the election.

**Storage of records**

11. Subject to any directions that the President may give, the records of the vote shall be retained securely by the Council for 3 months.



**Complaints to Council**

**12.**—(1) Subject to paragraph (2), any question arising out of the election as to whether —

- (a) a person is a relevant dentist;
- (b) a candidate has been validly nominated; or
- (c) a vote may be counted,

shall be decided by the returning officer.

(2) Any person aggrieved by an act or decision of the returning officer may, not later than 7 days after the results of an election have been declared, complain to the Council, which may investigate the complaint and take such action (including declaring the election void in whole or in part) as it may think fit.

(3) Any complaint that a candidate or any person on his behalf has used corrupt methods or undue influence in order to secure the election or rejection of a candidate shall be made to the Council which may investigate the complaint and take such action (including declaring the election void in whole or in part) as it may think fit.

(4) No failure to comply with these Regulations shall invalidate an election if it appears that the election was conducted in accordance with the principles laid down in these Regulations, and that the failure did not affect the results of the election.

**PART III****REGISTRATION****Application for registration as dentist**

**13.**—(1) The form to be used for the purpose of an application for registration as a dentist under the Act is that set out at the Council's Internet website at <http://www.sdc.gov.sg> and every such application shall be accompanied by the following:

- (a) a certified copy of the degree referred to in section 14, 14A or 14B of the Act;
- (b) evidence of identity in the form of a statement by a registered dentist whose name appears in the first division of the Register of Dentists, a Magistrate or a Justice of the Peace to the effect

that the applicant is personally known to him and is in fact the person whose name appears in the application;

- (c) a certificate by a medical practitioner approved by the Council of the applicant's fitness to practise dentistry;
- (d) a certificate of registration as a dentist in any foreign country if the applicant has been registered in that country;
- (e) where applicable, a certificate of good standing from the registration body of a country where the applicant has been registered stating that, on the date of issue, the applicant is a registered dentist of that country and that no proceedings have been taken or are pending against him;
- (f) any other information, statement or document required by the Council; and
- (g) the appropriate fee specified in the Second Schedule.

(2) Any document produced under paragraph (1) which is not in English shall be accompanied by a certified translation thereof in English.

### **Application for registration as specialist**

**14.**—(1) The form to be used for the purpose of an application for registration as a specialist under the Act is that set out at the Council's Internet website at <http://www.sdc.gov.sg> and every such application shall be accompanied by the following:

- (a) a certificate obtained from the Accreditation Board under section 32B(1) of the Act; and
  - (b) the appropriate fee specified in the Second Schedule.
- (2) If the Council is satisfied that the applicant —
- (a) has the qualifications determined by the Accreditation Board under section 32B(1) of the Act for registration as a specialist in any defined specialty;
  - (b) has gained the special knowledge, skill and experience determined by the Accreditation Board under section 32B(1) of the Act for registration as a specialist in any defined specialty;
  - (c) is of good reputation and character; and
  - (d) is a registered dentist under the Act,

the Council may, subject to section 14C(2) of the Act and to any condition or restriction it may impose, register the applicant as a specialist in that defined specialty.

(3) Where the Council refuses to register an applicant, the Council shall by notice in writing inform the applicant of such refusal.

(4) The applicant may, within one month of the date of the notice given under paragraph (3), appeal to the Minister whose decision shall be final.

(5) In this regulation, unless the context otherwise requires, “defined specialty” means any branch of dentistry which the Accreditation Board has defined under section 32B(1)(b) of the Act as a specialty in dentistry for the purposes of registration in the Register of Specialists.

### **Application for registration as oral health therapist**

**15.—**(1) The form to be used for the purpose of an application for registration as an oral health therapist under the Act is that set out at the Council’s Internet website at <http://www.sdc.gov.sg> and every such application shall be accompanied by the following:

- (a) a certified copy of the certificate, diploma or qualification referred to in section 21A of the Act;
- (b) evidence of identity in the form of a statement by a registered dentist whose name appears in the first division of the Register of Dentists, a registered oral health therapist, a Magistrate or a Justice of the Peace to the effect that the applicant is personally known to him and is in fact the person whose name appears in the application;
- (c) a certificate by a medical practitioner approved by the Council of the applicant’s fitness to practise dentistry;
- (d) a certificate of registration as an oral health therapist in any foreign country if the applicant has been registered in that country;
- (e) where applicable, a certificate of good standing from the registration body of a country where the applicant has been registered stating that, on the date of issue, the applicant is a registered oral health therapist of that country and that no proceedings have been taken or are pending against him;

(f) any other information, statement or document required by the Council; and

(g) the appropriate fee specified in the Second Schedule.

(2) Any document produced under paragraph (1) which is not in English shall be accompanied by a certified translation thereof in English.

### **Examinations for dentists**

**15A.**—(1) An examination referred to in section 14A(2) of the Act shall be in such subjects as the Council may from time to time determine, and may include —

(a) oral and written examinations in the basic principles of surgery, medicine and pathology, as applied to dentistry;

(b) oral and written examinations in dentistry; and

(c) practical examinations in clinical dentistry.

(2) For the purposes of conducting the examination referred to in paragraph (1), the Council may —

(a) appoint a Committee of Examiners; or

(b) make arrangements with the Faculty of Dentistry of the National University of Singapore.

(3) The date and place of the examination shall be appointed by the Council.

(4) An applicant who is required by the Council to undergo the examination shall be entitled to only 2 attempts at the examination, both attempts to be taken within a period of 12 months of each other.

### **Prescribed examinations for oral health therapists**

**15B.**—(1) For the purpose of section 21A(1)(b)(ii) of the Act, the prescribed examination shall be the Oral Health Therapist (Part I) Registration Examination.

(2) For the purposes of section 21A(5) of the Act, the prescribed examination shall be the Oral Health Therapist (Part II) Registration Examination.

(3) For the purposes of conducting the examination referred to in paragraph (1) or (2), the Council may —

(a) appoint a Committee of Examiners; or

- (b) make arrangements with the Nanyang Polytechnic or any other institutions approved by the Council.

(4) The date and place of the examination shall be appointed by the Council.

(5) An applicant who is required by the Council to undergo the examination referred to in paragraph (1) or (2) shall be entitled to only 2 attempts at the examination, both attempts to be taken within a period of 12 months of each other.

### **Application to sit for examinations**

**15C.** Every application to sit for an examination referred to in regulation 15A or 15B, as the case may be, shall be —

- (a) made in such form and manner as the Council may determine; and
- (b) accompanied by the appropriate fee specified in the Second Schedule.

## **PART IIIA**

### **GRANT AND RENEWAL OF PRACTISING CERTIFICATES**

#### **Definitions of this Part**

**15D.**—(1) In this Part —

“active practice” means the practice of dentistry, whether on a full-time or part-time basis, or as a locum;

“continuing professional education point” means a continuing professional education point which a registered person obtains by successfully completing any activity, course or programme in the list of activities, courses and programmes published under regulation 15H(1);

“core programme” means any activity, course or programme identified under regulation 15H(2) as a core programme;

“qualifying period”, in relation to a registered person, means the period specified in the part of the fourth column of the Third Schedule applicable to him;

“requisite continuing professional education points”, in relation to a registered person, means the number of continuing professional education points specified in the part of the second column of the Third Schedule applicable to him.

(2) In this Part, a registered person obtains a specified number of continuing professional education points if he successfully completes one or more of the activities, courses and programmes in the list of activities, courses and programmes published under regulation 15H(1), the total number of continuing professional education points of which equals or exceeds that specified number.

