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SUPREME COURT OF JUDICATURE ACT
(CHAPTER 322)

RULES OF COURT
(AMENDMENT NO. 5)
RULES 2012

In exercise of the powers conferred on us by section 80 of the Supreme Court of Judicature Act and all other powers enabling us under any written law, we, the Rules Committee, hereby make the following Rules:

Citation, commencement and application

1.—(1) These Rules may be cited as the Rules of Court (Amendment No. 5) Rules 2012 and shall come into operation on 1st January 2013.

(2) These Rules shall apply to all proceedings in the Supreme Court with effect from 1st January 2013.

(3) These Rules shall apply to proceedings in the Subordinate Courts only with effect from such later date as the Chief Justice may, upon being satisfied as to the readiness of the new electronic filing service in the Subordinate Courts, appoint by notification in the *Gazette*, and until that later date, the Rules of Court (R 5) (referred to in these Rules as the principal Rules) shall continue to apply to proceedings in the Subordinate Courts as if not amended by these Rules.

Amendment of Order 1

2. Order 1 of the principal Rules is amended —

(a) by deleting paragraph (2) of Rule 2 and substituting the following paragraph:

“(2) These Rules shall not apply to proceedings of the kind specified in the first column of the following Table (being proceedings in respect of which rules may be

made under the written law specified in the second column of that Table), except for the provisions specified in the third column of that Table:

<i>Proceedings</i>	<i>Written Law</i>	<i>Applicable Provisions</i>
1. Bankruptcy proceedings.	Bankruptcy Act (Chapter 20), s.166.	Order 63A and items 54 to 59 and 63 of Appendix B.
2. Proceedings relating to the winding up of companies.	Companies Act (Chapter 50), s.410.	(a) Order 63A and items 54 to 59 and 63 of Appendix B; and (b) Order 88, Rule 2(5).
3. Proceedings under Part IV of the Parliamentary Elections Act (Chapter 218).	Parliamentary Elections Act, s.100.	Order 63A and items 54 to 59 and 63 of Appendix B.
4. Proceedings under Part X of the Women's Charter (Chapter 353) (except appeals to the Court of Appeal).	Women's Charter, s.139.	Order 63A and items 54 to 59 and 63 of Appendix B.
5. Criminal proceedings.	Criminal Procedure Code (Chapter 68).	

<i>Proceedings</i>	<i>Written Law</i>	<i>Applicable Provisions</i>
6. Proceedings relating to the winding up of limited liability partnerships.	Limited Liability Partnerships Act (Chapter 163A), s.57.	(a) Order 63A and items 54 to 59 and 63 of Appendix B; and (b) Order 96, Rule 3(2).”;

(b) by inserting, immediately after the definition of “Civil Procedure Convention” in Rule 4(1), the following definition:

““Family Court proceedings” means proceedings which are heard by a District Judge or the Registrar sitting in the Family and Juvenile Justice Division of the Subordinate Courts including any appeals therefrom to the High Court or the Court of Appeal and any transfer of such proceedings to the High Court;”;

(c) by deleting the definitions of “sign” and “solicitor” in Rule 4(1) and substituting the following definitions:

““sign”, in relation to the signing of documents by a Judge, Registrar or other officer of the Supreme Court or Subordinate Courts, includes the affixing of a facsimile signature of the Judge, Registrar or other officer, as the case may be;

““solicitor” has the same meaning as in the Legal Profession Act (Chapter 161) and includes the Attorney-General where he is a party to or appears on behalf of the Government in any proceedings;”;

(d) by deleting the word “The” in Rule 7 and substituting the words “Subject to Order 63A, Rule 8(4), the”.

Amendment of Order 6

3. Order 6 of the principal Rules is amended by deleting Rule 3 and substituting the following Rule:

“Issue of writ (O. 6, r. 3)

3. The Registrar shall assign a serial number to the writ and shall sign, seal and date the writ whereupon the writ shall be deemed to be issued.”.

Amendment of Order 10

4. Order 10, Rule 1(4) of the principal Rules is amended —

- (a) by deleting the words “and date” and substituting the words “, date and time”; and
- (b) by inserting, immediately after the words “where it was served,”, the words “how it was served,”.

Amendment of Order 13

5. Order 13 of the principal Rules is amended by deleting Rule 7 and substituting the following Rule:

“Entry of judgment (O. 13, r. 7)

7.—(1) Judgment shall not be entered against a defendant under this Order unless a request to enter judgment in Form 79A is filed with the judgment in Form 79.

(2) Where, in an action begun by writ, a request to enter judgment is filed or an application is made to the Court for an order affecting a party who has failed to enter an appearance, the Court may require to be satisfied in such manner as it thinks fit that the party is in default of appearance.”.

Amendment of Order 15

6. Order 15 of the principal Rules is amended —

- (a) by deleting the words “Form 13” in Rule 3(5)(b) and substituting the words “Form 10”;

- (b) by deleting the words “Form 14” in Rule 8(3) and (4) and substituting in each case the words “Form 10”;
- (c) by deleting the words “the copy to be served shall be a sealed copy accompanied by” in Rule 13A(3) and substituting the words “shall be served personally with”; and
- (d) by deleting paragraph (7) of Rule 13A.

Amendment of Order 16

7. Order 16, Rule 4(1) of the principal Rules is amended by deleting the words “Form 19” and substituting the words “Form 10”.

Amendment of Order 17

8. Order 17 of the principal Rules is amended —

- (a) by deleting the words “Form 25 or 26 whichever is appropriate” in Rule 3(1) and substituting the words “one of the forms in Form 27”;
- (b) by deleting the words “must be supported by evidence” in Rule 3(3) and substituting the words “filed by the Sheriff or a person under liability must be supported by a statement in Form 25 or an affidavit in Form 26, as the case may be, stating”;
- (c) by deleting the words “provide such evidence as is referred to in paragraph (3) unless directed by the Court to do so” in Rule 3(4) and substituting the words “be required to file a statement in Form 25 unless the Court so directs”;
- (d) by deleting the word “ordered” in Rule 4(1) and substituting the word “filed”; and
- (e) by deleting paragraph (2) of Rule 4.

Amendment of Order 19

9. Order 19 of the principal Rules is amended by inserting, immediately after Rule 8, the following Rule:

“Entry of judgment (O. 19, r. 8A)

8A. Judgment shall not be entered against a defendant under this Order unless a request to enter judgment in Form 79A is filed with the judgment in Form 79.”.

Amendment of Order 25

10. Order 25 of the principal Rules is amended —

- (a) by deleting the words “notice without” in Rule 2(5);
- (b) by inserting, immediately after the words “fresh summons” in Rule 2(5), the words “for directions”;
- (c) by deleting the words “notice in Form 46” in Rule 7(1) and substituting the words “summons for directions”; and
- (d) by deleting paragraphs (2) and (3) of Rule 7 and substituting the following paragraph:

“(2) If the hearing of the summons for directions is adjourned and any party to the proceedings desires to apply at the resumed hearing for any order or directions not asked for by the summons, he must, not less than 7 days before the resumed hearing of the summons, serve on the other parties a summons for directions specifying those orders and directions in so far as they differ from the orders and directions asked for by the summons.”.

Amendment of Order 34

11. Order 34 of the principal Rules is amended —

- (a) by deleting the words “In order to set down for trial an action, the party setting it down must deliver to the Registrar, a request in Form 61 that the action may be set down for trial” in Rule 3(1) and substituting the words “The party setting down an action for trial must file with the Registrar a notice for setting down an action for trial in Form 61”;

(b) by inserting, immediately after paragraph (2) of Rule 3, the following paragraph:

“(3) The notice for setting down an action for trial must be served on all other parties to the action within 24 hours from the time that the notice is filed.”;

(c) by inserting, immediately after the words “when setting down” in the heading of Rule 3, the words “and notification of setting down”; and

(d) by deleting Rule 5 and substituting the following Rule:

“Duty to furnish information (O. 34, r. 5)

5. It shall be the duty of all parties to an action entered in any list to furnish without delay to the Registrar all available information as to the action being or being likely to be settled, or affecting the estimated length of the trial, and, if the action is settled or withdrawn, to notify the Registrar of the fact without delay.”.

Amendment of Order 35

12. Order 35, Rule 8 of the principal Rules is amended by deleting paragraphs (2) and (3) and substituting the following paragraphs:

“(2) The Registrar or the said officer shall cause a list of all the exhibits in the action to be included in the certificate in Form 65, and any party may, on payment of the prescribed fee, have a copy of that list.

(3) The certificate in Form 65 when completed shall be attached to the pleadings and shall form part of the record of the action.”.

Amendment of Order 38

13. Order 38 of the principal Rules is amended —

(a) by deleting the words “Office copies” in Rule 10(1) and substituting the word “Copies”;

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- (b) by deleting the words “an office copy” in Rule 10(2) and substituting the words “a copy”;
 - (c) by deleting the words “, 68 or 69, whichever is appropriate” in Rule 14(1);
 - (d) by deleting paragraph (3) of Rule 14; and
 - (e) by deleting the words “a second Request⁴ under Rule 14(3) endorsed with the words “Amended and re-sealed” ” in Rule 17 and substituting the words “an amended subpoena”.

Amendment of Order 46

14. Order 46 of the principal Rules is amended —

- (a) by deleting Rule 4 and substituting the following Rule:

“Issue of writ of execution (O. 46, r. 4)

4.—(1) Every writ of execution must be in Form 82, 83, 84 or 85.

(2) The Registrar shall assign a serial number to the writ and shall sign, seal and date the writ whereupon the writ shall be deemed to be issued.

