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SINGAPORE ARMED FORCES ACT
(CHAPTER 295)

SINGAPORE ARMED FORCES
(URINE SPECIMENS AND URINE TESTS)
REGULATIONS 2014

ARRANGEMENT OF REGULATIONS

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In exercise of the powers conferred by section 205 of the Singapore Armed Forces Act, the Armed Forces Council hereby makes the following Regulations:

Citation and commencement

1. These Regulations may be cited as the Singapore Armed Forces (Urine Specimens and Urine Tests) Regulations 2014 and shall come into operation on 1st August 2014.

Definitions

2. In these Regulations, unless the context otherwise requires —

“authorised clinical laboratory” means a clinical laboratory licensed under section 6 of the Private Hospitals and Medical Clinics Act (Cap. 248) which is appointed by the Permanent

Secretary, Ministry of Defence for the purposes of these Regulations;

“Authority” means the Health Sciences Authority established under section 3 of the Health Sciences Authority Act (Cap. 122C);

“Chief Executive of the Authority” means the Chief Executive of the Health Sciences Authority appointed under section 15 of the Health Sciences Authority Act;

“controlled drug” has the same meaning as in the Misuse of Drugs Act (Cap. 185);

“enforcement officer” means an officer of the Singapore Armed Forces, a senior military expert, a regular serviceman in the non-uniformed service in the Singapore Armed Forces, a warrant officer, a soldier not below the rank of 3SG or ME1 or a military policeman;

“escort” means an enforcement officer, or any serviceman authorised by an enforcement officer, escorting a subject to the urine collection point;

“subject” means a serviceman who is required to provide a urine specimen for the purpose of a urine test under a lawful order or a general order;

“urine test”, in relation to a urine specimen provided by a subject, means a test for controlled drugs carried out on that urine specimen.

Security boxes

3.—(1) Urine specimens which are to be procured for the purpose of urine tests under a lawful order or a general order shall be procured and deposited in security boxes in accordance with the First Schedule.

(2) No person shall have the key to any security box without the authority of the Permanent Secretary, Ministry of Defence, the Chief Executive of the Authority or the chief executive officer of the authorised clinical laboratory.

Procedure

4. The collection and delivery of urine specimens deposited in security boxes shall be in accordance with the Second Schedule.

Urine test

5.—(1) A urine specimen provided for the purpose of a urine test under a lawful order or a general order must be divided into 3 parts, each of which must be marked and sealed according to the procedures set out in the First Schedule.

(2) One part of the urine specimen must be delivered to an authorised clinical laboratory, and the remaining 2 parts of that specimen must be delivered to the Authority, according to the procedures set out in the Second Schedule.

(3) A preliminary urine test shall be carried out, on the part of the urine specimen delivered to an authorised clinical laboratory, by a medical technician employed by the authorised clinical laboratory.

(4) If the part of the urine specimen referred to in paragraph (3) is found to be negative for controlled drugs, the remaining 2 parts of that specimen may be tested for controlled drugs, or discarded.

(5) If the part of the urine specimen referred to in paragraph (3) is found to be positive for any controlled drug, a second urine test must be carried out on each of the remaining 2 parts of that specimen whether or not an application is made under section 100 of the Act.

(6) Only an analyst, or any other person whom the Minister may appoint for such purpose (referred to in this regulation as an appointed person), may carry out a urine test on any of the remaining 2 parts of the urine specimen referred to in paragraphs (4) and (5).

(7) Where urine tests are to be carried out on the remaining 2 parts of the urine specimen referred to in paragraphs (4) and (5), the Chief Executive of the Authority must arrange for each part to be tested by a different person, being either an analyst or an appointed person.

(8) After a urine test has been conducted on any of the remaining 2 parts of the urine specimen referred to in paragraphs (4) and (5), a certificate stating the result of that test must be produced and signed by an analyst, or by an appointed person, and that certificate must be

sent to the Special Investigation Branch of the Singapore Armed Forces Military Police Command.

(9) The analyst, or the appointed person, referred to in paragraph (8) may sign the certificate referred to in that paragraph, notwithstanding that the analyst or appointed person did not personally carry out the urine test the result of which is the subject of that certificate, as long as that test was carried out by another person acting under the direction of the analyst or appointed person.

(10) Where, for the purpose of compliance with a lawful order or a general order, the volume of a subject's urine specimen collected in a master bottle is less than 90 ml, the urine specimen may be collected from the subject over different occasions, but only according to the procedures set out in the First Schedule.

(11) In this regulation, "analyst" means an analyst who is employed by the Authority.

Second test

6.—(1) For the purposes of section 100 of the Act, any application by a subject for a second test to be carried out on his urine specimen must be made within 3 days after that subject has been issued a lawful order or a general order to provide a urine specimen, and must be in writing addressed to the Permanent Secretary, Ministry of Defence.