### **Application of this Part**

**15E.**—(1) Subject to paragraph (2), this Part shall apply to —

- (a) a dentist registered under section 14 or 14A of the Act and who, on or after 1st October 2009, applies for —
  - (i) the grant of a practising certificate; or
  - (ii) the renewal of his practising certificate; and
- (b) an oral health therapist registered under section 21A of the Act and who, on or after 1st October 2010, applies for —
  - (i) the grant of a practising certificate; or
  - (ii) the renewal of his practising certificate.

(2) Regulations 15H and 15I shall not apply to a dentist or an oral health therapist who applies for —

- (a) the grant of a practising certificate for the first time; or
- (b) the renewal of his practising certificate (which has a validity period of 3 months or less) for the first time under these Regulations.

### **Application for practising certificate**

**15F.** The form to be used for the purpose of an application for a practising certificate under section 17 or 21E of the Act is that set out at the Council’s Internet website at <http://www.sdc.gov.sg> and every such application shall be accompanied by the appropriate fee specified in the Second Schedule.

**Additional fee for late application**

**15G.**—(1) Subject to paragraph (2), where an application for a practising certificate under section 17 or 21E of the Act is made —

(a) less than one month before the expiry of the practising certificate; or

(b) after the expiry of the practising certificate,

the appropriate fee specified in the Second Schedule in addition to the fee payable under regulation 15F shall accompany and be payable in respect of that application.

(2) Paragraph (1) shall not apply to any first application for the renewal of a practising certificate which has a validity period of one month or less.

**List of activities, etc., with continuing professional education points**

**15H.**—(1) The Council shall publish on its Internet website at <http://www.sdc.gov.sg> a list of activities, courses and programmes relating to the practice of dentistry for the purposes of this Part and the number of continuing professional education points which a registered person obtains by successfully completing each of the activities, courses and programmes.

(2) The Council shall —

(a) identify in the list those activities, courses and programmes which are core programmes for the purposes of this Part; and

(b) in respect of each core programme, state in the list whether it is a core programme for —

(i) a registered dentist;

(ii) a registered oral health therapist; or

(iii) a registered dentist of a specified description.

**Grant or renewal of practising certificate subject to obtaining continuing professional education points**

**15I.**—(1) For the purposes of sections 17(6) and 21E(6) of the Act, the Council may refuse to grant a practising certificate to a registered person or renew his practising certificate, if he fails to satisfy the Council that he has obtained the requisite continuing professional education points.

(2) In relation to the continuing professional education points for the grant or renewal of a practising certificate under paragraph (1), not less than the percentage of those points specified in the part of the third column of the Third Schedule applicable to the registered person must be obtained by successfully completing one or more of the core programmes specified in that part.

(3) A registered person who is not in active practice shall not be entitled to rely on any of the lower continuing professional education points specified in item 7 of Part I (if he is a registered dentist whose name appears in the first division of the Register of Dentists) or item 6 of Part II (if he is a registered dentist whose name appears in the second division of the Register of Dentists or a registered oral health therapist) in the Third Schedule for the renewal of his practising certificate unless —

- (a) he has filed a declaration in Form A with the Council; and
- (b) the Council has granted its approval for him to so rely on such lower continuing professional education points.

(4) A registered person referred to in paragraph (3) may resume active practice only if he satisfies the requirements specified in item 8 of Part I (if he is a registered dentist whose name appears in the first division of the Register of Dentists) or item 7 of Part II (if he is a registered dentist whose name appears in the second division of the Register of Dentists or a registered oral health therapist) in the Third Schedule.

(5) In computing the total number of continuing professional education points obtained by a registered person applying for the grant or renewal of a practising certificate, only points obtained by him within the qualifying period shall be considered.

(6) The Council may, in such special circumstances as it may determine, grant a practising certificate to a registered person or renew his practising certificate even though he has failed to satisfy the Council of the matter referred to in paragraph (1) or (2).

### **Duration of practising certificate**

**15J.** A practising certificate shall be valid for the period specified therein.



PART IV

PROFESSIONAL CONDUCT  
AND DISCIPLINE

**Professional conduct and ethics**

**16.** Every registered person shall observe the Council's pronouncements on professional matters and professional ethics issued from time to time.

**Notice of inquiry**

**17.—**(1) Where a Disciplinary Committee has been appointed under section 37 of the Act, the Registrar shall send a notice in Form B to the registered person and to the executive secretary of the Council.

(2) The notice referred to in paragraph (1) shall —

- (a) specify, in the form of a charge or charges, the matters which the Disciplinary Committee will inquire into;
- (b) state the date, time and place at which the inquiry will be held; and
- (c) be accompanied by a copy of the report of any expert witness whom the Council's solicitor intends to call at the inquiry.

**Postponement of inquiry**

**18.** An application for postponement of an inquiry shall be made in writing to the Disciplinary Committee through the executive secretary of the Council at least 21 days before the date fixed for the commencement of the inquiry, or such shorter period as the Disciplinary Committee may allow, and shall be supported by good reasons.

**Supply of documents**

**19.—**(1) If the registered person wishes to raise any defence at the inquiry, he or his counsel shall, at least 10 days before the date fixed for the commencement of the inquiry, send to the Council's solicitor —

- (a) a concise statement of the grounds of his defence; and
- (b) any report or other document in support of those grounds.

(2) The Council's solicitor shall, as soon as possible, send to the executive secretary of the Council a copy of any statement, report, or other document received under paragraph (1).

(3) The Council's solicitor and the registered person or his counsel shall, as far as possible, co-operate to prepare an agreed statement of facts, an agreed bundle of documents or exhibits to be used at the inquiry, and their lists of witnesses to be called at the inquiry.

(4) The Council's solicitor shall, at least 5 days before the commencement of the inquiry, send the following, if available, to the executive secretary of the Council and the registered person or his counsel:

- (a) the opening statements of the parties;
- (b) the agreed statement of facts;
- (c) the agreed bundle of documents or exhibits to be used at the inquiry;
- (d) lists of witnesses whom the parties intend to call at the inquiry; and
- (e) copies of any other documents which are to be used at the inquiry.

(5) The Council's solicitor may —

- (a) request the registered person or his counsel to send him copies of any documents in the possession of the registered person or his counsel which are relevant to the matter before the Disciplinary Committee; or
- (b) give notice to the registered person or his counsel to produce before the Disciplinary Committee any such documents.

### **Subpoena**

**20.** A subpoena issued under section 38(5) of the Act shall be in Form 67, 68 or 69 set out in Appendix A to the Rules of Court (Cap. 322, R 5), with such variations as the circumstances may require.

### **Waiver**

**21.** The Disciplinary Committee may, in any particular case, waive all or any of the requirements in regulations 17(2)(c) and 19.

**Conduct of inquiry**

**22.—**(1) At the inquiry, the case against the registered person may be presented by the Council's solicitor.

(2) The Disciplinary Committee shall adopt the following procedure for holding its inquiry but may make such variations or modifications as it thinks fit in any particular case:

- (a) the charge or charges shall first be read out to the registered person;
- (b) the registered person or his counsel may object to any charge on point of law and, if any such objection is upheld, no further proceedings shall be taken on the charge to which the objection relates;
- (c) the Council's solicitor shall present the facts on which the complaint is based, and adduce evidence of the facts alleged in the charge or charges;
- (d) the registered person or his counsel may adduce evidence to substantiate his defence;
- (e) both the Council's solicitor and the registered person or his counsel may cross-examine witnesses of the other party after the evidence-in-chief has been completed and each party may re-examine their witnesses after the cross-examination;
- (f) at the close of his case, the registered person or his counsel may address the Disciplinary Committee; and
- (g) the Council's solicitor will make his closing address.