(3) No such writ shall be sealed unless at the time of the tender thereof for sealing —

- (a) the person tendering it produces —

- (i) the judgment or order on which the writ is to issue, or a copy thereof;
- (ii) where the writ may not issue without the leave of Court, the order granting such leave or evidence of the granting of such leave;
- (iii) where Rule 5(2) applies, the written permission of the Monetary Authority of Singapore therein referred to; and
- (iv) the undertaking, declaration and indemnity in Form 87; and

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- (b) the officer authorised to seal it is satisfied that the period, if any, specified in the judgment or order for the payment of any money or the doing of any other act has expired.”;
- (b) by deleting the words “Request⁴ for the issue of a” in Rule 5(2);
- (c) by deleting the words “and Request⁴” in the heading of Rule 5;
- (d) by deleting sub-paragraph (b) of Rule 11(1) and substituting the following sub-paragraph:
- “(b) where a previous date appointed for execution has been vacated or postponed, file a Request⁴ in Form 89 for another date to be appointed for the execution.”; and
- (e) by deleting paragraph (3) of Rule 11 and substituting the following paragraph:
- “(3) For the purposes of paragraph (2), the fee for the request for a date to be appointed shall be limited to the amount specified in Appendix B.”.

Amendment of Order 47

15. Order 47, Rule 4(1) of the principal Rules is amended —

- (a) by deleting the words “a writ of seizure and sale in Form 83” in sub-paragraph (a) and substituting the words “an order of Court in Form 96”; and
- (b) by deleting sub-paragraph (e) and substituting the following sub-paragraph:
- “(e) after registering the order, the judgment creditor must —
- (i) file a writ of seizure and sale in Form 83;
 - (ii) file an undertaking, declaration and indemnity in Form 87; and

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- (iii) upon compliance with sub-paragraphs (i) and (ii), the Sheriff must serve a copy of the writ of seizure and sale together with the order and the notice of seizure in Form 97 on the judgment debtor forthwith and, if the judgment debtor cannot be found, must affix a copy thereof to some conspicuous part of the immovable property seized;”.

Amendment of Order 52

16. Order 52 of the principal Rules is amended by deleting Rule 9 and substituting the following Rule:

“Form of warrant for committal (O. 52, r. 9)

- 9.—**(1) A warrant for committal must be in Form 110.
- (2) The Registrar shall assign a serial number to the warrant and shall sign, seal and date the warrant whereupon the warrant shall be deemed to be issued.
- (3) No such warrant shall be issued unless at the time of the tender for issue, the person tendering it produces —
- (a) the judgment or order on which the warrant is to issue, or a copy thereof;
 - (b) where the warrant may not issue without the leave of Court, the order granting such leave or evidence of the granting of such leave; and
 - (c) the undertaking, declaration and indemnity in Form 87.
- (4) Order 46, Rule 11 shall apply to the execution of a warrant for committal.”.

Amendment of Order 55C

17. Order 55C, Rule 1(3) of the principal Rules is amended by deleting the words “Form 113” and substituting the words “Form 112”.

Amendment of Order 55D

18. Order 55D, Rule 3(1) of the principal Rules is amended by deleting the words “Form 114” and substituting the words “Form 112”.

Amendment of Order 56

19. Order 56, Rule 1(2) of the principal Rules is amended by deleting the words “Form 113” and substituting the words “Form 112”.

Amendment of Order 57

20. Order 57, Rule 3(1) of the principal Rules is amended by deleting the words “Form 119” and substituting the words “Form 112”.

Amendment of Order 60

21. Order 60 of the principal Rules is amended —

(a) by deleting paragraph (2) of Rule 4 and substituting the following paragraph:

“(2) Any person may, with the leave of the Registrar and on payment of the prescribed fee, be entitled —

(a) during office hours, at the Registry or a service bureau established under Order 63A, to search for, inspect and take a copy of any of the documents filed in the Registry; or

(b) to use the electronic filing service established under Order 63A to search for and inspect any of the documents filed in the Registry during the period permitted by the Registrar.”;

(b) by deleting the words “or office” in Rule 6(3); and

(c) by deleting sub-paragraph (c) of Rule 8(2) and substituting the following sub-paragraph:

“(c) to be supplied with a copy or a certified copy of such document.”.

Amendment of Order 63A

22. Order 63A of the principal Rules is amended —

(a) by deleting Rule 1 and substituting the following Rule:

“Definitions (O. 63A, r. 1)

1. In this Order, unless the context otherwise requires —

“authorised user” means a person who is designated as an authorised user under Rule 5;

“deemed” means deemed until the contrary is proved;

“electronic filing service” means the electronic filing service established under Rule 2;

“electronic filing service provider” means an electronic filing service provider appointed under Rule 3;

“electronic transmission” means electronic transmission by an authorised user or a registered user through the electronic filing service;

“entity” means a sole proprietorship, an incorporated or unincorporated partnership (including a limited liability partnership and a limited partnership), a law corporation, a company or other body corporate, the Attorney-General’s Chambers, a department of the Government or a public authority;

“identification code” means the identification code of an authorised user or a registered user that is to be used in conjunction with the electronic filing service;

“public authority” means a body established or constituted by or under a public Act to perform or discharge a public function;

“registered user” means an entity which is registered under Rule 5;

“service bureau” means a service bureau established under Rule 4.”;

(b) by deleting Rule 3 and substituting the following Rules:

“Electronic filing service provider and superintendent (O. 63A, r. 3)

3.—(1) The electronic filing service shall be operated by an electronic filing service provider appointed by the Registrar with the approval of the Chief Justice.

(2) The Singapore Academy of Law shall be the superintendent of any electronic filing service provider appointed under this Rule.

Computer system of electronic service provider (O. 63A, r. 3A)

3A. For the purposes of this Order, the computer system of an electronic filing service provider shall mean the computer servers and network equipment operated, maintained or used by the electronic service provider notwithstanding that such computer servers and network equipment may not be owned by that electronic service provider.”;

(c) by inserting, immediately after paragraph (2) of Rule 4, the following paragraph:

“(3) The Singapore Academy of Law shall be the superintendent of any agent appointed under this Rule.”;

(d) by deleting Rules 5, 6 and 7 and substituting the following Rules:

“Registered user and authorised user (O. 63A, r. 5)

5.—(1) Any entity may apply to the Registrar to be a registered user in accordance with any procedure as may

be set out for such applications in any practice directions for the time being issued by the Registrar.

(2) Any entity which is a registered user may designate one or more of its partners, directors, officers or employees to be an authorised user in accordance with any procedure as may be set out in any practice directions for the time being issued by the Registrar.

(3) The Registrar may allow an entity to be a registered user or a person to be an authorised user on such terms and conditions as he thinks fit.

(4) A registered user which was registered or an authorised user who was designated before 1st January 2013 shall be deemed to have been registered as a registered user or designated as an authorised user, as the case may be, under this Rule.

(5) A registered user which designates an authorised user and supplies the authorised user's identification code through the electronic filing service shall be deemed to approve the use of the identification code in conjunction with the electronic filing service by that authorised user.

(6) Before using the electronic filing service, the registered user shall —

- (a) enter into an agreement with the electronic filing service provider for the provision of the electronic filing service; and
- (b) make arrangements with the Registrar for the mode of payment of the applicable fees prescribed in these Rules.

(7) The Registrar may waive the application of paragraph (6), in whole or in part, in relation to such registered users or class of registered users as he deems fit.

(8) For the purposes of these Rules, a service bureau established under Rule 4 shall be deemed to be a registered user, and every employee of a service bureau shall be deemed to be an authorised user.

Fee for registered user (O. 63A, r. 6)

6.—(1) Subject to paragraph (8), the following fee shall be payable by each registered user, other than a service bureau:

- (a) where the registered user is an entity comprising a single advocate and solicitor as at the relevant time in a year, \$25 per month or part thereof;
- (b) where the registered user is an entity comprising 2 to 5 advocates and solicitors as at the relevant time in a year, \$35 per month or part thereof;
- (c) where the registered user is an entity comprising 6 to 9 advocates and solicitors as at the relevant time in a year, \$70 per month or part thereof;
- (d) where the registered user is an entity comprising 10 to 19 advocates and solicitors as at the relevant time in a year, \$140 per month or part thereof;
- (e) where the registered user is an entity comprising 20 to 49 advocates and solicitors as at the relevant time in a year, \$250 per month or part thereof;
- (f) where the registered user is an entity comprising 50 to 99 advocates and solicitors as at the relevant time in a year, \$500 per month or part thereof;
- (g) where the registered user is an entity comprising 100 to 199 advocates and solicitors as at the relevant time in a year, \$1,000 per month or part thereof; and

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- (h) where the registered user is an entity comprising 200 or more advocates and solicitors as at the relevant time in a year, \$2,000 per month or part thereof.
- (2) In reckoning the number of advocates and solicitors to determine the fee payable under paragraph (1), each of the following individuals shall be regarded as an advocate and solicitor:
- (a) where the registered user is the Attorney-General's Chambers, the Attorney-General, the Solicitor-General, a State Counsel and a Deputy Public Prosecutor; and
- (b) where the registered user is a department of the Government or a public authority, any person who is employed or engaged by the registered user and who has a right to appear before the court by virtue of any written law.
- (3) In paragraph (1), "relevant time" means —
- (a) 1st May in any year unless sub-paragraphs (b), (c) and (d) apply;
- (b) where an entity registers for the first time under Rule 5 — the date of first registration;
- (c) where an entity is deemed to have been registered as a registered user before 1st January 2013 — 1st January 2013; and
- (d) where a registered user informs the Registrar after 1st May in any year of any change in the number of its advocates and solicitors — the day on which the Registrar is so informed.
- (4) The fee referred to in paragraph (1) shall start to be payable from and in respect of the first month in which the relevant time falls, and shall continue to be payable monthly.

