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**No. S 420**

**ROAD TRAFFIC ACT  
(CHAPTER 276)**

**ROAD TRAFFIC  
(ELECTRONIC SERVICE SYSTEM)  
RULES 2019**

**ARRANGEMENT OF RULES**

Rule

1. Citation and commencement
  2. Definition
  3. Authorisation to serve notices, etc., through electronic service system  
The Schedules
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In exercise of the powers conferred by section 140 of the Road Traffic Act, the Minister for Transport makes the following Rules:

**Citation and commencement**

1. These Rules are the Road Traffic (Electronic Service System) Rules 2019 and come into operation on 3 June 2019.

**Definition**

2. In these Rules, “electronic service system” means the system providing for electronic service established under section 43 of the Land Transport Authority of Singapore Act (Cap. 158A).

**Authorisation to serve notices, etc., through electronic service system**

3.—(1) For the purposes of section 131A(1A)(d) of the Act, a notice, order or document in relation to a matter specified in the First Schedule is authorised to be served through the electronic service system on the Registrar.

(2) For the purposes of section 131A(1A)(d) of the Act, a notice, order or document in relation to a matter specified in the Second Schedule is authorised to be served through the electronic service system on a recipient.

## FIRST SCHEDULE

Rule 3(1)

### MATTERS IN WHICH RELATED NOTICES, ORDERS AND DOCUMENTS ARE AUTHORISED TO BE SERVED ON REGISTRAR

#### PART 1

#### ROAD TRAFFIC ACT (CAP. 276)

<i>Description</i>	<i>Applicable section</i>
1. Informing Registrar that he or she may cancel registration of vehicle	27(1)(d)(i), (ii) and (iv) and (f)

#### PART 2

#### ROAD TRAFFIC (MOTOR VEHICLES, REGISTRATION AND LICENSING) RULES (R 5)

<i>Description</i>	<i>Applicable rule</i>
1. Application to register motor vehicle	3(1)
2. Application to register or re-register motor vehicle as PU-registered vehicle	3B(1)
3. Application for batch type-approval, type-approval or modified type-approval	3D(3)
4. Application for rebate on registration fee, additional registration fee or quota premium	8(1)
5. Application to transfer rebate	8(6)
6. Application to divide rebate granted under rule 8(4) into smaller portions	8(10)
7. Application for collective use of 2 or more rebates granted under rule 8(4)	8(11)
8. To satisfy Registrar of applicable circumstances in rule 8(15)	8(15)

FIRST SCHEDULE — *continued*

<i>Description</i>	<i>Applicable rule</i>
9. To satisfy Registrar of applicable circumstances in rule 8(15A)	8(15A)
10. Application for sum of cash to be paid in lieu of rebate	8A(1)
11. Application for rebate on off-peak car	9(1)
12. Application for rebate for electric car, petrol-electric car, new electric taxi or new petrol-electric taxi	9A(1)
13. Application for rebate for electric vehicle or petrol-electric vehicle	9AA(1)
14. Application for rebate for environmentally-friendly motor vehicle	9B(1)
15. Application to have CNG system recorded in register of vehicles removed from vehicle	9B(8)
16. Application for carbon emissions rebate	9C(1)
17. Application for vehicular emissions rebate	10(1)
18. Informing of change of registration particulars	12A(1)
19. Provision of information to verify registration particulars	12A(2)
20. Notification of minor modification of vehicle	12B(1)
21. Application for approval of major modification of vehicle	12B(2)
22. Notification of major modification of vehicle	12B(4)
23. Application to approve vehicle accessory	12B(5)
24. Application for copy or extract of entry of register	13(1)
25. Application to cancel assigned index mark	15(1)
26. Application for particular index mark or registration number	16(1)
27. Application to extend time within which applicant must use allotted index mark or registration number	16(9)

FIRST SCHEDULE — *continued*

<i>Description</i>	<i>Applicable rule</i>
28. Request to assign or transfer allotted index mark or registration number	16(13)
29. Request to cancel allotted index mark or registration number or refund deposit	16(15)
30. Application to assign index mark and registration number	16A(1)
31. Application to assign identification mark to another vehicle	22(1)
32. Application to extend time to begin use of identification mark	22(6)
33. Application to cancel identification mark and refund fee	22(9)
34. Application to transfer registration of vehicle	25(1)
35. Application to temporarily transfer registration of vehicle or extend such registration	25(4) and (5)
36. Application to transfer registration of vehicle	25(6)
37. Application to temporarily transfer registration of vehicle to firm or company or insurer, or extend such registration	26(1) and (2)
38. Application to transfer registration of vehicle	26(3)
39. Application to transfer registration of vehicle	29(1)
40. Application to register motor car as off-peak car	32(1)
41. Application to re-register private motor car as off-peak car	33(1)
42. Application for rebate	33(2)
43. Application to re-register off-peak car as private motor car	33(5)
44. Application to re-register conventional car as electric car, petrol-electric car or diesel-electric car	33B(1)
45. Application to re-register petrol-electric car or diesel-electric car as electric car	33C(1)