(3) Where, at any point in the proceedings, the Disciplinary Committee determines that the evidence brought forward is insufficient or there is no evidence to substantiate all or any of the charges, the Disciplinary Committee shall discontinue further proceedings on the charge or charges.

(4) If the Disciplinary Committee is satisfied that the registered person or his counsel is hampering or attempting to hamper the progress of the inquiry, the chairman of the Disciplinary Committee shall administer a warning to the registered person and, where appropriate, his counsel.

(5) If the Disciplinary Committee is satisfied that any such warning is being disregarded, the Disciplinary Committee shall make a written

note of this and shall proceed with and complete the inquiry in any manner it thinks fit.

### **Findings of Disciplinary Committee**

**23.**—(1) After the closing address by the Council's solicitor, the Disciplinary Committee shall inform the parties of its findings in relation to the facts of the case either immediately or on a subsequent date of which reasonable notice shall be given to the parties.

(2) If the Disciplinary Committee is satisfied that the charge or any of the charges made against the registered person have been proved, the Disciplinary Committee shall invite the registered person or his counsel to address the Disciplinary Committee by way of mitigation and, after hearing such address, if any, proceed to exercise its powers under section 40 of the Act.

### **Inquiry against 2 or more registered persons**

**24.** Nothing in these Regulations shall be construed as preventing one inquiry being held into charges against 2 or more registered persons.

### **Publication of outcome of inquiry**

**25.** The Disciplinary Committee may, in its discretion, publish an account of the inquiry and its findings and may cause the dean or the secretary or other proper officer of any university from which the registered person had received his degree or qualification to be informed of the removal of his name from the appropriate register.

### **Transcript of notes of inquiry, etc.**

**26.** An application for a transcript of the inquiry or a copy of any document tendered at the inquiry shall be made in such form and manner as the Council may require and shall be accompanied by the appropriate fee specified in the Second Schedule.

### **Documents before Disciplinary Committee**

**27.** Regulation 35 shall apply, with the necessary modifications, to the Disciplinary Committee in like manner as it applies to the Health Committee.

**Resumed hearing**

**28.**—(1) If, in any case where the Disciplinary Committee has adjourned its hearing of a case, it appears to the chairman of the Disciplinary Committee that the Disciplinary Committee should resume its hearing of the case, the chairman of the Disciplinary Committee shall notify the Council's solicitor and the registered person of the date, time and place where the Disciplinary Committee will resume its hearing.

(2) Without prejudice to the generality of paragraph (1), where a Disciplinary Committee has imposed any condition or restriction under section 40(2)(c) or 41(2) of the Act and information is subsequently received that the registered person is not complying with the requirement in a material respect, the Disciplinary Committee or any Disciplinary Committee appointed in its place may meet to consider the case and the Council's solicitor shall notify the registered person of the date, time and place of the meeting.

(3) Regulations 18 to 27 (relating to the procedure and powers of the Disciplinary Committee at the original hearing) shall apply, with the necessary modifications, to any resumed hearing under this regulation.

**PART V****FITNESS TO PRACTISE DENTISTRY****Invitation to submit to medical examination**

**29.**—(1) Where any complaint or information laid before a Complaints Committee under section 34(8) of the Act touches upon the physical or mental fitness of a registered person to practise dentistry, the chairman of the Complaints Committee may send a notice in writing to the registered person —

- (a) inviting him to agree within 14 days to an examination by at least 2 medical practitioners to be appointed by the Complaints Committee and to the medical practitioners furnishing to the Complaints Committee reports on his fitness to practise dentistry; or
- (b) if the information received by the Complaints Committee includes reports on the registered person by medical

practitioners who have recently examined him, and it appears to the Complaints Committee that the reports afford sufficient medical evidence that the registered person's fitness to practise dentistry may be impaired by reason of a physical or mental condition, so informing him.

(2) The Complaints Committee shall, in the notice referred to in paragraph (1) —

- (a) inform the registered person that he may nominate not more than 2 medical practitioners to examine him and report to the Complaints Committee on his fitness to practise at his own expense; and
- (b) invite the registered person to submit any observations or other evidence which he may wish to offer as to his own fitness to practise.

(3) Subject to section 35(5) of the Act, the chairman of the Complaints Committee shall forward to the registered person copies of the complaint or information, and any statutory declaration or affidavit made in support of the complaint or information, together with the notice referred to in paragraph (1).

(4) If the registered person —

- (a) refuses to be examined;
- (b) having agreed to a medical examination, fails to submit to the medical examination when it has been arranged by the Complaints Committee;
- (c) in the case of medical examination by a medical practitioner nominated under paragraph (2)(a), fails to submit himself to the medical examination within 30 days of the despatch of the notice referred to in paragraph (1), or such further period as the Complaints Committee may allow; or
- (d) does not reply to the Complaints Committee within 14 days of the despatch of the notice referred to in paragraph (1), or such further period as the Complaints Committee may allow,

the Complaints Committee may forthwith proceed with its inquiry and make such order as it thinks fit under section 36 of the Act.

**Medical examination**

**30.**—(1) If the registered person agrees to submit to a medical examination by medical practitioners appointed by the Complaints Committee, the Complaints Committee shall make arrangements for such examination.

(2) The Complaints Committee shall send to the registered medical practitioners referred to in paragraph (1) or medical practitioners nominated by the registered person the information received by the Complaints Committee and shall ask them to report to the Complaints Committee —

- (a) on the fitness of the registered person to practise dentistry, either generally or on a limited basis; and
- (b) on their recommendations, if any, as to the management of his case.

**Provision of medical reports to registered person**

**31.**—(1) The Complaints Committee shall —

- (a) subject to section 35(5) of the Act and paragraph (2), send to the registered person copies of the reports obtained from the medical practitioners referred to in regulation 30; and
- (b) invite the registered person to submit any further written observations or other evidence which he may wish to offer as to his own fitness to practise.

(2) If, in the opinion of the Complaints Committee, the reports referred to in paragraph (1)(a) contain any material which is not relevant to the inquiry and which it would not be in the best interests of the registered person for him to see, the Complaints Committee may exclude such material from the documents sent to the registered person under paragraph (1)(a).

(3) Any information excluded under paragraph (2) shall not subsequently be referred to the Health Committee.

**Application of certain regulations to Health Committee**

**32.**—(1) The following provisions shall apply, with the necessary modifications, to the Health Committee:

- (a) regulations 18 to 21, 22(2) to (5) and 26; and
- (b) regulations 29, 30 and 31(1).

(2) For the purposes of the application of the provisions in paragraph (1)(a) and (b) to a Health Committee —

- (a) references to the Disciplinary Committee in the provisions referred to in paragraph (1)(a); and
- (b) references to the Complaints Committee in the provisions referred to in paragraph (1)(b),

shall be read as references to the Health Committee.

(3) For the purposes of the application of the provisions in paragraph (1)(a) to a Health Committee, references to the Council's solicitor in those provisions shall be read as references to any advocate and solicitor appointed by the Health Committee to present evidence on the dentist's unfitness to practise dentistry.