(5) The fee payable by each registered user shall be due and payable on the first day of each month.

(6) The Registrar may waive, refund or defer the payment of the whole or any part of the fee in paragraph (1) in relation to any registered user or class of registered users on such terms and conditions as he deems fit.

(7) Where any fee under this Rule has been paid in excess or error by a registered user, the Registrar —

- (a) shall refund the amount paid in excess or error if the registered user makes a claim in writing to the Registrar within 3 months after the date on which the fee was paid in excess or error; and
- (b) may, in any other case, as he deems fit, refund the whole or any part of the amount paid in excess or error.

(8) Notwithstanding paragraph (1), the scale of fees payable by each registered user, other than a service bureau, shall be as follows:

- (a) from 1st January 2013 until the date before which this Rule applies to proceedings in the Subordinate Courts (other than Family Court proceedings), 50% of the prescribed amount in paragraph (1);
- (b) from the date on which this Rule applies to proceedings in the Subordinate Courts (other than Family Court proceedings) until the date before which this Rule applies to Family Court proceedings, 75% of the prescribed amount in paragraph (1);
- (c) from the date on which this Rule applies to Family Court proceedings, the amount as prescribed in paragraph (1).

(9) For the purposes of this Rule, the manner in which the entity shall inform the Registrar of the number of advocates and solicitors and all matters connected therewith or incidental thereto may be set out in any practice directions for the time being issued by the Registrar.”;

- (e) by deleting the word “specified” in Rule 8(1), (1A) and (2);
- (f) by deleting paragraph (4) of Rule 8 and substituting the following paragraphs:

“(4) The form of any document shall be as set out —

- (a) in any practice directions for the time being issued by the Registrar; or
- (b) where the document is remotely composed on the computer system of the electronic filing service provider, in the form made available through the electronic filing service,

and shall, in the absence of such prescription, be in the form prescribed by Order 1, Rule 7.

(5) Any document which is filed with, served on, delivered or otherwise conveyed to the Registrar through the electronic filing service by a registered user using an identification code shall be deemed to have been so filed, served, delivered or otherwise conveyed by the registered user and with his intention to do so.

(6) Any document which is filed with, served on, delivered or otherwise conveyed to the Registrar through the electronic filing service by an authorised user (other than an employee of a service bureau) using an identification code shall be deemed to have been so filed, served, delivered or otherwise conveyed —

- (a) by the authorised user on behalf and with the authority of the registered user to whom the authorised user belongs; and
- (b) with the intention of that registered user to do so.

(7) Any document which is filed with, served on, delivered or otherwise conveyed to the Registrar through the electronic filing service by an authorised user, who is an employee of a service bureau, using an identification code shall be deemed to have been so filed, served, delivered or otherwise conveyed —

- (a) on behalf and with the authority of the person tendering the document to the service bureau for such purpose and with the intention of that person to do so; or
- (b) where the person tendering the document to the service bureau is acting as agent for his principal, on behalf and with the authority of his principal and with the intention of the principal to do so.

(8) For the avoidance of doubt, it is declared that a document which is filed, served, delivered or otherwise conveyed to the Registrar using an identification code in compliance with the security procedures of the electronic filing service is a secure electronic record within the meaning of the Electronic Transactions Act (Cap. 88).”;

(g) by deleting Rule 9 and substituting the following Rule:

“Signing of electronic documents (O. 63A, r. 9)

9.—(1) Where a document is filed, served, delivered or otherwise conveyed using the electronic filing service, any requirement under these Rules relating to signing by or the signature of an authorised user or a registered user, shall be deemed to be complied with if the identification code of the authorised user or registered user has been applied to or associated with, directly or indirectly, the document or the transmission containing the document.

(2) For the purposes of paragraph (1) —

- (a) where the identification code of a registered user is applied to or associated with, directly or indirectly, a document or a transmission

containing a document in compliance with the security procedures of the electronic filing service —

- (i) the document shall be deemed to be signed by the registered user; and
 - (ii) the contents of the document shall be deemed to be endorsed by the registered user;
- (b) where the identification code of an authorised user (other than an employee of a service bureau) is applied to or associated with, directly or indirectly, a document or a transmission containing a document in compliance with the security procedures of the electronic filing service —
 - (i) the document shall be deemed to be signed by the authorised user on behalf and with the authority of the registered user to whom the authorised user belongs; and
 - (ii) the contents of the document shall be deemed to be endorsed by that registered user; or
- (c) where the identification code of an authorised user, who is an employee of a service bureau, is applied to or associated with, directly or indirectly, a document or a transmission containing a document in compliance with the security procedures of the electronic filing service —
 - (i) the document shall be deemed to be signed by the authorised user on behalf and with the authority of the person tendering the document to the service bureau and the contents of the document shall be deemed to be endorsed by that person; or

(ii) where the person tendering the document to the service bureau is acting as agent for his principal, the document shall be deemed to be signed on behalf and with the authority of his principal and the contents of the document shall be deemed to be endorsed by his principal.

(3) Where any written law or practice direction requires the signature of an advocate or solicitor, such requirement shall be deemed to be met where the identification code of the advocate or solicitor has been applied to or associated with, directly or indirectly, the document or the transmission containing the document to be signed in compliance with the security procedures of the electronic filing service.

(4) For the avoidance of doubt, it is declared that the application to or association of the identification code of an authorised user or a registered user, directly or indirectly, with a document or a transmission containing a document in compliance with the security procedures of the electronic filing service is a secure electronic signature within the meaning of the Electronic Transactions Act (Cap. 88).”;

(h) by deleting sub-paragraphs (a) and (b) of Rule 10(1) and substituting the following sub-paragraphs:

“(a) where the document is filed, served, delivered or conveyed by electronic transmission from the computer system of the authorised user or registered user, on the date and at the time that the first part of the transmission is received in the computer system of the electronic filing service provider;

(b) where the document is remotely composed on the computer system of the electronic filing service provider, on the date and at the time that the first part of the transmission containing instructions

from the authorised user or registered user to so file, serve, deliver or convey the document is received in the computer system of the electronic filing service provider; and

- (c) where the document is filed, served, delivered or conveyed via a service bureau, on the date and at the time that the first part of the transmission is received in the computer system of the Registrar.”;
- (i) by deleting the words “a Request⁴ for” in Rule 10(1A)(a) and (b);
- (j) by deleting the words “computer account” wherever they appear in Rules 10(1B) and (2) and 11(1) and (3) and substituting in each case the words “computer system”;
- (k) by deleting the word “network” in Rules 10(2)(a) and (3) and 12(3) and (4) and substituting in each case the words “electronic filing”;
- (l) by deleting the word “specified” in Rules 10(4), 12(1) and (5) and 14;
- (m) by inserting, immediately after the words “that person is” in Rule 12(1), the words “an authorised user or”;
- (n) by inserting, immediately after the words “solicitor who is” in Rule 12(1), the words “an authorised user or”;
- (o) by deleting paragraph (2) of Rule 12 and substituting the following paragraphs:

“(1A) For the purposes of paragraph (1)(b), a party who has instructed his solicitor to accept service of a document which is required by these Rules to be served personally shall be deemed to have agreed to be served using the electronic filing service.

(2) The document shall be deemed to be served, delivered or otherwise conveyed —

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- (a) where the document is served, delivered or otherwise conveyed by electronic transmission from the computer system of the authorised user or registered users on the date and at the time that the first part of the transmission is received in the computer system of the electronic filing service provider; and
- (b) where the document is remotely composed on the computer system of the electronic filing service provider, on the date and at the time that the first part of the transmission containing instructions from the authorised user or registered user to so serve, deliver or convey the document is received in the computer system of the electronic filing service provider.”;
- (p) by inserting, immediately after the words “registered users” in Rule 12(5), the words “or authorised users”;
- (q) by deleting paragraph (6) of Rule 12 and substituting the following paragraphs:
- “(6) Any document which is served, delivered or otherwise conveyed by a registered user to a person through the electronic filing service using an identification code shall be deemed to have been so served, delivered or otherwise conveyed by the registered user and with his intention to do so.
- (7) Any document which is served, delivered or otherwise conveyed by an authorised user (other than an employee of a service bureau) to a person through the electronic filing service using an identification code shall be deemed to have been so served, delivered or otherwise conveyed —
- (a) by the authorised user on behalf and with the authority of the registered user to whom the authorised user belongs; and
- (b) with the intention of that registered user to do so.

(8) Any document which is served, delivered or otherwise conveyed by an authorised user, who is an employee of a service bureau, shall be deemed to have been so served, delivered or otherwise conveyed —

- (a) on behalf and with the authority of the person tendering the document to the service bureau for such purpose and with the intention of that person to do so; or
- (b) where the person tendering the document to the service bureau is acting as agent for his principal, on behalf and with the authority of his principal and with the intention of the principal to do so.

(9) For the avoidance of doubt, it is declared that any document which is served, delivered or otherwise conveyed to a person using an identification code in compliance with the security procedures of the electronic filing service is a secure electronic record within the meaning of the Electronic Transactions Act (Cap. 88).

(10) Order 62, Rule 8 shall apply to service effected under this Rule.”;

(r) by deleting Rule 15 and substituting the following Rule:

“Affidavits in electronic form (O. 63A, r. 15)

15.—(1) Affidavits which are filed in Court using the electronic filing service may be used in all proceedings to the same extent and for the same purposes as paper affidavits filed in Court.

(2) Where an affidavit is to be filed in Court using the electronic filing service, it shall comply with the following requirements:

- (a) the affidavit must be sworn in the usual way in which the deponent signs the original paper affidavit;

- (b) a true and complete electronic image of the original paper affidavit must be created; and
- (c) the original paper affidavit must be retained by the party who filed it for a period of 7 years after it is filed.