FIRST SCHEDULE — *continued*

<i>Description</i>	<i>Applicable rule</i>
46. Application to re-register business service passenger vehicle as private motor car or tuition car	33D(1)
47. Application to re-register private motor car or tuition car as business service passenger vehicle	33D(3)
48. Application to re-register private motor car, business service passenger vehicle or off-peak car as new scheme off-peak car	33E(1)
49. Application to re-register off-peak car as private motor car or business service passenger vehicle	33F(1)
50. Application to re-register business service passenger vehicle as chauffeured private hire car or self-drive private hire car	33H(1)(a)
51. Application to re-register chauffeured private hire car as business service passenger vehicle, private motor car or self-drive private hire car	33H(1)(b)
52. Application to re-register private motor car as chauffeured private hire car or self-drive private hire car	33H(1)(c)
53. Application to re-register self-drive private hire car as business service passenger vehicle, chauffeured private hire car or private motor car	33H(1)(d)
54. Notification that vehicle is destroyed or exported, or ceased to be kept or used	34(2)
55. Application to keep de-registered vehicle in designated area	34A(2)
56. Application to keep de-registered vehicle in alternative area	34A(3A)
57. Application to extend period to keep de-registered vehicle in designated area or alternative area	34A(3C)
58. Application to further extend period to keep de-registered vehicle in designated area or alternative area	34A(3D)

FIRST SCHEDULE — *continued*

<i>Description</i>	<i>Applicable rule</i>
59. Application to move vehicle out of designated area or alternative area, or to move vehicle into designated area or alternative area after it has been moved out of such area	34A(4) and (5)
60. Application to keep de-registered vehicle in approved private area or compound	34B(1)
61. Application to extend period to keep de-registered vehicle in approved private area or compound	34B(3)
62. Application for special approval to remove de-registered vehicle to any other place	34B(5)(b)
63. Application for permission to immobilise de-registered vehicle	34B(7)
64. Application to keep de-registered vehicle in approved private area or compound	34B(9)
65. Application to keep unregistered vehicle in approved private area or compound	34C(1)
66. Application to extend period for keeping unregistered vehicle in approved private area or compound	34C(3)
67. Application for special approval to remove unregistered vehicle to any other place	34C(5)(b)
68. Application for permission to immobilise unregistered vehicle	34C(7)
69. Application to keep unregistered vehicle in approved private area or compound	34C(9)
70. Application for licence	35
71. Application for PU-registered vehicle licence	38B(1)
72. Application for tax exemption	52(1)
73. Application for tax exemption on account of non-user of vehicle	53(1)
74. Notice to move vehicle during period of non-user of vehicle	53(3)
75. Application for exemption from licence fee	53(7)

FIRST SCHEDULE — *continued*

<i>Description</i>	<i>Applicable rule</i>
76. Application for supplementary licence	55(1), 55A(2) and 55B(1) and (3)
77. Application to refund supplementary licence fee	55(8)
78. Application to assign unused supplementary licence or alter its date	55(10)
79. Application for general licence	58
80. Application to use general licence upon foreign vehicle	60A(1)
81. Application to use general licence for certain purpose	61(4)
82. Application for special purpose licence	64A(1)
83. Application for duplicate licence	64C(1)
84. Application to refund fee paid for licence or permit	65(1)
85. Notice of incorrect or incomplete particular or request to withdraw application	68
86. Application to register or re-register motor vehicle as classic vehicle	69(1)
87. Application to register motor vehicle as normal vintage vehicle or revised use vintage vehicle	70(1)
88. Application to re-register normal vintage vehicle to allow for transfer	71(1)
89. Application to re-register restricted vintage vehicle as normal vintage vehicle	72(1)
90. Application to re-register normal vintage vehicle or restricted vintage vehicle as revised use vintage vehicle	73(1)
91. Application to re-register revised use vintage vehicle as normal vintage vehicle	74(1)