### **Notice by Health Committee**

**33.—**(1) The Health Committee shall, as soon as practicable, send to the registered person a notice —

- (a) indicating the physical or mental condition by reason of which it is alleged that his fitness to practise is impaired;
- (b) stating the date, time and place at which the inquiry will be held; and
- (c) inviting the registered person to state whether he proposes to attend the inquiry, and informing him that he may be represented by his counsel and may be accompanied by his medical adviser.

(2) The notice referred to in paragraph (1) shall be sent —

- (a) by delivering it to the registered person or some adult member or employee of his family or household at his last known residence;
- (b) by leaving it at his usual or last known residence or place of business in a cover addressed to him; or
- (c) by registered post, addressed to the registered person at his last known residence or place of business.

(3) Except with the agreement of the registered person, no case shall be heard by the Health Committee at any date earlier than 28 days after the date of the notice referred to in paragraph (1).



(4) The notice referred to in paragraph (1) shall be accompanied by a copy of any report, written statement and document before the Health Committee, which has not already been sent to the registered person.

### **Attendance at inquiry**

**33A.** Where neither the registered person nor his counsel is present, the Health Committee may proceed with the inquiry if the Health Committee is satisfied that regulation 33 has been complied with.

### **Medical assessors**

**34.—**(1) The President may arrange for one or more medical assessors, appointed under section 48(6) of the Act, to assist the Health Committee at any of its proceedings.

(2) In choosing a medical assessor to assist the Health Committee at any of its proceedings, the President shall have regard to any opinion expressed by the Health Committee as to the nature of the matters on which medical advice would be useful.

### **Documents before Health Committee**

**35.—**(1) The Health Committee may, at any stage of the inquiry —

- (a) with the consent of the registered person; or
- (b) where, after consultation with the legal assessor, it is satisfied that its reception is desirable to enable it to perform its duty,

refer to any written statement or medical reference material, notwithstanding that its author or, in the case of medical reference material, a medical expert may not be called, if a copy of the written statement or medical reference material, as the case may be, is made available to the registered person at the inquiry.

(2) Where the Health Committee is of the opinion that the written statement or medical reference material which it referred to should be supplemented by oral testimony, the Health Committee may request that the author or, in the case of medical reference material, a medical expert be called as a witness, and adjourn the hearing for that purpose.

(3) The Health Committee shall be entitled to disregard the written statement or medical reference material upon the resumption of hearing if the oral testimony requested for is not given.

### **Determination of Health Committee**

**36.**—(1) At the conclusion of the proceedings, the Health Committee shall consider and determine whether or not the registered person's fitness to practise dentistry is impaired by reason of his physical or mental condition.

(2) In reaching its judgment, the Health Committee shall be entitled to consider the registered person's current physical or mental condition, or a continuing or episodic condition, or a condition which, although currently in remission, may be expected to recur.

(3) The Health Committee shall notify the Registrar of any order made under section 49 of the Act.

(4) The chairman of the Health Committee may announce the determination or order of the Health Committee in such terms as the Health Committee may approve.

### **Resumed hearing**

**37.**—(1) If, in any case where the Health Committee has adjourned its hearing of a case, it appears to the chairman of the Health Committee that the Health Committee should resume its hearing of the case, the chairman of the Health Committee shall notify the registered person of the date, time and place where the Health Committee will resume its hearing.

(2) Without prejudice to the generality of paragraph (1), where a Health Committee has imposed any requirement under section 49(1)(c) or (3) of the Act and information is subsequently received that the registered person is not complying with the requirement in a material respect, the Health Committee may meet to consider the case and the chairman of the Health Committee shall notify the registered person of the date, time and place of the meeting.

(3) Regulations 32 to 36 (relating to the procedure and powers of the Health Committee at the original hearing) shall apply, with the necessary modifications, to any resumed hearing under this regulation.

(4) Before any resumed hearing under paragraph (1) or (2), the chairman of the Health Committee may invite the registered person to submit to a further medical examination in the manner provided in regulation 30 with such modifications as the Health Committee thinks fit.

(5) The validity of any proceedings of the Health Committee shall not be called into question by reason only that any medical assessor who was present at the original hearing was not present at the resumed hearing, or that a medical assessor present at the resumed hearing was not present at the original hearing.

## PART VA

### PROCEEDINGS OF INTERIM ORDERS COMMITTEES

#### **Definitions of this Part**

**37A.** In this Part —

“initial hearing” means the first hearing by an Interim Orders Committee after a case has been referred to the Interim Orders Committee, including such a hearing that has been adjourned;

“review hearing” means a hearing of an Interim Orders Committee that is held in accordance with section 49D of the Act.

#### **Notice of interim hearing**

**37B.**—(1) Where any complaint or information regarding any registered person has been referred to an Interim Orders Committee under section 49B(1) of the Act, the Council’s solicitor shall send a notice in Form C to the registered person —

- (a) informing him of the referral;
- (b) providing a brief statement of the matters which appear to raise the issue whether —
  - (i) his registration should be suspended or made subject to conditions; and

- (ii) such action is necessary for the protection of members of the public or is otherwise in the public interest or is in his interest,  
pending the conclusion of the proceedings against him in accordance with section 49H(2) of the Act;
- (c) stating the date, time and place at which the Interim Orders Committee is to hold a hearing of the case;
- (d) inviting him to —
  - (i) submit his observations on the case, if any, in writing;  
and
  - (ii) state whether he proposes to attend the hearing; and
- (e) informing him that he may be represented or accompanied at the hearing by his counsel.

(2) A hearing shall not be held earlier than 14 days after the date of the notice referred to in paragraph (1) except with the agreement of the registered person or in an urgent case.

### **Initial hearing**

**37C.**—(1) Before the date of an initial hearing (other than a hearing that has been adjourned), the Council shall make available to each member of the Interim Orders Committee concerned —

- (a) a copy of the notice referred to in regulation 37B(1);
- (b) any document that was produced in connection with the case;  
and
- (c) any observation in writing submitted by or on behalf of the registered person pursuant to the notice.

(2) The Council shall make available to the registered person any document that has been made available to the Interim Orders Committee under paragraph (1)(b).

(3) Subject to paragraph (4), the Interim Orders Committee may receive oral, documentary or other evidence of any fact or matter which it considers relevant to its inquiry.

(4) No person shall give oral evidence at the hearing unless the Interim Orders Committee considers that such evidence is necessary to enable it to discharge its functions.

(5) The Interim Orders Committee may, at any stage in its proceedings allow a party to produce at the hearing any written evidence —

- (a) with the consent of the registered person; or
- (b) where, after consultation with the legal assessor, it is satisfied that the reception of such written evidence is desirable to enable it to perform its functions,

notwithstanding that a copy of such written evidence has not been given to the other party before the hearing or that its author is not being called as a witness.

(6) Where the written evidence referred to in paragraph (5) is produced at the hearing, a copy of the written evidence shall be given to the registered person, the Council's solicitor and the Interim Orders Committee.

(7) At the hearing, the Interim Orders Committee may invite the Council's solicitor to address it as to whether an order under section 49C of the Act should be made and the registered person or his counsel shall be given the opportunity to speak last.

(8) Subject to paragraph (7), the procedure at the hearing shall be such as the Interim Orders Committee may determine.

(9) At the hearing, the Council's solicitor and the registered person or his counsel may, subject to paragraph (4), call witnesses and may put questions to any person called as a witness.

(10) Members of the Interim Orders Committee may put questions to any person called as a witness.

### **Review hearing**

**37D.**—(1) Before a review hearing (other than a hearing that has been adjourned), the Council shall make available to the Interim Orders Committee concerned —

- (a) a copy of the order which is to be reviewed and the reasons for the making of the order; and
- (b) any document that was produced to an Interim Orders Committee in connection with the case at the initial hearing and after the making of the order.