(3) Notwithstanding paragraph (2)(c), if the original paper affidavit subsequently becomes unavailable within 7 years after it was filed, the Court may grant leave for the electronic image of the original paper affidavit filed in Court using the electronic filing service to be used in the proceedings for which it was filed, or in any other proceedings.”;

(s) by deleting Rule 16;

(t) by deleting Rule 17 and substituting the following Rule:

“Discrepancy (O. 63A, r. 17)

17. Where a document was filed using the electronic filing service, and there is any inconsistency between —

- (a) the information entered into the electronic template of the document or of the transmission containing the document; and
- (b) the information contained in the document,

the information contained in the document shall prevail where that document is remotely composed on the computer system of the electronic filing service provider, and in all other cases the information entered into the electronic template of the document shall prevail.”; and

(u) by deleting paragraphs (1) and (2) of Rule 18 and substituting the following paragraphs:

“(1) A user who has been registered as a registered user or an authorised user by the Registrar of the Supreme Court under Rule 5 shall be treated for the purposes of this Order as if he had also been similarly registered by the Registrar of the Subordinate Courts.

(2) A user who has been registered as a registered user or an authorised user by the Registrar of the Subordinate Courts under Rule 5 shall be treated for the purposes of this Order as if he had also been similarly registered by the Registrar of the Supreme Court.”.

Amendment of Order 64

23. Order 64, Rule 5 of the principal Rules is amended by deleting paragraph (5) and substituting the following paragraph:

“(5) Notice that a solicitor has ceased to act for an assisted person pursuant to paragraph (4) together with the last known address of the assisted person for service shall be served in the manner prescribed by the Legal Aid and Advice Act (Cap. 160).”.

Amendment of Order 67

24. Order 67, Rule 13 of the principal Rules is amended by deleting paragraphs (4) and (5) and substituting the following paragraphs:

“(4) Where the application is made under section 4 of the first Act, the certified copy of the judgment shall be sealed with the seal of the Supreme Court and shall be accompanied by a certificate in Form 149 signed by the Registrar certifying that the copy is a true copy of a judgment obtained in the High Court in Singapore and stating the rate at which the judgment carries interest.

(5) Where the application is made under section 13 of the second Act, the certified copy of the judgment sealed with the seal of the Supreme Court, annexed with a copy of the writ or originating summons by which the proceedings were begun, shall be accompanied by a certificate in Form 150 signed by the Registrar certifying that the judgment is a true copy of a judgment obtained in the High Court in Singapore and stating —

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- (a) the manner in which the writ or such summons was served on the defendant or that the defendant appeared thereto;
 - (b) what objections, if any, were made to the jurisdiction;
 - (c) what pleadings, if any, were served;
 - (d) the grounds on which the judgment was based;
 - (e) that the time for appealing has expired or, as the case may be, the date on which it will expire;
 - (f) whether notice of appeal against the judgment has been entered;
 - (g) such other particulars as it may be necessary to give to the court in the foreign country in which it is sought to obtain execution of the judgment; and
 - (h) the rate at which the judgment carries interest.”.

Amendment of Order 68

25. Order 68 of the principal Rules is amended —

- (a) by inserting, immediately after the words “by originating summons” in Rule 2(1), the words “in Form 151”;
- (b) by deleting the words “Form 151” wherever they appear in Rule 3 and substituting in each case the words “Form 151A”;
- (c) by deleting Rule 4 and substituting the following Rule:

“Service (O. 68, r. 4)

4.—(1) The originating summons and the supporting affidavit must be served personally on —

- (a) the parent of the infant;
- (b) the guardian of the infant;
- (c) the person having the actual custody of the infant; or

(d) the person liable to contribute to the support of the infant,

but the Court may in its discretion dispense with service on any of these persons or order the originating summons and the supporting affidavit to be served on any other person.

(2) A consent to an application for adoption and dispensation of service of the originating summons and the supporting documents must be in Form 152.”;

(d) by deleting the words “in Form 153” in Rule 6(2) and substituting the words “made in the originating summons in Form 151”;

(e) by deleting paragraph (3) of Rule 6;

(f) by deleting paragraph (2) of Rule 8 and substituting the following paragraph:

“(2) The applicant or his solicitor shall file the request for further hearing in Form 153 and serve it on all parties at least 7 days before the date of the further hearing.”;

(g) by deleting the words “Notice of” in the heading of Rule 8 and substituting the words “Request for”;

(h) by inserting, immediately after the word “interim” in Rules 11, 12 and 13, the word “adoption”;

(i) by deleting Rule 16 and substituting the following Rules:

“Orders of Court (O. 68, r. 16)

16.—(1) An interim adoption order shall be in Form 154 and an adoption order shall be in Form 155 or Form 156.

(2) An order of Court, other than an interim adoption order or an adoption order, shall be in Form 157.

Applications by summons (O. 68, r. 17)

17. Unless otherwise provided in the Act or these Rules, every application in chambers under this Order must be made by summons in Form 158.”.

Amendment of Order 70

26. Order 70 of the principal Rules is amended —

(a) by deleting the words “issue a” in Rule 4(1) and substituting the words “apply for a”;

(b) by deleting sub-paragraph (a) of Rule 4(2) and substituting the following sub-paragraph:

“(a) file a warrant in Form 160; and”;

(c) by deleting paragraph (1) of Rule 5 and substituting the following paragraph:

“(1) A person who desires to prevent the arrest of any property must file in the Registry a caveat, in Form 162, signed by him or his solicitor undertaking —

(a) to enter an appearance in any action that may be begun against the property described in the caveat; and

(b) within 3 days after receiving notice that such an action has been begun, to give bail in the action in a sum not exceeding an amount specified in the caveat or to pay the amount so specified into Court,

and the caveat so filed shall be entered in the record of caveats.”;

(d) by deleting paragraphs (3) to (6) of Rule 7 and substituting the following paragraphs:

“(3) Subject to paragraph (4), where by virtue of this Rule a writ is required to be served on any property, service may be effected by the Sheriff or by a solicitor or

a solicitor's clerk whose name and particulars have been notified to the Registrar for this purpose.

(4) The Registrar may, in a particular cause or matter, allow service to be effected by any other named person and shall, in that case, cause to be marked on the writ required to be served, a memorandum to that effect.

(5) Where the plaintiff requests for a writ to be served on any property by the Sheriff or his officer, the plaintiff must leave a copy of the writ at the Registry and file therein a Request in Form 163; and the Sheriff or his officer shall serve the writ on the property described in the Request.

(6) The expenses incurred by the Sheriff or his officer in effecting service shall be paid to the Sheriff on demand by him.

(7) Where a writ is served on any property by the Sheriff or his officer, the person effecting service must indorse on the writ the following particulars, that is to say, where it was served, the property on which it was served, the day of the week and the date on which it was served, the manner in which it was served and the name and the address of the person effecting service, and the indorsement shall be evidence of the facts stated therein.

(8) When service has been effected under paragraph (7), the Sheriff shall give, to the plaintiff requesting service, a written notice of the fact and the manner of service.

(9) Where the plaintiff in an action *in rem*, or his solicitor, becomes aware that there is in force a caveat against arrest with respect to the property against which the action is brought, he must serve the writ forthwith on the person at whose instance the caveat was entered.

(10) Where a writ by which an action *in rem* is begun is amended under Order 20, Rule 1, after service thereof, Order 20, Rule 1(2), shall not apply and, unless the Court

otherwise directs on an application made *ex parte*, the amended writ must be served on any intervener and any defendant who has entered an appearance in the action or, if no defendant has entered an appearance therein, it must be served or filed in accordance with paragraph (1).”;

- (e) by deleting paragraphs (2) and (3) of Rule 9 and substituting the following paragraphs:

“(2) A warrant of arrest may be executed by the Sheriff or by a solicitor or a solicitor’s clerk whose name and particulars have been notified to the Registrar for this purpose:

Provided that the Registrar may, in a particular cause or matter, allow a warrant of arrest to be executed by any other named person and shall, in that case, cause to be marked on the warrant required to be executed, a memorandum to that effect.

(3) A warrant of arrest shall not be executed by the Sheriff or his officer until an undertaking in writing, satisfactory to the Sheriff, to pay the fees and expenses of the Sheriff, has been lodged in the Sheriff’s office by the party requesting the execution.”;

- (f) by deleting the words “at the instance of” in Rule 12(3) and substituting the words “upon the application of”;
- (g) by deleting the words “entitled to” in Rule 12(4) and substituting the words “applying for”;
- (h) by deleting sub-paragraph (b) of Rule 12(4) and substituting the following sub-paragraph:

“(b) file an instrument of release in Form 164.”;

- (i) by deleting the words “at whose instance” in Rule 12(5) and substituting the words “upon whose application”;
- (j) by deleting the words “Request⁴ in Form 166, and on the filing of the Request⁴ a caveat against the issue of a release with respect to that property and the payment out of Court

of that money” in Rule 13(1) and substituting the words “caveat in Form 166 and the caveat so filed”;

(k) by deleting the word “Request⁴” in Rule 14(1) and substituting the words “withdrawal of caveat”;

(l) by deleting paragraph (5) of Rule 17 and substituting the following paragraph:

“(5) Every preliminary act shall be sealed by the Registrar and shall not be inspected except as provided in paragraph (7) or by order of the Court.”;

(m) by deleting the words “Rule 7(5)” in Rule 20(1) and substituting the words “Rule 7(8)”;

(n) by deleting paragraph (1) of Rule 22 and substituting the following paragraph:

“(1) A party requesting for a commission for the appraisal and sale of any property under an order of the Court shall file a commission in Form 170.”; and

(o) by deleting the words “and must be in Form 170” in Rule 22(2).

