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HOTELS ACT (CHAPTER 127)

HOTELS LICENSING (AMENDMENT) REGULATIONS 2017

In exercise of the powers conferred by section 17 of the Hotels Act, the Minister for Trade and Industry (Industry) makes the following Regulations:

Citation and commencement

1. These Regulations are the Hotels Licensing (Amendment) Regulations 2017 and come into operation on 1 August 2017.

Amendment of regulation 2

2. Regulation 2 of the Hotels Licensing Regulations (Rg 1) is amended —

(a) by deleting the semi-colon at the end of the definition of “secretary” and substituting a full-stop; and

(b) by deleting the definition of “tourist hotel”.

Deletion and substitution of regulations 27 and 28

3. Regulations 27 and 28 of the Hotels Licensing Regulations are deleted and the following regulations substituted therefor:

“Particulars of guests required

27.—(1) Subject to paragraph (2), the licensee must require every guest seeking accommodation in the hotel to furnish the following particulars before the guest occupies a room in the hotel:

(a) the full name and nationality of the guest;

(b) the identification number assigned to any identity card, passport or other travel or personal identification document belonging to the guest.

(2) Where a guest is below 7 years of age or is, in the opinion of the licensee, unable to furnish his particulars by reason of infirmity of mind or body, the licensee may require any adult accompanying the guest to furnish the particulars mentioned in paragraph (1) on behalf of the guest.

(3) Any person required by a licensee to furnish the particulars mentioned in paragraph (1) or (2) must do so.

Record of guests

28.—(1) The licensee must keep a record of the particulars of every guest, in which must be entered, before the guest occupies a room, the particulars prescribed in regulation 27(1) and the location of the room.

(2) The record mentioned in paragraph (1) may be kept in the form of one or more physical or electronic records as the licensee considers appropriate.

(3) Any entry recorded under paragraph (1) in relation to a guest —

(a) must be acknowledged by or on behalf of that guest using any of the following methods:

(i) the signature of the guest;

(ii) the right thumb print of the guest;

(iii) such other method as the licensee considers appropriate; and

(b) must be retained by the licensee for a period of not less than 5 years.

(4) A licensee, an employee of the licensee or any person required to furnish particulars under regulation 27 must not enter or cause or allow to be entered in a record mentioned in paragraph (1), any particulars which the licensee, employee of

the licensee or person (as the case may be) knows, or could by the exercise of reasonable diligence have ascertained, to be false.”.

[G.N. No. S 435/92]

Made on 20 July 2017.

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Ministry of Trade and Industry,
Singapore.*

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