(2) The Council shall make available to the registered person any document that has been made available to the Interim Orders Committee under paragraph (1)(b).

(3) Regulation 37C(4), (5) and (6) shall apply to a review hearing as it applies to an initial hearing.

(4) Subject to section 49F of the Act, an order referred to in section 49C of the Act may, with the prior written consent of the registered person, be reviewed without convening a hearing.

### **Application of certain regulations to Interim Orders Committee**

**37E.**—(1) Subject to paragraph (2), regulations 18 to 21 and 26 shall apply, with the necessary modifications, in relation to an Interim Orders Committee as they apply in relation to a Disciplinary Committee.

(2) For the purposes of paragraph (1) —

- (a) the period of 21 days before the date fixed for the commencement of an inquiry referred to in regulation 18; and
- (b) the period of 10 days before such date referred to in regulation 19(1),

shall each be substituted with the period of 7 days before the date fixed for the hearing by the Interim Orders Committee.

### **Decision of Interim Orders Committee**

**37F.**—(1) An Interim Orders Committee shall give its decision and brief reasons for the decision orally at the end of a hearing or, where an order referred to in section 49C of the Act has been reviewed without convening a hearing pursuant to regulation 37D(4), at the conclusion of the review by the Interim Orders Committee.

(2) The Interim Orders Committee shall notify the registered person of his right to apply to the High Court under section 49G(3) of the Act.

### **Concurrent proceedings**

**37G.**—(1) The proceedings of an Interim Orders Committee in relation to a matter shall proceed concurrently with any proceedings of a Complaints Committee, a Disciplinary Committee or the Health Committee in relation to that matter.

(2) Any application to the High Court under section 49G of the Act in relation to a matter shall proceed concurrently with any proceedings of a Complaints Committee, a Disciplinary Committee or the Health Committee in relation to that matter.

## PART VI

### RESTORATION OF NAME TO REGISTER

#### **Application for restoration**

**38.**—(1) An application for the restoration of any name to an appropriate register shall be made in such form and manner as set out at the Council's Internet website at <http://www.sdc.gov.sg> and shall be accompanied by the appropriate fee specified in the Second Schedule.

(2) For the purpose of paragraph (1), the Council may require the applicant to furnish proof that he has adequate clinical skills to practise dentistry and for that purpose may require the applicant —

- (a) to undergo and pass an assessment conducted or arranged by the Council or by such other person as the Council may appoint; and
  - (b) to attend such courses of instruction as the Council may determine.
- (3) In addition to the requirements in paragraph (1) —
- (a) an application for restoration to the Register of Specialists shall be accompanied by a certificate obtained, not earlier than one month before the application, from the Accreditation Board under section 32B of the Act;
  - (b) an application for the restoration of a name removed from an appropriate register pursuant to an order of a Disciplinary Committee under section 42 of the Act shall be accompanied by —
    - (i) a statutory declaration in Form D; and
    - (ii) at least 2 certificates of the applicant's identity and good character in Form E, each signed by a different registered dentist whose name appears in the first division of the Register of Dentists and who has at least 10 years' standing and is not a related person;

- (c) an application for the restoration of a name removed from an appropriate register under section 49(1) of the Act shall be supported by medical reports given by 2 medical practitioners certifying that the applicant is fit to practise dentistry; and
  - (d) an application for the restoration of a name removed from an appropriate register under section 20(2) of the Act shall, unless the Council has otherwise directed, be supported by —
    - (i) a certificate of good standing issued by a professional body in the country where the applicant last practised; and
    - (ii) a medical report by a medical practitioner approved by the Council certifying that the applicant is fit to practise dentistry.
- (4) The Council may, if it thinks fit in any case or class of cases, dispense with any requirement referred to in this regulation.
- (5) In paragraph (3)(b)(ii), “related person” means any person who is a spouse, parent, sibling or child of the applicant.

### **Consideration by Council**

**39.**—(1) On receipt of an application referred to in regulation 38, the Registrar shall refer it to the Council for consideration.

(2) Except with the leave of the Council, the applicant shall not appear before the Council on the consideration of the application.

(3) The Council shall consider the application in private and may, if it thinks fit, adjourn the consideration to a future date or require the applicant to be examined by medical practitioners to be appointed by the Council.

(4) If the Council directs the restoration of the applicant’s name to the appropriate register, the Registrar shall send notice thereof to the authorities and persons to whom he has previously given notice of removal under regulation 25.



## PART VII

## GENERAL

**Procedures which cannot be performed by certain registered dentists**

**40.**—(1) A person to whom section 32 of the Act applies shall not perform any of the following procedures:

- (a) any surgical procedures on the hard or soft tissues of the jaws, other than a simple forceps extraction;
- (b) any endodontic procedures, other than simple pulp capping;
- (c) any crown and bridgework; and
- (d) any orthodontic procedure.

(2) Any person who contravenes paragraph (1) shall be guilty of an offence and shall be liable on conviction to a fine not exceeding \$5,000 or to imprisonment for a term not exceeding 6 months or to both.

**Procedures which can be performed by oral health therapists**

**40A.** For the purposes of section 22(1A) of the Act, the prescribed scope of practice for a registered oral health therapist who has in force a practising certificate is as follows:

- (a) the scope of practice specified in Part I of the Fourth Schedule where the registered oral health therapist holds a qualification under section 21A(1)(a) or (2)(a) of the Act;
- (b) the scope of practice specified in Part II of the Fourth Schedule for persons of 18 years of age or younger where the registered oral health therapist holds a qualification under section 21A(1)(b)(i)(A) or (2)(b) of the Act; and
- (c) the scope of practice specified in Part III of the Fourth Schedule where the registered oral health therapist holds a qualification under section 21A(1)(b)(i)(B) or (2)(c) of the Act.

**Disclosure of information**

**40B.** The Registrar may disclose any information in any register to any public officer in a Government department or any officer of a statutory board if the Registrar is satisfied that such disclosure

is necessary to enable the Government department concerned or statutory board to perform its public duty or is in the interest of public safety.

**Duty of legal assessor**

**41.**—(1) Where the legal assessor has been invited to be present at any proceedings before the Council, a Complaints Committee, a Disciplinary Committee or the Health Committee (collectively or individually referred to in this regulation as the Committee), he shall —

- (a) advise the Committee only on questions of law arising from those proceedings; and
- (b) inform the Committee forthwith of any irregularity in the conduct of the proceedings and advise them of his own motion where it appears to him that, but for such advice, there is a possibility of a mistake of law being made.

(2) Subject to paragraph (3), the advice of the legal assessor shall be tendered in the presence of every party to the proceedings, or person representing a party, who is present at the proceedings.

(3) If, in the case of any question referred by the Committee to the legal assessor during the deliberations of its findings, the Committee considers that it would be prejudicial to the discharge of its duties for the advice to be tendered in the presence of the parties or their representatives, the question may be tendered in their absence.

(4) If the legal assessor tenders any advice in the absence of the parties or their representatives, he shall, as soon as possible, personally inform them of the question which has been put to him by the Committee and of his advice thereon, and his advice shall subsequently be put in writing and a copy thereof shall be given to each party or his representative.

**Miscellaneous provisions relating to registration and certificates**

**42.** An application for the following shall be made in such form and manner as the Council may require and shall be accompanied by the appropriate fee specified in the Second Schedule:

- (a) a certificate of good standing;
- (b) a certified true copy of certificate of registration;
- (c) a certified true copy of practising certificate; and

- (d) any additional qualifications to be entered into the Register of Dentists.