Amendment of Order 71

27. Order 71 of the principal Rules is amended —

(a) by deleting the definitions of “gross value” and “personal applicant” in Rule 2;

(b) by deleting the words “Probate and Administration” in the definition of “oath” in Rule 2;

(c) by deleting the definition of “record of caveats” in Rule 2 and substituting the following definitions:

“ “record of caveats” refers to the information kept by the Registry of caveats entered in proceedings under the Act;

“record of probate applications” refers to the information kept by the Registry of probate applications and actions made under the Act;”;

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- (d) by inserting, immediately after the words “Guardianship of Infants Act (Chapter 122)” in the definition of “statutory guardian” in Rule 2, the words “or a person granted custody, care and control of an infant under Part III of the Administration of Muslim Law Act (Chapter 3) or Part X, Chapter 5 of the Women’s Charter (Chapter 353)”;
- (e) by deleting the words “Trust Companies Act 2005 (Act 11 of 2005)” in the definition of “trust corporation” in Rule 2 and substituting the words “Trust Companies Act (Chapter 336)”;
- (f) by deleting Rule 3;
- (g) by deleting paragraphs (4) and (5) of Rule 4;
- (h) by deleting paragraph (2A) of Rule 5 and substituting the following paragraph:
- “(2A) Every applicant for a grant or his solicitors shall —
- (a) conduct a search on the record of caveats and the record of probate applications immediately prior to the filing of the originating summons; and
- (b) endorse a certificate in Form 173 on the originating summons stating whether there are any caveats or pending probate applications in respect of the estate of the deceased person.”;
- (i) by deleting sub-paragraph (a) of Rule 29(1) and substituting the following sub-paragraph:
- “(a) in the case of lack of capacity —
- (i) to the person authorised by the Court; or
- (ii) to the donee authorised to make decisions about the relevant person’s property and affairs under a lasting power of attorney; or”;
- (j) by deleting Rule 35 and substituting the following Rule:

**“Forms of grants and request to extract grant
(O. 71, r. 35)**

35.—(1) A grant made under the Act and this Order must be in one of the forms in Form 177.

(2) Prior to filing a Request⁴ to extract a grant, the applicant or his solicitors must conduct a search on the record of caveats and the record of probate applications to ascertain if there are any caveats in force or pending probate applications in respect of the estate of the deceased, and the Request⁴ to extract a grant must contain a certificate in the following terms:

“It is certified that searches of the record of caveats and record of probate applications have been carried out not more than one day before the date of this Request and at the time of the searches there were (a) no caveats in force; and (b) no pending probate applications in respect of the estate of the deceased herein.”.”;

- (k) by deleting paragraph (2) of Rule 36;
- (l) by deleting paragraphs (2), (4) and (6A) of Rule 37;
- (m) by deleting the words “in the Registry and obtaining an acknowledgement of entry from the proper officer, or by sending through the post at his own risk the caveat to the Registry” in Rule 37(3);
- (n) by deleting the words “and the Registrar” in Rule 37(10);
- (o) by deleting the words “sealed with the seal of the Court” in Rule 37(10);
- (p) by deleting paragraphs (11) and (12) of Rule 37 and substituting the following paragraphs:

“(11) A caveator having no interest contrary to that of the person warning but wishing to show cause against the making of a grant to that person may, within 8 days of service of the warning upon him, or at any time thereafter if no affidavit has been filed under paragraph (12), enter an appearance in Form 180 in the

Registry, and must serve on the person warning a copy of it.

(11A) A caveator who enters an appearance shall, unless the Court gives leave to the contrary, issue and serve a summons for directions before the expiration of 14 days after the time limited for appearing.

(12) If the time limited for appearance in Form 180 has expired and the caveator has not entered an appearance, or having entered an appearance the caveator has not served a summons for directions under paragraph (11A), the person warning may file in the Registry an affidavit showing that the warning was duly served and apply by summons for an order for the caveat to cease to have effect.”;

(*q*) by deleting paragraph (14) of Rule 37 and substituting the following paragraph:

“(14) Upon the issuance of a summons for directions under paragraph (11A), the matter shall be deemed to be contested and the expenses of entry of such caveat, the warning thereof, the appearance and the issuance of the summons for directions shall be considered as costs in the cause.”;

(*r*) by deleting paragraph (*b*) of Rule 40 and substituting the following paragraph:

“(*b*) any caveat in respect of which a summons for directions has been issued shall remain in force until the commencement of a probate action or the making of an order for the caveat to cease to have effect; and”;

(*s*) by inserting, immediately before the word “summons” in Rule 46(1), the word “originating”;

(*t*) by deleting paragraph (2) of Rule 46 and substituting the following paragraphs:

“(2) The application must be supported by affidavit setting out the grounds of the application and by such evidence on affidavit as the applicant can adduce as to —

- (a) the due execution of the will;
- (b) its existence after the death of the testator or the fact on which the applicant relies to rebut the presumption that the will has been revoked by destruction; and
- (c) the accuracy of the copy or other evidence of the contents of the will.

(3) Any consent in writing to the application given by any person not under disability who would be prejudiced by the grant shall be exhibited in the affidavit filed in support of that application.”;

- (u) by deleting the words “An office” in Rule 47(1) and substituting the word “A”; and
- (v) by deleting paragraph (3) of Rule 47.

Amendment of Order 72

28. Order 72 of the principal Rules is amended —

- (a) by renumbering Rule 7 as paragraph (1) of that Rule, and by inserting immediately thereafter the following paragraph:

“(2) The requirement in paragraph (1) to bring into and leave at the Registry the probate or letters of administration shall apply only in cases where the Registry has issued a printed grant of probate or letters of administration.”;

- (b) by inserting, immediately after the word “describing” in Rule 9(1)(a), the words “and exhibiting”;
- (c) by deleting paragraph (2) of Rule 9 and substituting the following paragraph:

“(2) Any affidavit of testamentary scripts required by this Rule must be exchanged within 14 days after the

entry of appearance by a defendant to the action, and unless the Court otherwise directs, the affidavit must be filed not less than 7 days before the hearing of the plaintiff's application to set down the action for trial.”;

- (d) by deleting the words “filed or” in Rule 9(3) and substituting the words “exhibited or”;
- (e) by deleting paragraph (4) of Rule 9;
- (f) by deleting paragraphs (4) and (5) of Rule 10 and substituting the following paragraph:

“(4) At the time of making an application for the grant of leave under paragraph (3), the plaintiff must file an affidavit proving due service of the writ on the defendant and of the citation, if any, and file an affidavit of testamentary scripts under Rule 9.”; and

- (g) by deleting the words “filing by him of an affidavit” in Rule 11 and substituting the words “exchange of affidavits”.

Amendment of Order 74

29. Order 74 of the principal Rules is amended —

- (a) by deleting Rule 11A and substituting the following Rule:

“Judgment debtor summons (O. 74, r. 11A)

11A.—(1) A judgment debtor summons to enforce a judgment or order for the payment of money, whether by instalments or otherwise, must be in one of the forms in Form 191.

(2) A judgment debtor summons is issued on its being sealed by an officer of the Registry.

(3) Unless the Court otherwise orders, a judgment debtor summons must be served personally on the person summoned at least 7 days before the day fixed for the hearing thereof.”;

- (b) by deleting Rule 11D; and

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- (c) by deleting Rules 12 and 13 and substituting the following Rule:

“Judgment notice (O. 74, r. 13)

13.—(1) A judgment notice under section 6(3) or 24(7) of the Act must be in Form 193 and must be served personally, not less than 4 clear days before the day appointed for the debtor’s attendance unless the Court otherwise orders.

(2) The judgment notice is issued on its being sealed by an officer of the Registry.

(3) The judgment notice must be supported by an affidavit stating —

- (a) the full name and address of the judgment debtor;
- (b) the date and particulars of the order for payment in respect of which default has been made;
- (c) the total amount which has been paid since the date of the order for payment;
- (d) the sum or instalment in respect of which default has been made;
- (e) the date on which the same ought to have been paid according to the order for payment; and
- (f) the debtor’s occupation, circumstances and means of payment as they are known to the applicant.”.

Amendment of Order 75

30. Order 75 of the principal Rules is amended by deleting Rule 3 and substituting the following Rule:

“Writ of distress (O. 75, r. 3)

3.—(1) A writ of distress must be in Form 200.

(2) The Registrar shall assign a serial number to the writ and shall sign, seal and date the writ whereupon the writ shall be deemed to be issued.

(3) Order 46, Rule 11 shall apply to the execution of a writ of distress.”.

Amendment of Order 85

31. Order 85, Rule 4 of the principal Rules is amended by deleting the word “office”.

Amendment of Order 89C

32. Order 89C of the principal Rules is amended —

(a) by deleting Rule 2 and substituting the following Rule:

“Orders of Commissioner for Labour (O. 89C, r. 2)

2.—(1) Where the Commissioner for Labour (referred to in this Order as the Commissioner) has made an order under the Employment Act (Chapter 91) and such order is sought to be enforced in a District Court, the Commissioner shall issue a certificate of the order and the certificate must be filed with a copy of the order in the Court.

(2) Where the certificate and a copy of the order has been filed in the Court under paragraph (1), the order may be enforced by the Court as if it were a judgment of the Court.”; and

(b) by deleting Rules 4, 5 and 6.