FIRST SCHEDULE — *continued*

## PART 3

ROAD TRAFFIC (MOTOR VEHICLES,  
QUOTA SYSTEM) RULES (R 31)

<i>Description</i>	<i>Applicable rule</i>
1. Application for certificate of entitlement for taxi	9B
2. Application for certificate of entitlement for certain commercial vehicle	9C
3. Application for certificate of entitlement for electric car for electric car rental trial scheme	9D
4. Application to amend particulars on certificate of entitlement	11(3)
5. Application for certificate of entitlement in special circumstances	13
6. Application for certificate of entitlement where exemption has ceased to apply	14(1B)
7. Application to use or keep taxi for 8 years	16(1)(a)(i)
8. Application for grace period to register vehicle	18(1B)
9. Application to cancel certificate of entitlement and refund deposit	18(3)
10. Application to transfer certificate of entitlement	19
11. Application to transfer certificate of entitlement to register replacement vehicle	19A
12. Application that residual value of certificate of entitlement be available for set off	20(3)
13. Application to transfer residual value of certificate of entitlement	20(5) and 24A(6)
14. Application to divide residual value of certificate of entitlement into smaller portions	20(7) and 24A(9)
15. Application for collective use of residual values of 2 or more certificates of entitlement	20(8) and 24A(10)
16. Application to use residual value of certificate of entitlement of vehicle lost through theft	21(1)



FIRST SCHEDULE — *continued*

<i>Description</i>	<i>Applicable rule</i>
17. Application to use residual value of certificate of entitlement of vehicle lost through criminal breach of trust	21A(1)
18. Application to use residual value of certificate of entitlement of seized vehicle	21B(1)
19. Application to renew certificate of entitlement	24(1)
20. Application to restore certificate of entitlement	24(6)
21. Application to issue or renew certificate of entitlement for classic vehicle	24A(1)
22. Application to pay additional quota premium or additional levy after expiry of existing certificate of entitlement	24B(6)
23. Application to issue or renew certificate of entitlement for normal vintage vehicle, restricted vintage vehicle or revised use vintage vehicle	24C(1)
24. Application for sum of cash in lieu of rebate or setting off of residual value	25
25. Notice of incorrect or incomplete particular or request to withdraw application	29(1)

## PART 4

ROAD TRAFFIC (REGISTRATION OF  
POWER-ASSISTED BICYCLES) RULES 2017  
(G.N. NO. S 451/2017)

<i>Description</i>	<i>Applicable rule</i>
1. Application to register power-assisted bicycle	4(1)
2. Application to transfer registration of power-assisted bicycle	5(1) and (2)
3. Application to cancel registration of power-assisted bicycle	6(1)
4. Notice of error or omission, notice of change in particulars or request to withdraw application	7(1)
5. Application to search register	9(1)

FIRST SCHEDULE — *continued*

## PART 5

ROAD TRAFFIC (PUBLIC SERVICE  
VEHICLES) RULES (R 14)

<i>Description</i>	<i>Applicable rule</i>
1. Application for licence	3(1)
2. Approval for public service vehicle to be fitted with or contain excess number of seats	5A
3. Approval of scheduled service from Singapore to destination outside Singapore	6A
4. Request for permission to install audio recording equipment in or on public service vehicle	14B(3)
5. Request for permission to use audio recording equipment installed in or on public service vehicle	14B(4)
6. Request for permission to install visual recording equipment in or on public service vehicle	14C(3)
7. Request for permission to use visual recording equipment installed in or on public service vehicle	14C(4)
8. Request for permission to ply for hire excursion bus on road, parking place or public stand	33(1)
9. Permit for school bus to convey adults other than school staff	43(2)
10. Request for approval to convey school children	56(1)
11. Request for approval to convey adult workers	57(1)
12. Application to allow omnibus, private hire bus, private bus and excursion bus to be used for certain purposes	58(1)
13. Request for approval to display advertisement	66

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 SECOND SCHEDULE

Rule 3(2)