FIRST SCHEDULE

FORM A

Regulation 15I(3)

DENTAL REGISTRATION ACT  
(CHAPTER 76)

DENTAL REGISTRATION REGULATIONS

**DECLARATION FORM**

To: Singapore Dental Council  
16 College Road #01-01  
College of Medicine Building  
Singapore 169854  
Fax: 6253 3185

Dear Sir/Madam,

- I wish to submit an application for lower Continuing Professional Education (CPE) requirements.
- I declare that:
  - ☐ I am exclusively doing volunteer work as a \*dentist/oral health therapist without any gratuity, currently.
  - ☐ I will be ceasing active practice with effect from \_\_\_\_\_.

I undertake that in the event I should resume active practice anytime in the future, I will inform the Council immediately and I shall obtain:

For Division I

A minimum of **35 CPE points** (at least 25 points from activities that are verifiable), with **20% of the requisite CPE points coming from one or more general or specific core programmes**, during the **12 months** preceding the date of resumption of active practice.

For Division II

A minimum of **18 CPE points** (at least 13 points from activities that are verifiable), with **20% of the requisite CPE points coming from one or more general or specific core programmes**, during the **12 months** preceding the date of resumption of active practice.

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FIRST SCHEDULE — *continued*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

DCR No.: \_\_\_\_\_ Tel No.: \_\_\_\_\_

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**For Official Use**

Decision of Council:

\*Approved/Not Approved

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

\*Delete whichever is inapplicable.

FIRST SCHEDULE — *continued*

FORM B

Regulation 17

DENTAL REGISTRATION ACT  
(CHAPTER 76)

DENTAL REGISTRATION REGULATIONS

NOTICE OF INQUIRY BY DISCIPLINARY COMMITTEE

(Date) \_\_\_\_\_

Sir/Madam,

Notice is hereby given to you that in consequence of (a complaint made against you to the Singapore Dental Council) (information received by the Singapore Dental Council) an inquiry is to be held by the Disciplinary Committee into the following charge (charges) against you:

*(If the charge relates to conviction)* That you were on *(state day and date)* at *(specify court recording the conviction)* convicted of *(set out particulars of the conviction in sufficient detail to identify the case)*, which is an offence (involving fraud or dishonesty) or (implying a defect in character which makes you unfit for the dental profession).

*(If the charge relates to conduct, set out briefly the facts alleged):* and that in relation to the facts alleged you have (been guilty of improper conduct which brings disrepute to the dental profession) (been guilty of professional misconduct).

*(Where there is more than one charge, the charges are to be numbered consecutively, charges relating to conviction being set out before charges relating to conduct).*

Notice is further given to you that on *(state day and date)* a meeting of the Disciplinary Committee will be held at *(specify place)* at *(specify time)* to consider the abovementioned charge (charges) against you.

You are hereby invited to answer in writing the abovementioned charge (charges) and also to appear before the Disciplinary Committee at the place and time specified above, for the purpose of answering it (them). You may appear in person or by counsel. The Disciplinary Committee has power, if you do not appear, to hear and decide upon the said charge (charges) in your absence. The Disciplinary Committee also has powers to proceed with and complete the inquiry in any manner which it thinks fit if a warning against hampering the progress of an inquiry is disregarded, and to order costs to be paid by you under section 40 of the Dental Registration Act.

FIRST SCHEDULE — *continued*

If you intend to raise any defence at the inquiry, you or your counsel shall, at least 10 days before the date fixed for the commencement of the inquiry, send to the Council's solicitor —

- (a) concise statements of the grounds of your defence; and
- (b) any report or other document in support of those grounds.

You are also requested to co-operate with the Council's solicitor to prepare an agreed statement of facts, an agreed bundle of documents or exhibits to be used at the inquiry and lists of witnesses to be called at the inquiry.

If you desire to make any application that the inquiry should be postponed, you should send a written application to the Council through the executive secretary of the Council at least 21 days before the date fixed for commencement of the inquiry, stating good reasons for such postponement.

Yours faithfully,

(Signed)  
*Registrar for Singapore Dental Council.*

FIRST SCHEDULE — *continued*

FORM C

Regulation 37B(1)

DENTAL REGISTRATION ACT  
(CHAPTER 76)

DENTAL REGISTRATION REGULATIONS

NOTICE OF INQUIRY BY INTERIM ORDERS COMMITTEE

(Date) \_\_\_\_\_

Sir/Madam,

Notice is hereby given to you that a hearing is to be held by an Interim Orders Committee to determine whether, pending the conclusion of the inquiry or proceedings under Part V of the Dental Registration Act —

(a) your registration should be suspended or made subject to conditions; and

(b) such action is necessary for the protection of members of the public or is otherwise in the public interest or in your interest or both,

arising from the facts and circumstances set out below.

The facts and circumstances are —

*(state the matters giving rise to an interim inquiry by the Interim Orders Committee)*

The hearing will be held on *(specify date)* at *(specify place)* at *(specify time)*.

You are invited to submit observations on the case in writing and also to appear before the Interim Orders Committee at the place, date and time specified above, for the purpose of making submissions on the case. You may appear in person or by counsel. Please inform the executive secretary of the Council, at least 7 days before that date whether you will be appearing, and if so whether in person or by counsel.

If you intend to raise any defence at the hearing, you or your counsel shall, at least 7 days before the date fixed for the hearing, send to the Council's solicitor the report of any expert witness whom you or your counsel intend to call at the interim inquiry. You are also requested to co-operate with the Council's solicitor to prepare an agreed statement of facts and an agreed bundle of documents or exhibits to be used at the hearing.

FIRST SCHEDULE — *continued*

If you desire to make any application that the hearing be postponed, you should send a written application to the executive secretary of the Council at least 7 days before the date fixed for commencement of the hearing, stating good reasons for such postponement.

Yours faithfully,

(Signed)  
*Council's solicitor.*



FIRST SCHEDULE — *continued*

FORM D

Regulation 38(3)(b)(i)

DENTAL REGISTRATION ACT  
(CHAPTER 76)

DENTAL REGISTRATION REGULATIONS

STATUTORY DECLARATION FOR RESTORATION  
TO REGISTER UNDER SECTION 53

I, ..... (*full name in block letters*)  
of ..... (*address in full*)  
do solemnly and sincerely declare as follows:

1. I am the person originally registered as a specialist dentist/dentist/  
oral health therapist† with the qualification(s) ....., and  
I hereby apply for restoration of my name to the .....\*

2. To the best of my knowledge, I am not suffering from any physical or mental  
condition which impairs my fitness to practise dentistry and I am not undergoing any  
treatment for such a condition except for.....  
(give particulars of such condition and treatment).

3. On the ..... day of ..... 20..... the Disciplinary Committee  
ordered my name to be removed from the .....\*

4. Since the removal of my name from the .....\*,  
I have been residing at ..... and my occupation  
has been .....

5. The grounds of my application are in the attached statement, and I make  
this solemn declaration by virtue of the Oaths and Declarations Act (Cap. 211),  
and subject to the penalties provided by that Act for the making of false statements  
in statutory declarations, conscientiously believing the statements contained in  
this declaration to be true in every particular.

FIRST SCHEDULE — *continued*

Signed: .....

Declared at ....., this ..... day of ..... 20.....

Before me

.....

*(Signature and title of officer  
before whom the declaration is made).*

†Delete whichever is inapplicable.

