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No. S 157

INDUSTRIAL RELATIONS ACT
(CHAPTER 136)

INDUSTRIAL RELATIONS (AMENDMENT)
REGULATIONS 2015

In exercise of the powers conferred by section 87 of the Industrial Relations Act, the Minister for Manpower makes the following Regulations:

Citation and commencement

1. These Regulations may be cited as the Industrial Relations (Amendment) Regulations 2015 and come into operation on 1 April 2015.

Amendment of regulation 17

2. Regulation 17 of the Industrial Relations Regulations (Rg 1) is amended by deleting the word “Commissioner” in the marginal note and substituting the word “Court”.

Deletion and substitution of First Schedule

3. The First Schedule to the Industrial Relations Regulations is deleted and the following Schedule substituted therefor:

“FIRST SCHEDULE

FORM 1

Regulation 9

INDUSTRIAL RELATIONS ACT
(CHAPTER 136)NOTICE INVITING NEGOTIATIONS IN RELATION TO
INDUSTRIAL MATTERS

To

(Employer or registered trade union of employees)

Set out below in this notice, which is served pursuant to section 18 of the Industrial Relations Act, are proposals for a collective agreement in relation to industrial matters.

You are invited to negotiate with (registered trade union of employees or employers) in relation to those matters with a view to arriving at a collective agreement.

PROPOSALS FOR COLLECTIVE AGREEMENT

*[Set out proposals in relation to industrial matters.]*Dated *[set out date]*.*Signature.*

FORM 2

Regulation 10(2)

INDUSTRIAL RELATIONS ACT
(CHAPTER 136)

INDUSTRIAL ARBITRATION COURT

NOTICE FIXING TIME AND PLACE FOR HEARING OF
TRADE DISPUTE

Take notice that you ^{*}are/are alleged to be a party to a trade dispute in relation to the following industrial matters or in which the following claims are being made by *[set out the names of claimants]* against *[set out names of other parties]*, namely:

[Set out matters or claims]

You are notified that the trade dispute will be heard by the Industrial Arbitration Court at *[set out time]* on *[set out date]*, at *[set out address]*,

Singapore, being the time and place fixed for hearing the parties to the dispute, and that you may appear and be heard at the time and place so fixed.

If you do not satisfy the Court before the conclusion of the hearing of the trade dispute that you are not a party to the trade dispute, you will be bound by any award made by it in settlement of the dispute.

Dated [*set out date*].

Registrar.

To each of the persons and trade unions abovementioned.

[*or name and address of person to whom notice is to be given*].

* Delete whichever is inapplicable.

FORM 3

Regulation 11

INDUSTRIAL RELATIONS ACT
(CHAPTER 136)

APPLICATION TO THE INDUSTRIAL ARBITRATION COURT
FOR AN ORDER THAT AN AWARD OR A COLLECTIVE
AGREEMENT CONTINUE IN FORCE

In the matter of

[*Set out the title of the award or collective agreement to which the application relates.*]

Application is made by _____ for an order that the abovementioned *award/collective agreement which will in accordance with its terms cease to be in force on _____ will [as varied in the manner hereinafter set forth] continue in force for a period of [*set out period*] from that date.

Application is further made by the said _____ for an order that the *award/collective agreement will continue in force for the said period as varied in the following respects:

[Set out in numbered paragraphs the variation sought.]

The grounds upon which the application is made are as follows:

[Set out in numbered paragraphs the grounds on which the application is made.]

Dated [set out date].

Applicant.

To the person and trade unions bound by the abovementioned *award/collective agreement:

You are notified that the abovementioned application will be heard by the Industrial Arbitration Court at [set out time] on [set out date], at [set out address], Singapore, and that you may appear and be heard on the hearing of the application.

Dated [set out date].

Registrar.

* Delete whichever is inapplicable.

FORM 4

Regulation 13

INDUSTRIAL RELATIONS ACT
(CHAPTER 136)

APPLICATION FOR INTERPRETATION OF AN AWARD OR
A COLLECTIVE AGREEMENT

IN THE INDUSTRIAL ARBITRATION COURT

In the matter of

[Set out title of award or collective agreement.]

Application is made by _____ for an
interpretation of the following provision of the abovementioned
*award/collective agreement:

[State appropriate section of award or collective agreement.]

The applicant submits that the provision should be interpreted in the
following manner:

[State concisely.]

Annexed is an affidavit or affirmation by _____ verifying this application and the facts in relation to which the interpretation is sought.

Dated [*set out date*].

Applicant.

To the persons and trade unions bound by the abovementioned *award/collective agreement:

You are notified that the abovementioned application will be heard by the Industrial Arbitration Court at [*set out time*] on [*set out date*], at [*set out address*], Singapore, and that you may appear and be heard on the hearing of the application.

Dated [*set out date*].

Registrar.

* Delete whichever is inapplicable.

FORM 5

Regulation 14(1)(a)

INDUSTRIAL RELATIONS ACT
(CHAPTER 136)

APPLICATION TO THE INDUSTRIAL ARBITRATION COURT
FOR THE SETTING ASIDE OF ANY OF THE TERMS OF AN
AWARD

In the matter of

[*Set out the title of award which is sought to be set aside.*]

Application is made by _____ for the setting aside of a term (or the following terms) of the abovementioned award.

[*Set out, if necessary, the term or terms sought to be set aside.*]

The grounds on which this application is made are as follows:

[*Set out in numbered paragraphs the grounds on which the application is made.*]

Dated [*set out date*].

Applicant.

To the persons and trade unions bound by the abovementioned award:

You are notified that the abovementioned application will be heard by the Industrial Arbitration Court at *[set out time]* on *[set out date]*, at *[set out address]*, Singapore, and that you may appear and be heard on the hearing of the application.