(2) Every subject must be informed of the results of the second urine test which is carried out on his urine specimen pursuant to an application under paragraph (1).

Revocation

7. The Singapore Armed Forces (Urine Specimens and Urine Tests) Regulations (Rg 10) are revoked.

FIRST SCHEDULE

Regulations 3(1) and 5(1) and (10)

PROCUREMENT OF URINE SPECIMEN

1. A subject who is required to provide a urine specimen must wash and dry his hands on the direction of an enforcement officer.

FIRST SCHEDULE — *continued*

2. The subject must be asked by an enforcement officer to choose, in the presence of the enforcement officer, a master bottle that is pre-packed and sealed from a lot of not less than 10 bottles provided by the enforcement officer, and 3 containers that are pre-packed and sealed from a lot of not less than 30 containers provided by the enforcement officer.

3.—(1) The subject must then carry the master bottle and the 3 containers of his choice and be escorted by an escort to an appropriate place to provide his urine specimen.

(2) The master bottle and 3 containers must, in the presence of the subject and escort, be removed from the sealed packs, whether before or after the subject is escorted to the appropriate place to provide his urine specimen.

4.—(1) The subject must urinate into the master bottle.

(2) The escort must ensure that the urine specimen in the master bottle is that of the subject and not that of any other person.

Where urine specimen in master bottle is 90 ml or more

5.—(1) Where the volume of the subject's urine specimen in the master bottle is 90 ml or more, at least 30 ml of the urine specimen must be transferred by the subject or an enforcement officer, in the presence of both, from the master bottle into each of the 3 containers.

(2) Any remaining urine specimen in the master bottle must then be discarded.

(3) An enforcement officer must seal the 3 containers in the presence of the subject for the purpose of analysis by the authorised clinical laboratory and the Authority, following the procedures set out in paragraph 11.

Where urine specimen in master bottle is less than 90 ml

6. Where the volume of the subject's urine specimen in the master bottle is less than 90 ml, the master bottle may be temporarily sealed by an enforcement officer and returned to the subject.

7. When the subject is ready to provide more urine, the subject must wash his hands again on the direction of an enforcement officer and then, while being escorted by an escort, carry the same master bottle and the 3 containers to an appropriate place to provide his urine specimen.

8.—(1) The subject must urinate into the same master bottle.

(2) The escort must ensure that the urine specimen in the master bottle is that of the subject and not that of any other person.

FIRST SCHEDULE — *continued*

9. If the volume of urine specimen in the master bottle is still less than 90 ml, the process in paragraphs 6, 7 and 8 must be repeated until the volume of urine specimen in the master bottle is 90 ml or more.

10. Once the volume of urine specimen in the master bottle is 90 ml or more, the procedures set out in paragraph 5(1), (2) and (3) shall apply.

Sealing of containers for analysis by authorised clinical laboratory and Authority

11. An enforcement officer must observe the following procedures when sealing the 3 containers for the purpose of analysis by the authorised clinical laboratory and the Authority:

- (a) he must ensure that the 3 containers are tightly capped and that there is no leakage;
- (b) he must enter on 3 self-adhesive labels the name of the subject, the number of the subject's National Registration Identity Card or passport or other identification document, the date of the subject's urine test and any other necessary details;
- (c) before sealing the containers by affixing the labels to them, he must allow the subject to check and sign the labels in his presence, or read the particulars on the labels to the subject if the subject is unable to read;
- (d) he must ask the subject to deposit one container containing the urine specimen into each of the 3 security boxes.

SECOND SCHEDULE

Regulations 4 and 5(2)

COLLECTION AND DELIVERY OF URINE SPECIMENS AND SECURITY ARRANGEMENT

1. The 3 security boxes must be delivered as soon as practicable to the authorised clinical laboratory.

2.—(1) After delivery of the security boxes to the authorised clinical laboratory, the employee of the authorised clinical laboratory with custody of the key to the box must unlock one security box and retrieve its contents in the presence of the person who delivered the boxes.

(2) The empty security box must be re-locked and handed back to the person who delivered the boxes to the authorised clinical laboratory.

(3) The remaining 2 security boxes must then be delivered to the Authority by an employee of the authorised clinical laboratory within 5 working days after the

SECOND SCHEDULE — *continued*

delivery of the security boxes to the authorised clinical laboratory under sub-paragraph (1).

(4) After delivery of the remaining 2 security boxes to the Authority, the employee of the Authority with custody of the key to those boxes must unlock each box and retrieve their respective contents in the presence of the employee of the authorised clinical laboratory who delivered the boxes.

(5) The 2 empty security boxes must be re-locked and handed back to the employee of the authorised clinical laboratory who delivered the boxes, and that employee must deliver those boxes or cause those boxes to be delivered to any enforcement officer.

Made this 10th day of July 2014.

TEO ENG DIH
Secretary,
Armed Forces Council,
Singapore.

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