\*State relevant registers under the Dental Registration Act.

FIRST SCHEDULE — *continued*

FORM E

Regulation 38(3)(b)(ii)

DENTAL REGISTRATION ACT  
(CHAPTER 76)

DENTAL REGISTRATION REGULATIONS

CERTIFICATE OF IDENTITY AND GOOD CHARACTER

I, ..... (*full name in block letters*)  
of ..... (*address in full*)  
certify as follows:

1. I am a dentist of ..... years' standing and my name is registered in  
the .....\*

2. I am not the spouse, parent, sibling or child of .....†

3. I have read the statutory declaration of .....† made on  
(state day and date).

4. The said .....† is the same person as  
..... whose name formerly stood in the  
.....\* with the following qualifications  
or status .....

5. I have been and am well acquainted with the said .....†  
both before and since his name was removed from the register, and I believe him  
to be a person of good character, and the statements in the said declaration are to  
the best of my knowledge, information and belief true.

Signed: .....

Date: .....

\*State relevant registers under the Dental Registration Act.

†Enter name of person applying for restoration to register under section 42 of the Dental Registration Act.

## SECOND SCHEDULE

Regulations 13(1)(g), 14(1)(b),  
15(1)(g), 15C, 15F, 15G(1),  
26, 38(1) and 42

## FEES

1. Application for registration under regulation 13 in —
  - (a) the Register of Dentists \$200
  - (b) the Register of Temporarily Registered Dentists —
    - (i) for an initial period \$100
    - (ii) for an extension of period \$65
2. Application for registration under regulation 14 in the Register of Specialists \$500
3. Application for registration under regulation 15 in the Register of Oral Health Therapists \$100
4. Application to sit for examination (regulation 15C) —
  - (a) as a dentist \$2,000
  - (b) as an oral health therapist \$1,500
5. Application for a practising certificate (regulation 15F) —
  - (a) by a registered dentist \$200 per year or part thereof (rounded to the nearest dollar)
  - (b) by a registered oral health therapist \$50 per year or part thereof (rounded to the nearest dollar)
6. Additional fee for a late application for the renewal of a practising certificate —
  - (a) where the application is made less than one month before the expiration of the practising certificate (regulation 15G(1)(a)) —
    - (i) by a registered dentist \$75
    - (ii) by a registered oral health therapist \$20
  - (b) where the application is made after the expiration of the practising certificate (regulation 15G(1)(b)) —
    - (i) by a registered dentist \$200
    - (ii) by a registered oral health therapist \$50

SECOND SCHEDULE — *continued*

- |  |   |
|--|---|
| 7. Transcript of inquiry (regulation 26) —   |   |
| (a) where the transcription is done by a private party engaged by the Council                                | cost of transcription and 10% of the cost |
| (b) in any other case  | \$10 per page                             |
| 8. Copy of document tendered at inquiry (regulation 26)  | \$10 per page                             |
| 9. Application for a restoration of name to the appropriate register (regulation 38) —                       |   |
| (a) as a registered dentist  | \$200                                     |
| (b) as a registered oral health therapist  | \$100                                     |
| 10. Certificate of good standing (regulation 42(a)) —  |   |
| (a) for a registered dentist   | \$60                                      |
| (b) for a registered oral health therapist   | \$30                                      |
| 11. Certified true copy of a certificate of registration (regulation 42(b)) —                                |   |
| (a) for a registered dentist   | \$50                                      |
| (b) for a registered oral health therapist   | \$25                                      |
| 12. Certified true copy of a practising certificate (regulation 42(c)) —                                     |   |
| (a) for a registered dentist   | \$50                                      |
| (b) for a registered oral health therapist   | \$25                                      |
| 13. Application for additional qualifications to be entered into the Register of Dentists (regulation 42(d)) | \$50.                                     |

## THIRD SCHEDULE

Regulations 15D(1) and 15I(2)

REQUISITE CONTINUING PROFESSIONAL  
EDUCATION POINTS

In this Schedule —

“general core programme” means a core programme identified under regulation 15H(2)(a) as a core programme for all registered persons;

“relevant date” means the date that is 3 months before the expiry date of the practising certificate;

“specific core programme” means a core programme identified under regulation 15H(2)(b) as a core programme for registered persons of a specified description to which the registered person belongs;

“verifiable activity” means an activity which is listed in the CPE Event Calendar or E-Learning Programmes at the Council’s Internet website at <http://www.sdc.gov.sg> and affirmed by the Council to be verifiable.

## PART I

## DIVISION 1 — DENTISTS

<i>First column</i>	<i>Second column</i>	<i>Third column</i>	<i>Fourth column</i>
<i>Description of registered dentist applying for grant or renewal of practising certificate</i>	<i>Requisite continuing professional education points</i>	<i>Minimum percentage of requisite continuing professional education points from core programmes and types of core programmes</i>	<i>Qualifying period</i>
1. Dentist (other than one referred to in item 2, 3 or 4) applying to renew a practising certificate	70 points, out of which not less than 50 points shall be obtained from one or more verifiable activities	20% of the requisite continuing professional education points from one or more general or specific core programmes	The period of 2 years preceding the relevant date
2. Dentist (other than one referred to in item 3 or 4) who is registered in a branch of dentistry under the Register of Specialists, applying to renew a practising certificate	70 points, out of which not less than 50 points shall be obtained from one or more verifiable activities	20% of the requisite continuing professional education points from one or more core programmes in that branch of dentistry	The period of 2 years preceding the relevant date
<i>Illustration</i>			
If dentist is registered in Orthodontics, he must obtain at least 14 points from one or more core programmes in Orthodontics			

THIRD SCHEDULE — *continued*

<i>First column</i>	<i>Second column</i>	<i>Third column</i>	<i>Fourth column</i>
<i>Description of registered dentist applying for grant or renewal of practising certificate</i>	<i>Requisite continuing professional education points</i>	<i>Minimum percentage of requisite continuing professional education points from core programmes and types of core programmes</i>	<i>Qualifying period</i>
3. Dentist (other than one referred to in item 4) applying to renew a practising certificate and who — (a) did not reside in Singapore; or (b) was unable to practise because of a physical or mental disability, or both for 180 days or more in total during the qualifying period	Pro-rated as follows: $\frac{A}{730} \times 70$ points where A is the difference between 730 and the total number of days in the qualifying period during which he did not reside in Singapore or was unable to practise because of a physical or mental disability, or both	20% of the requisite continuing professional education points from one or more specific core programmes and not less than 70% of those points shall be obtained from one or more verifiable activities	The period of 2 years preceding the relevant date
4. Dentist who applies to renew a practising certificate for the first time	Pro-rated as follows: $\frac{B}{730} \times 70$ points where B is the number of days between the date of issue of the current practising certificate and the end of the qualifying period or 3 points, whichever is greater.	20% of the requisite continuing professional education points from one or more specific core programmes and not less than 70% of those points shall be obtained from one or more verifiable activities	The period of 2 years preceding the relevant date
5. Dentist applying for the grant of a practising certificate, other than one referred to in item 6	35 points, out of which not less than 25 points shall be obtained from one or more verifiable activities	20% of the requisite continuing professional education points from one or more general or specific core programmes	The period of one year prior to the date of application
6. Dentist applying for the grant of a practising certificate whose name was removed from the register	35 points, out of which not less than 25 points shall be obtained from one or more verifiable activities	20% of the requisite continuing professional education points from one or more general or specific core programmes	The period of one year prior to the date of application for restoration

THIRD SCHEDULE — *continued*

<i>First column</i>	<i>Second column</i>	<i>Third column</i>	<i>Fourth column</i>
<i>Description of registered dentist applying for grant or renewal of practising certificate</i>	<i>Requisite continuing professional education points</i>	<i>Minimum percentage of requisite continuing professional education points from core programmes and types of core programmes</i>	<i>Qualifying period</i>
7. Dentist, who is not in active practice, applying to renew a practising certificate	20 points, out of which not less than 14 points shall be obtained from one or more verifiable activities		The period of 2 years immediately preceding the year in which the current practising certificate expires
8. Dentist (referred to in item 7), who is not in active practice but who wishes to resume active practice	35 points, out of which not less than 25 points shall be obtained from one or more verifiable activities	20% of the requisite continuing professional education points from one or more general or specific core programmes	The period of one year immediately preceding the date on which the practitioner resumes active practice.