Dated *[set out date]*.

Registrar.

FORM 6

Regulation 14(1)(b)

INDUSTRIAL RELATIONS ACT
(CHAPTER 136)

APPLICATION TO THE INDUSTRIAL ARBITRATION COURT
FOR THE VARIATION OF ANY OF THE TERMS OF AN AWARD

In the matter of

[Set out the title of the award to which the application relates.]

Application is made by _____ for the
variation of a term (or terms) of the abovementioned award in the
following respects:

[Set out in numbered paragraphs the variation sought.]

The grounds on which this application is made are as follows:

*[Set out in numbered paragraphs the grounds on which the application
is made.]*

Dated *[set out date]*.

Applicant.

To the persons and trade unions bound by the abovementioned award:

You are notified that the abovementioned application will be heard by the Industrial Arbitration Court at *[set out time]* on *[set out date]*, at *[set out address]*, Singapore, and that you may appear and be heard on the hearing of the application.

Dated *[set out date]*.

Registrar.

FORM 7

Regulation 15

INDUSTRIAL RELATIONS ACT
(CHAPTER 136)APPLICATION TO THE INDUSTRIAL ARBITRATION COURT
FOR AN ORDER THAT A COLLECTIVE AGREEMENT BE
VARIED TO CONFORM WITH AN AWARD

In the matter of

[Set out the title of the collective agreement to which the application relates.]

Application is made by _____ for an order that the abovementioned collective agreement be varied so that it may be in conformity with the terms of an award made by the Industrial Arbitration Court on *[set out date]*, in the matter of a dispute between *[set out parties to the dispute and title or other description of the award.]*

The grounds on which this application is made are as follows:

[Set out in numbered paragraphs the grounds on which the application is made.]

Dated *[set out date]*.

Applicant.

To the persons and trade unions bound by the abovementioned collective agreement:

You are notified that the abovementioned application will be heard by the Industrial Arbitration Court at *[set out time]* on *[set out date]*, at *[set out address]*, Singapore, and that you may appear and be heard on the hearing of the application.

Dated *[set out date]*.

Registrar.

FORM 8

Regulation 16

INDUSTRIAL RELATIONS ACT
(CHAPTER 136)ORDER MADE UNDER SECTION 54(1) BY THE
COMMISSIONER
FOR LABOUR

In the matter of

[*Set out the title of award or collective agreement.*]

And in the matter of a dispute between [employee]
and [employer] as to

[*State nature of dispute.*]

This dispute having been inquired into and decided on [*set out date*],
by [*state name and official title of officer*], Commissioner for Labour, it
is ordered [*state terms of order*].

Given under my hand and seal this [*set out date*].

Commissioner for Labour.

To the persons and trade unions bound by the abovementioned
* award/collective agreement:

It is certified that [*state no or partial satisfaction, as the case may
be, and if partial satisfaction, state to what extent*] of this order has been
made in this office.

Commissioner for Labour.

* Delete whichever is inapplicable.

FORM 9

Regulation 17

INDUSTRIAL RELATIONS ACT
(CHAPTER 136)

ORDER TO SHOW CAUSE
IN THE INDUSTRIAL ARBITRATION COURT
IN THE MATTER OF THE INDUSTRIAL RELATIONS ACT

Between

Claimant.

And

Respondent.

It is ordered that [*name of respondent*] appear before the Industrial
Arbitration Court at [*set out time*] on [*set out date*], at [*set out address*],
Singapore, to show cause why [*state nature of relief required*], upon the

grounds set forth in the affidavit
of [set out date], and filed herein.
sworn on

Dated [set out date].

By the Court.

President.

FORM 10

Regulation 18(1)

INDUSTRIAL RELATIONS ACT
(CHAPTER 136)

INFORMATION FOR CONTEMPT OF COURT
IN THE INDUSTRIAL ARBITRATION COURT

Be it remembered that on [set out date], [name of informant] of
[address of informant], appears before the Registrar and informs the
Registrar that .

Signed by the abovenamed informant before me.

Registrar.

FORM 11

Regulation 18(2)

INDUSTRIAL RELATIONS ACT
(CHAPTER 136)

SUMMONS TO ANSWER CHARGE OF CONTEMPT OF COURT
IN THE INDUSTRIAL ARBITRATION COURT

Informant

and

Defendant

To the abovenamed [name of defendant]:

You are summoned to appear before the Industrial Arbitration Court
at [set out time] on [set out date], at [set out address], Singapore, to
answer a charge of the abovenamed informant that you, on [set out
date], at [set out address] did .

Dated [set out date].

Registrar.

FORM 12

Regulation 33

INDUSTRIAL RELATIONS ACT
(CHAPTER 136)SUMMONS TO WITNESS
IN THE INDUSTRIAL ARBITRATION COURT*[Title and description of proceedings.]*To *[name of witness]*

You are summoned to attend before the Industrial Arbitration Court at *[set out time]* on *[set out date]*, at *[set out address]*, Singapore, and so from day to day until the hearing of the abovementioned matter is completed or until you are excused from further attendance, to give evidence on behalf of *[name of party]*.

*You are required to bring with you and produce the following books, documents and things:

*[Set out books, etc., required.]*Dated *[set out date]*.*[President or member of the Court or Registrar.]*

* Delete whichever is inapplicable.

”.

[G.N. No. S 63/92]

Made on 25 March 2015.

LOH KHUM YEAN
*Permanent Secretary,
Ministry of Manpower,
Singapore.*

[LRD/1/2/9(C); AG/LLRD/SL/136/2010/5 Vol. 1]

(To be presented to Parliament under section 87(3) of the Industrial Relations Act).