 MATTERS IN WHICH RELATED NOTICES,  
 ORDERS AND DOCUMENTS ARE AUTHORISED  
 TO BE SERVED ON RECIPIENT

## PART 1

## ROAD TRAFFIC ACT

<i>Description</i>	<i>Applicable section</i>
1. Notification that vehicle or trailer is released from detention and of procedure to secure release	5(7D)
2. Maximum number of persons that may be carried on vehicle	20(1)
3. Notice to produce vehicle for inspection or test	34E(1)
4. Notice that vehicle is seized and detained	34E(6)
5. Notice to produce either or both vehicle or its licence for inspection	87(1)
6. Order to deliver vehicle or trailer or licence for inspection	93(1)(b)
7. Order to release vehicle taken to place of safety	95(3)
8. Notice of seizure of vehicle or trailer	95(8)
9. Order to release detained or immobilised vehicle	95A(1) and (3)
10. Notice that vehicle is immobilised or seized and detained	95A(6)
11. Notice of proposed modification of conditions of public service vehicle licence	102A(2)
12. Notice of modification of conditions of public service vehicle licence	102A(4) and (5)
13. Notice of intention to take matter into consideration	103(4)
14. Copy of determination of maximum number of new public service vehicle licences	103(5)(a)
15. Permission to transfer public service vehicle licence	104

SECOND SCHEDULE — *continued*

<i>Description</i>	<i>Applicable section</i>
16. Notification of procedure to secure release of vehicle	123(2) and (6)
17. Notice before vehicle is sold by public auction or otherwise disposed	123(7)
18. Notice to owner of vehicle removed from expressway	123A(4)
19. Dishonour notice	136(2)(b)

## PART 2

ROAD TRAFFIC (MOTOR VEHICLES,  
REGISTRATION AND LICENSING) RULES

<i>Description</i>	<i>Applicable rule</i>
1. Notice setting out amount of rebate	8(5) and (12)
2. Notice to person who fails to comply with condition of grant of rebate for environmentally-friendly motor vehicle	9B(4)(b)
3. Copy or extract of entry in register	13(1)
4. Notification of outcome of application for particular index mark and registration number	16(7)
5. Notification of result of application to assign identification mark to another vehicle	22(4)
6. Notice requiring refund of rebate upon failure to inform of loss or seizure of new scheme off-peak car	33E(12) and 33G(7)

## PART 3

ROAD TRAFFIC (MOTOR VEHICLES,  
QUOTA SYSTEM) RULES

<i>Description</i>	<i>Applicable rule</i>
1. Notice informing applicant of outcome of certificate of entitlement application	11(2) and 12(2)
2. Notice setting out residual value of certificate of entitlement	20(2) and (9) and 24A(3) and (12)

SECOND SCHEDULE — *continued*

## PART 4

ROAD TRAFFIC (MOTOR VEHICLES,  
COMPULSORY INSPECTION) RULES (R 26)

<i>Description</i>	<i>Applicable rule</i>
1. Notice requiring owner to present test certification for inspection	2

## PART 5

ROAD TRAFFIC  
(PUBLIC SERVICE VEHICLES) RULES

<i>Description</i>	<i>Applicable rule</i>
1. Grant of licence	3(4)
2. Notification of refusal to grant licence	3(6)
3. Grant of approval of scheduled service from Singapore to destination outside Singapore	6A
4. Refusal to renew or revocation or suspension of licence	7
5. Notice that vehicle is seized and detained	13(2)
6. Permission to install audio recording equipment in or on public service vehicle	14B(3)
7. Permission to use audio recording equipment installed in or on public service vehicle	14B(4)
8. Permission to install visual recording equipment in or on public service vehicle	14C(3)
9. Permission to use visual recording equipment installed in or on vehicle	14C(4)
10. Requirement to produce register to be kept by holder of excursion bus licence	32(4)
11. Requirement to attend at time and place for examination	32(5)
12. Grant of permit to convey adult workers	43(2) and (3)
13. Requirement to produce register to be kept by holder of school bus licence	49(4)

SECOND SCHEDULE — *continued*

<i>Description</i>	<i>Applicable rule</i>
14. Requirement to attend at time and place for examination	49(5)
15. Requirement to produce register to be kept by holder of private hire bus licence	53(4)
16. Requirement to attend at time and place for examination	53(5)
17. Notification of conditions imposed on the conveyance of school children	56(1)
18. Prohibition to convey school children	56(3)
19. Notification of conditions imposed on the conveyance of adult workers	57(1) and (2)
20. Prohibition from conveyance of adult workers	57(3)
21. Grant of application to allow omnibus, private hire bus, private bus and excursion bus to be used for certain purposes	58(2)
22. Revocation of permission for omnibus, private hire bus, private bus and excursion bus to be used for certain purposes	58(5)
23. Approval to display advertisement or refusal to approve display	66

Made on 3 June 2019.

LOH NGAI SENG  
*Permanent Secretary,  
Ministry of Transport,  
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