Amendment of Order 90A

33. Order 90A of the principal Rules is amended —

(a) by deleting paragraphs (1), (2) and (2A) of Rule 1 and substituting the following paragraphs:

“(1) The fees payable for any cause or matter for hearing —

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-
- (a) before a District Judge or a Magistrate in open Court, including applications (interlocutory or otherwise) fixed for hearing in open Court on special hearing dates;
 - (b) before the Registrar in the Subordinate Courts for the examination of witnesses;
 - (c) before a Judge in the High Court in open Court and applications (interlocutory or otherwise) fixed for hearing in chambers or in open Court on special hearing dates;
 - (d) before the Registrar in the High Court for the assessment of damages, the taking of accounts, the making of inquiries and references under Order 70, Rule 40; and
 - (e) before the Registrar in the High Court for the examination of witnesses,

shall be as specified in the following Table:

FEES

(A) Open Court hearing before District Judge or Magistrate

	<i>District Court</i>	<i>Magistrate's Court</i>	<i>Document on which the stamp is to be affixed</i>
	\$	\$	
1. For each day or part thereof after the first day	500	250	<i>Request⁴.</i>

(B) Hearing before Subordinate Courts Registrar for examination of witnesses

	<i>District Court matter</i>	<i>Magistrate's Court matter</i>	<i>Document on which the stamp is to be affixed</i>
	\$	\$	
1. On every appointment for the examination of a witness	50	50	<i>Request⁴.</i>
2. On every witness sworn or examined, for each hour or part thereof	100	50	<i>Request⁴.</i>

(C) Hearing before Judge in the High Court

	<i>High Court</i>	<i>High Court</i>	<i>Document on which the stamp is to be affixed</i>
	<i>With value of up to \$1 million</i>	<i>With value of more than \$1 million</i>	
	\$	\$	
1. For the whole or part of the fourth day	6,000	9,000	<i>Request⁴.</i>
2. For the whole or part of the fifth day	2,000	3,000	<i>Request⁴.</i>

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- | | | | | |
|----|--|-------|-------|-----------------------------|
| 3. | For each day
or part thereof
of the sixth to
tenth days | 3,000 | 5,000 | <i>Request⁴.</i> |
| 4. | For each day
or part thereof
subsequent to
the above | 5,000 | 7,000 | <i>Request⁴.</i> |

*(D) Hearing before High Court Registrar for
assessment of damages, taking of accounts, making of
inquiries and references under Order 70, Rule 40*

*Document on
which the stamp
is to be affixed*

- | | | | | |
|----|---|-------|--|-----------------------------|
| | | \$ | | |
| 1. | For the whole
or part of the
fourth day
(including the
number of
days taken
for the
determination
of liability
before a
Judge of the
High Court) | 1,000 | | <i>Request⁴.</i> |
| 2. | For each day
or part
thereof
subsequent to
the above | 1,000 | | <i>Request⁴.</i> |

(E) Hearing before High Court Registrar for examination of witnesses

	<i>High Court matter with value of up to \$1 million</i>	<i>High Court matter with value of more than \$1 million</i>	<i>Document on which the stamp is to be affixed</i>
	\$	\$	
1. On every appointment for the examination of a witness	100	200	<i>Request⁴.</i>
2. On every witness sworn or examined, for each hour or part thereof	250	500	<i>Request⁴.</i>

(2) Where paragraph (1)(a) or (c) applies, the plaintiff, the appellant or the applicant, as the case may be, must pay the fees and file the Request⁴, in Form 224, at the time he sets the cause or matter down for hearing, files the record of appeal, files his request for special or further hearing dates, or at the time the Registry so requires, as the case may be.

(2A) Where paragraph (1)(d) applies, the party entitled to the benefit of the judgment, the party who has obtained an order for the taking of accounts or making of inquiries, or the party making a reference to a Registrar under Order 70, Rule 40, as the case may be, must pay the fees and file the Request⁴, in Form 224, at the time of filing the notice of appointment for the assessment of

damages, the notice of appointment for the taking of accounts or the making of inquiries, or the reference under Order 70, Rule 40, or at the time the Registry so requires, as the case may be.

(2B) Where paragraph (1)(b) or (e) applies, the plaintiff or the applicant, as the case may be, must pay the fees and file the Request⁴ in Form 224 at the time of extraction of the order for examination of witnesses or at the time the Registry so requires, as the case may be.”; and

- (b) by deleting the words “Form 225” in Rule 2(2) and substituting the words “Form 224”.

Amendment of Order 90B

34. Order 90B, Rule 1 of the principal Rules is amended by deleting paragraph (1) and substituting the following paragraph:

“(1) The fees payable on the filing of core bundles or supplemental core bundles under Order 57, Rule 9 or Rule 9A, as the case may be, shall be the amount specified in Appendix B.”.

Miscellaneous amendments

35. The principal Rules are amended —

- (a) by deleting the words “an office copy” in the following provisions and substituting in each case the words “a copy”:

Rule 10(4) of Order 41, Rule 1(2) of Order 50, Rule 4(2) of Order 63, Rule 3(7)(b) of Order 76, Rule 5(3) of Order 76 and Rule 10(2) of Order 102;

- (b) by deleting the words “office copy” in the rule heading of Rule 10 of Order 41 and substituting the word “copy”;

- (c) by deleting the words “Mental Capacity Act 2008 (Act 22 of 2008)” wherever they appear in the following provisions and substituting in each case the words “Mental Capacity Act (Cap. 177A)”:

Rule 5(1)(b) of Order 52, Rule 28(3)(a) of Order 59, Rule 29(1)(a), (3)(b) and (6)(a) of Order 59, Rule 29(1) of Order 71, Rule 1 of Order 76, Rule 3(b)(v) of Order 90A and Rule 1(1) of Order 99; and

- (d) by deleting “2008” in the definition of “person lacking capacity” in Order 76, Rule 1 and the heading of Order 99.

Amendment of Appendix A

36. Appendix A of the principal Rules is amended —

- (a) by deleting the words “(Seal)” and “*Registrar.*” wherever they appear in the following Forms and substituting thereto the words “# This form requires sealing by the Court and the signature of the Registrar.”:

Forms 1, 8, 27, 28, 42, 43, 49, 56, 72, 73 to 76, 79, 80, 82, 84, 85, 92, 94, 100, 101, 103, 104, 106, 108 to 111, 136, 142, 145, 147, 148, 170, 182, 184 to 187, 189, 191, 193 to 197, 200, 201, 204, 206, 207, 212, 213 and 227;

- (b) by deleting the word “(Seal)” at the end of Forms 210, 211 and 219 and substituting in each case the words “# This form requires sealing by the Court.”;

- (c) by deleting the form reference specified in the second column of the Table and substituting the new form reference specified in the third column of the Table against the respective Forms specified in the first column of that Table:

<i>First column</i>	<i>Second column</i>	<i>Third column</i>
<i>Form</i>	<i>Current form reference</i>	<i>New form reference</i>
Form 27	O. 17, r. 4	O. 17, r. 3
Form 79	O. 42, r. 5	O. 13, r. 7 O. 19, r. 8A O. 42, r. 5
Form 82	O. 45, r. 12	O. 45, r. 12 O. 46, r. 4

<i>First column</i>	<i>Second column</i>	<i>Third column</i>
<i>Form</i>	<i>Current form reference</i>	<i>New form reference</i>
Form 84	O. 45, r. 12	O. 45, r. 12 O. 46, r. 4
Form 85	O. 45, r. 12	O. 45, r. 12 O. 46, r. 4
Form 115	O. 55D, r. 3 O. 57, r. 3 O. 57, r. 16 O. 69, r. 6	O. 55D, r. 3 O. 57, r. 3 O. 57, r. 16 O. 69, r. 6 O. 69, r. 7
Form 191	O. 74, r. 11D	O. 74, r. 11A

- (d) by deleting the words “(Title as in Form 114 or 119)” in Forms 115, 116 and 117 and substituting in each case the words “(Title as in Form 112)”;
- (e) by deleting the words “(Title as in Form 114)” in Form 118 and substituting the words “(Title as in Form 112)”;
- (f) by deleting the words “(Title as in Form 171)” in Forms 174 and 175 and substituting in each case the words “(Title as in Form 172)”;
- (g) by deleting Forms 11, 13, 14, 19, 46, 63, 66, 68, 69, 70, 95, 113, 114, 119, 146, 161, 165, 167, 171, 188, 192, 214, 215, 216, 224A and 225;
- (h) by inserting, immediately after Form 79, the following Form:

“79A.

O. 13, r. 7 REQUEST TO ENTER JUDGMENT
O. 19, r. 8A

(Title as in action)

To: The Registrar

Request is made for judgment to be entered against the defendant, (name):

*1. For failure by the defendant to enter an appearance within the time limited for appearing.

I certify that:

- (a) the writ has been duly served on the defendant, (name), on (date of service) as specified in the memorandum of service filed on (date) and properly endorsed; and
- (b) I have conducted a search for appearance and no appearance has been entered by the defendant.

*2. For failure by the defendant to serve a defence on the plaintiff, within the period fixed under the Rules of Court for service of defence.

I certify that no defence has been served on the plaintiff by the defendant, (name), within the period fixed by the Rules of Court for service of defence.

Issued by: (Solicitors for the).

(*Use as appropriate”);

- (i) by inserting, immediately after Form 151, the following Form:

“151A.