## PART II

## DIVISION 2 — DENTISTS AND ORAL HEALTH THERAPISTS

<i>First column</i>	<i>Second column</i>	<i>Third column</i>	<i>Fourth column</i>
<i>Description of registered dentist or oral health therapist applying for grant or renewal of practising certificate</i>	<i>Requisite continuing professional education points</i>	<i>Minimum percentage of requisite continuing professional education points from core programmes and types of core programmes</i>	<i>Qualifying period</i>
1. Dentist or oral health therapist (except those referred to in item 2, 3 or 4) applying to renew a practising certificate	35 points, out of which not less than 25 points shall be obtained from one or more verifiable activities	20% of the requisite continuing professional education points from one or more general or specific core programmes	The period of 2 years preceding the relevant date



THIRD SCHEDULE — *continued*

<i>First column</i>	<i>Second column</i>	<i>Third column</i>	<i>Fourth column</i>
<i>Description of registered dentist or oral health therapist applying for grant or renewal of practising certificate</i>	<i>Requisite continuing professional education points</i>	<i>Minimum percentage of requisite continuing professional education points from core programmes and types of core programmes</i>	<i>Qualifying period</i>
2. Dentist or oral health therapist applying to renew a practising certificate and who — (a) did not reside in Singapore; or (b) was unable to practise because of a physical or mental disability, or both for 180 days or more in total during the qualifying period	Pro-rated as follows: $\frac{C}{730} \times 35$ points where C is the difference between 730 and the total number of days in the qualifying period during which he did not reside in Singapore or was unable to practise because of a physical or mental disability, or both	20% of the requisite continuing professional education points from one or more specific core programmes and not less than 70% of those points shall be obtained from one or more verifiable activities	The period of 2 years preceding the relevant date
3. Oral health therapist who applies to renew a practising certificate for the first time	Pro-rated as follows: $\frac{D}{730} \times 35$ points where D is the number of days between the date of issue of the current practising certificate and the end of the qualifying period or 1 point, whichever is greater	20% of the requisite continuing professional education points from one or more specific core programmes and not less than 70% of those points shall be obtained from one or more verifiable activities	The period of 2 years preceding the relevant date
4. Dentist or oral health therapist applying for the grant of a practising certificate, other than one referred to in item 5	18 points, out of which not less than 13 points shall be obtained from one or more verifiable activities	20% of the requisite continuing professional education points from one or more general or specific core programmes	The period of one year prior to the date of application
5. Dentist or oral health therapist applying for the grant of a practising certificate whose name was removed from the register	18 points, out of which not less than 13 points shall be obtained from one or more verifiable activities	20% of the requisite continuing professional education points from one or more general or specific core programmes	The period of one year prior to the date of application for restoration

THIRD SCHEDULE — *continued*

<i>First column</i>	<i>Second column</i>	<i>Third column</i>	<i>Fourth column</i>
<i>Description of registered dentist or oral health therapist applying for grant or renewal of practising certificate</i>	<i>Requisite continuing professional education points</i>	<i>Minimum percentage of requisite continuing professional education points from core programmes and types of core programmes</i>	<i>Qualifying period</i>
6. Dentist or oral health therapist who is not in active practice, applying to renew a practising certificate	10 points, out of which not less than 7 points shall be obtained from one or more verifiable activities		The period of 2 years immediately preceding the year in which the current practising certificate expires
7. Dentist or oral health therapist (referred to in item 6), who is not in active practice but who wishes to resume active practice	18 points, out of which not less than 13 points shall be obtained from one or more verifiable activities	20% of the requisite continuing professional education points from one or more general or specific core programmes	The period of one year immediately preceding the date on which the practitioner resumes active practice.

FOURTH SCHEDULE

Regulation 40A

PART I

PREScribed SCOPE OF PRACTICE FOR  
REGISTERED ORAL HEALTH THERAPISTS WITH QUALIFICATIONS  
UNDER SECTION 21A(1)(a) OR (2)(a) OF ACT

1. Cleaning and polishing of teeth.
2. Scaling of teeth.
3. Root planing of teeth.
4. Application to the teeth of solutions of sodium or stannous fluoride or such other similar prophylactic solutions as the Council may, from time to time, determine.
5. Application of fissure sealants.
6. Application of rubber dam.
7. Extraction of primary teeth of persons of 18 years of age or younger.
8. Restoration of teeth of persons of 18 years of age or younger using direct restorative materials.
9. Exposure of radiographic films intraorally or extraorally for the investigation of lesions of the mouth, jaws, teeth and associated structures.
10. Usage of infiltration anaesthesia in procedures such as scaling, root planing, direct restorative procedure and extraction.
11. Taking alginate impressions of the upper and lower dentition.
12. Giving of advice on matters related to dental hygiene.

PART II

PREScribed SCOPE OF PRACTICE FOR  
REGISTERED ORAL HEALTH THERAPISTS WITH QUALIFICATIONS  
UNDER SECTION 21A(1)(b)(i)(A) OR (2)(b) OF ACT

1. Cleaning and polishing of teeth.
2. Scaling of teeth.
3. Any application to the teeth of solutions of sodium or stannous fluoride or such other similar prophylactic solutions as the Council may, from time to time, determine.
4. Application of fissure sealants.

FOURTH SCHEDULE — *continued*

5. Application of rubber dam.
6. Extraction of primary teeth.
7. Restoration of teeth using direct restorative materials.
8. Exposure of radiographic films intraorally or extraorally for the investigation of lesions of the mouth, jaws, teeth and associated structures.
9. Usage of infiltration anaesthesia in procedures such as scaling or direct restorative procedure.
10. Taking alginate impressions of the upper and lower dentition.
11. Giving of advice on matters related to dental hygiene.

## PART III

PRESCRIBED SCOPE OF PRACTICE FOR  
REGISTERED ORAL HEALTH THERAPISTS WITH QUALIFICATIONS  
UNDER SECTION 21A(1)(b)(i)(B) OR (2)(c) OF ACT

1. Cleaning and polishing of teeth.
2. Scaling of teeth.
3. Root planing of teeth.
4. Application to the teeth of solutions of sodium or stannous fluoride or such other similar prophylactic solutions as the Council may, from time to time, determine.
5. Application of fissure sealants.
6. Application of rubber dam.
7. Exposure of radiographic films intraorally or extraorally for the investigation of lesions of the mouth, jaws, teeth and associated structures.
8. Usage of infiltration anaesthesia in procedures such as scaling or root planing.
9. Taking alginate impressions of the upper and lower dentition.
10. Giving of advice on matters related to dental hygiene.

[G.N. Nos. S 454/99; S 680/2007]