O. 68, r. 3

ADOPTION STATEMENT

(Title as in Form 151)

The Applicant(s) _____ and _____, his wife,
of _____ state as follows:

1. Particulars of First Applicant:
 - (a) Name:
 - (b) Age:
 - (c) NRIC No.:
 - (d) Residential address:
 - (e) Occupation:
 - (f) Relationship to child (if any):
2. Particulars of Second Applicant:
 - (a) Name:
 - (b) Age:
 - (c) NRIC No.:
 - (d) Residential address:
 - (e) Occupation:
 - (f) Relationship to child (if any):
3. The Applicant(s) is (are) resident in Singapore at _____ Singapore and domiciled in Singapore.
4. The First Applicant _____ married the Second Applicant _____ at _____ on _____.
5. The Applicant(s) has (have) resident with him (her) (them) the following persons:
6. Particulars of infant to be adopted (“the said infant”):
 - (a) Original name:
 - (b) New name (if any):
 - (c) Date of birth:
 - (d) Age:
 - (e) Gender:
 - (f) Nationality:
 - (g) Race:
 - (h) Marital status:
 - (i) Present address:

-
-
- (j) The said infant is entitled/not entitled* to any property (state particulars if infant is entitled to property).
 - (k) The said infant is/is not* in the actual custody (or under the guardianship) of the Applicant(s) (state whereabouts of the said infant if he is not in the actual custody of the Applicant(s)).
 - (l) The Applicant(s) have/have not* been supporting the said infant since (date on which support commenced).
 - (m) The said infant has/has not* been subject to an adoption order or of any application for an adoption order. (State particulars if the said infant has been subject to an adoption order or an application for an adoption order.)
7. Particulars of natural father of infant to be adopted:
- (a) Name:
 - (b) I.D. No.:
 - (c) Address:
 - (d) Nationality:
 - (e) Religion:
 - (f) Consent to the Originating Summons has/has not* been obtained.
8. Particulars of natural mother of infant to be adopted:
- (a) Name:
 - (b) I.D. No.:
 - (c) Address:
 - (d) Nationality:
 - (e) Religion:
 - (f) Consent to the Originating Summons has/has not* been obtained.
9. The Applicant(s) undertakes (undertake) if an order is made on this Originating Summons, to provide maintenance and education for the said infant. The Applicant(s) will, if required, secure the above provision by bond or otherwise as the Court may require.
10. The Applicant(s) has not (have not nor has either of them) received or agree to receive, and no person has made or given or agreed to make or give to the Applicant(s) (or either of them) any payment or reward in consideration of

the adoption of the said infant except as follows:

(State the nature of the payment or reward made or received in consideration of the adoption.)

- 11. The Applicant(s) shall provide for the costs of this Originating Summons including the costs of the Director of Social Welfare if he is appointed guardian in adoption of the said infant or such person as may be appointed by this Court.

(*Delete as appropriate”); and

- (j) by deleting Forms 6, 10, 18, 20, 25, 26, 44, 45, 47, 60, 61, 65, 67, 83, 86, 87, 96, 107, 112, 141, 143, 144, 149, 150, 151, 152 to 158, 160, 162, 164, 166, 167, 172, 173, 177 to 181 and 224 and substituting the following Forms, respectively:

“6.

O. 10, r. 1

MEMORANDUM OF SERVICE

(Title as in action)

Date:

To: The Registrar.

The writ of summons herein was served on —

Name of person served:

Capacity in which person is served: (The defendant) (or as may be).

On: (Day, date and time of service).

At: (Place of service).

Method of service: (State how service effected).

Issued by: (Solicitors for the).

10.

O. 12, r. 2 MEMORANDUM OF APPEARANCE
 O. 15, r. 3
 O. 15, r. 8 (Title as in action)
 O. 16, r. 4

To: The Registrar.

Appearance is entered for the following parties in this action:

Appearing party type: (e.g. 1st Defendant)

Appearing party name:

Where appearing party is represented by solicitors

Law firm name:

Law firm address:

Solicitor's name:

Solicitor's contact particulars:

(tel.); (fax); (email).

Where appearing party is acting in person

Residential address:

Address for service within jurisdiction (if residential address is outside jurisdiction):

Other contact particulars:

(tel.); (fax); (email).

The statement of claim is (required / not required) to be filed and delivered.

Issued by: (Solicitors for the).

18.

O. 16, r. 2

SUMMONS FOR LEAVE TO ISSUE

O. 94, r. 7

A THIRD PARTY NOTICE

(Title as in action)

To:

Let all parties concerned attend before the Court on the date and time to be assigned for the hearing of an application for the following order(s):

1. Leave to issue a third party notice, a copy of which is attached herein.
2. The costs of this application be .

Grounds of application: (State the grounds here) or (As set out in the affidavit of [name]).

Issued by: (Solicitors for the).

This form requires sealing by the Court and the signature of the Registrar.

20.

O. 16, r. 4

SUMMONS FOR THIRD

O. 16, r. 8

PARTY DIRECTIONS

(Title as in Form 16)

To: The third party (and his solicitors).

Let all parties concerned attend before the Court on the date and time to be assigned for the hearing of an application for the following order(s):

1. The defendant serve a statement of claim on the said third party within days from this date, who shall plead thereto within days.
2. (State any other directions as may be required).
3. The said third party be at liberty to appear at the trial (or hearing) of this action, and take such part as the Judge shall direct, and be bound by the result of the trial (or hearing).
4. The question of the liability of the said third party to indemnify the defendant be tried at the trial (or hearing) of this action, but subsequent thereto.
5. The costs of this application be costs in the cause and in the third party proceedings.

Grounds of application: (To set out grounds) or (As set out in the affidavit of [name]).

Issued by: (Solicitors for the).

This form requires sealing by the Court and the signature of the Registrar.

25.

O. 17, r. 3

STATEMENT IN SUPPORT OF
AN INTERPLEADER SUMMONS:
BY SHERIFF/BAILIFF

(Title as in Form 22)

1. On (date), _____ of _____ gave me notice that he claimed the following property (specify the property claimed) taken by me in execution under (the writ of seizure and sale) issued in this action.

2. On (date), I notified the execution creditor of the said claim. He does not admit the claim and has not requested me to withdraw from possession of the property claimed.

3. I value the property claimed at approximately \$ _____. I claim no interest in the subject-matter in dispute other than commission fees and expenses of execution.

4. I do not in any manner collude with any of the parties herein.

Sheriff/bailiff.

26.

O. 17, r. 3

AFFIDAVIT IN SUPPORT OF AN
INTERPLEADER SUMMONS BY A PERSON
UNDER LIABILITY

(In a pending action application as in Form 60,
in any other case by an originating summons)

I, _____ of _____ (if in an action, the abovenamed defendant) do make oath (or affirm) and say as follows:

1. (If in an action.) This action is brought to recover (state what) claimed by the plaintiff but I have received a claim adverse to that of the plaintiff from _____ of _____ (or, if no action), I have received adverse claims from _____ of _____ and _____ of _____ to (state what) which is of the approximate value of \$ _____.

I expect to be sued on these claims by the said claimant.

2. I claim no interest in the subject-matter in dispute (other than the sum of \$ _____ for costs or charges) (or as the case may be). I do not in any manner collude with either (or any) of the said claimants.

3. I am ready and willing to bring into Court or to pay or dispose of the subject-matter in dispute in such manner as the Court may direct.

Sworn (or affirmed) as in Form 78.

44.

O. 25, r. 1
O. 26, r. 4

SUMMONS FOR DIRECTIONS
PURSUANT TO ORDER 25

(Title as in action)

To: The defendant (and his solicitors).

Let all parties concerned attend before the Court on the date and time to be assigned for the hearing of an application for the following order(s):

1. This action be consolidated with action(s) in the following Suit Number(s):

2. This action be referred to the Registrar. The costs of this application be costs in the cause.

3. The action be (or by consent) transferred to the . The costs of this application be in the discretion of the .

4. Unless the plaintiff gives security for the defendant's costs within days in the sum of \$ to the satisfaction of the Registrar, the action be transferred to the with stay meanwhile. The costs of this application be in the discretion of the (and if the security is paid, the directions shall be as follows:).

5. The plaintiff have leave to amend the writ by . The service of the writ and the defendant's appearance do stand. The costs incurred and thrown away by the amendment be the defendant's in any event.

6. The plaintiff have leave to amend the statement of claim as shown in the document served herewith and to re-serve the amended statement of claim in days. Thereafter the defendant have leave to serve an amended defence (if so advised) in days. The plaintiff have leave to serve an amended reply (if so advised) in days. The costs of and thrown away by the amendments be the defendant's in any event.

7. The defendant have leave to amend the defence as shown in this summons and to re-serve the amended defence in days. Thereafter, the plaintiff have leave to re-serve an amended reply (if so advised) in days. The costs of and thrown away as a result of the amendments be the plaintiff's in any event.

8. The plaintiff serve on the defendant the further and better particulars of the statement of claim specified in this summons within days.

9. The defendant serve on the plaintiff the further and better particulars of the defence specified in the document served herewith within days.

10. The plaintiff serve on the defendant the further and better particulars of the reply specified in this summons within days.

11. The plaintiff give security for the defendant's costs to the satisfaction of the Registrar in the sum of \$ on the following grounds:

In the meantime, all further proceedings be stayed.

12. The plaintiff serve on the defendant a list of documents and file an affidavit verifying such list (limited to the documents relating to the (special damage claimed) (plaintiff's industrial injury, industrial disablement or sickness benefit rights) (period from to) (issues raised in paras. of the statement of claim and paras. of the defence) (issues of)) within days.

13. The defendant serve on the plaintiff a list of documents and file an affidavit verifying such list (limited to documents relating to the (period from to) (issues raised in paras. of the statement of claim and paras. of the defence) (issues of)) within days.

14. There be inspection of documents within days of the service of the lists (filing of the affidavits).

15. The plaintiff have leave to serve on the defendant the interrogatories shown in the document served herewith. The defendant is to answer the interrogatories on affidavit within days.

16. The defendant have leave to serve on the plaintiff the interrogatories shown in the document served with this summons. The plaintiff is to answer the interrogatories on affidavit within days.

17. The plaintiff (or defendant) (retain and preserve pending the trial of the action) (upon days notice to give inspection of) (the subject-matter of the action, to the defendant (or plaintiff) and to his legal advisers (and experts)).

18. The statements in the following documents be admissible in evidence at the trial without calling as a witness the maker of the statements:

(A certified true copy of the above documents be admissible in evidence at the trial without production of the original documents).

19. The following affidavits (in the form of the draft affidavit (served herewith)) (to be served within days) be admissible in evidence at the trial:

20. Evidence of the following fact(s), namely, be received at the trial by statement on oath of information and belief (by the production of the following documents or entries in books or copy documents or copy entries in books, namely,).

21. It be recorded that the parties ((plaintiff) (defendant) refuses to) admit for the purposes of this action that ((the truth of the statements in the document served (herewith))).

22. The affidavits of the evidence in chief of all witnesses shall be limited to one affidavit for each witness to be exchanged within weeks hereof.

23. Objections to the contents of the affidavit evidence shall be taken within weeks after the exchange of the affidavit evidence.

24. The evidence in chief or the substance thereof of all expert witnesses shall be in the form of affidavit and shall be exchanged/disclosed within weeks hereof.

25. The following witnesses on behalf of the plaintiff (or defendant) may be examined before the Registrar (or a special examiner to be agreed upon by the parties or appointed by the Registrar) upon days' notice and need not attend at the trial:

26. There shall be a discussion between the experts for the purpose of requiring the experts to identify the issues in the proceedings and where possible reach agreement on any issue not later than days before the exchange of the affidavits of evidence in chief. The issues which the experts are to discuss shall be limited to the following:

27. Within days of the discussion, the expert witnesses are to prepare and furnish to the parties a joint written statement indicating the agreed issues, the issues on which they disagree and a summary of the reasons for disagreement.

28. That (name) of (organisation) be appointed as assessor(s) in this action.

29. A plan of the locus in quo other than a sketch plan be receivable in evidence at the trial.

30. Photographs and a plan of the locus in quo be agreed, if possible.

31. By consent, (the right of appeal be excluded) (any appeal be limited to the Court of Appeal) (any appeal be limited to questions of law only).

32. Trial:

Estimated length: days.

Estimated no. of witnesses:

To be set down within: days.

Any other matters: (to be tried immediately after the action in Suit Number).

33. The witnesses whom the plaintiff intends if necessary to call shall be limited to the following:

Witnesses of fact: (names).

Expert witnesses: (names).

34. The witnesses whom the defendant intends if necessary to call shall be limited to the following:

Witnesses of fact: (names).

Expert witnesses: (names).

35. The costs of this application be costs in the cause.

Grounds of application: (To set out grounds) or (As set out in the affidavit of [name]).

Issued by: (Solicitors for the).

This form requires sealing by the Court and the signature of the Registrar.

**Note:*

- (a) Applicants are to indicate only those prayers for which directions are necessary.
- (b) For paragraphs 33 and 34, all witnesses must be named here or in the order of Court to be extracted on this summons for directions. Witnesses not so named shall not be allowed to testify at the trial without leave of court.

45.

O. 25, r. 1A

SUMMONS FOR DIRECTIONS
PURSUANT TO ORDER 25

(Title as in action)

To: The defendant (and his solicitors).

Let all parties concerned attend before the Court on the date and time to be assigned for the hearing of an application for the following order(s):

1. Interlocutory Judgment be entered by consent as follows:

(State the terms of the judgment to be entered, e.g. against the defendant for damages to be assessed and costs reserved to the Registrar.)

2. The plaintiff serve on the defendant a list of documents and file an affidavit verifying such list within days.

3. The defendant serve on the plaintiff a list of documents and file an affidavit verifying such list within days.

4. There be inspection of documents within days of the service of the lists and (filing of the affidavits).

5. The affidavits of the evidence in chief of all witnesses shall be limited to one affidavit for each witness to be exchanged within weeks hereof.

6. The objections to the contents of the affidavit evidence shall be taken within weeks after the exchange of the affidavit evidence.

7. The evidence in chief or the substance thereof of all expert witnesses shall be in the form of affidavit and shall be exchanged/disclosed within weeks hereof.

8. The assessment of damages be fixed for hearing for day(s). The notice of appointment for assessment of damages shall be filed within weeks hereof and served on the defendant within days thereafter.

9. The witnesses whom the plaintiff intends if necessary to call shall be limited to the following:

Witnesses of fact: (names).

Expert witnesses: (names).

10. The witnesses whom the defendant intends if necessary to call shall be limited to the following:

Witnesses of fact: (names).

Expert witnesses: (names).

11. [*Include other prayers if necessary.*]

12. The costs of this application be costs in the cause.

Grounds of application: (To set out grounds) or (As set out in the affidavit of [name]).

Issued by: (Solicitors for the).

This form requires sealing by the Court and the signature of the Registrar.

**Note:*

- (a) Applicants are to indicate only those prayers for which directions are necessary.
- (b) For paragraphs 9 and 10, all witnesses must be named here or in the order of Court to be extracted on this summons for directions. Witnesses not so named shall not be allowed to testify at the trial without leave of court.

47.

O. 26, r. 4

SUMMONS FOR INTERROGATORIES

(Title as in action)

To:

Let all parties concerned attend before the Court on the date and time to be assigned for the hearing of an application for the following order(s):

The plaintiff (or defendant) (or as may be) be at liberty to serve interrogatories in writing on the defendant (or plaintiff) (or as may be) (in the form of the document attached) and for the questions to be answered in writing by way of an affidavit within days.

Grounds of application: (To set out grounds) or (As set out in the affidavit of [name]).

Issued by: (Solicitors for the).

This form requires sealing by the Court and the signature of the Registrar.

60.

O. 32, r. 1

SUMMONS

(Title as in action)

To:

Let all parties concerned attend before the Court on the date and time to be assigned for the hearing of an application for the following order(s):

- 1.
- 2.
- 3.

Grounds of application: (State the grounds here) or (As set out in the affidavit of [name]).

Issued by: (Solicitors for the).

This form requires sealing by the Court and the signature of the Registrar.

61.

O. 34, r. 3

NOTICE FOR SETTING DOWN
AN ACTION FOR TRIAL

(Title as in action)

To: The Registrar and (other parties to the action).

The plaintiff (or defendant) hereby sets down this action for trial for days.

The requisite documents pursuant to Order 34, Rule 3, are attached herewith.

Issued by: (Solicitors for the).

65.

O. 35, r. 7

CERTIFICATE AFTER TRIAL

O. 35, r. 8

(Title as in action)

Date:

Judge hearing the trial:

Court No.:

Parties present:

For plaintiff(s):

For defendant(s):

Any others:

The time of the Court was occupied as follows:

Hearing date	Outcome	Start time	End time

Total time occupied: hour(s) minute(s)

Judgment/Order(s) given:

The List of Exhibits is as follows:

Number of Exhibit	Description of Exhibit	Party who put in Exhibit	Witness who proved Exhibit	Notes

(Name of Clerk of the Court)

67.

O. 38, r. 14

SUBPOENA TO TESTIFY⁵/
 SUBPOENA TO PRODUCE
 DOCUMENTS¹/ SUBPOENA
 TO TESTIFY⁵ AND TO
 PRODUCE DOCUMENTS¹

(Title as in action)

To: (Name of person)

You are required to attend at:

Hearing date / time:

Venue: (Supreme Court / Subordinate Courts) (Court / Chamber number)

Before: Judge / Registrar

Mode of attendance:

*(a) In person (for subpoena to testify and subpoena to testify and to produce documents); or

*(b) In person or by an agent (for subpoena to produce documents)

and so from day to day until the end of the above proceedings.

Purpose of attendance:

*(a) (*Where it is a subpoena to testify*) To give evidence on behalf of the _____ in the said proceedings.

*(b) (*Where it is a subpoena to produce documents*) To produce the documents specified hereunder on behalf of the _____ in the said proceedings:

(Specify the documents to be produced).

*(c) (*Where it is a subpoena to testify and to produce documents*) To give evidence and produce the documents specified hereunder on behalf of the _____ in the said proceedings:

(Specify the documents to be produced).

Issued by: _____ (Solicitors for the _____).

This form requires sealing by the Court and the signature of the Registrar.

(*Use as appropriate)

83.

O. 45, r. 12
 O. 46, r. 4
 O. 47, r. 4

WRIT OF SEIZURE
 AND SALE IN RESPECT OF
 IMMOVABLE PROPERTY

(Title as in action)

To the Sheriff/bailiff,

Having seized the interest of (name of execution debtor) in the immovable property specified in the Schedule hereto pursuant to the Order of Court dated _____, you are directed to serve the Writ of Seizure and Sale together with the said Order of Court on (name of execution debtor), of _____ and, if the execution debtor cannot be found, affix a copy of the same on some conspicuous part of the immovable property known as _____, and thereafter, if necessary, to sell the said interest to satisfy the sum \$ _____ which is the sum outstanding payable to the said (name of execution creditor) pursuant to a judgment (or order as may be) dated _____ against the said (name of execution debtor).

SCHEDULE

*CT/SSCT/SCT/ Lease		MK	TS	Whole or part lot (if part lot, to state approved new lot number or strata lot number)	Property Address
Vol**	Fol**				

(*Delete as appropriate)

(**If title document is a lease, to cancel the Vol No. and Fol No. and simply state the Lease No.)

This writ is issued by:

This form requires sealing by the Court and the signature of the Registrar.

86.

O. 46, r. 3

SUMMONS FOR LEAVE
TO ISSUE EXECUTION

(Title as in action)

To:

Let all parties concerned attend before the Court on the date and time to be assigned for the hearing of an application for the following order(s):

1. The plaintiff (or as may be) be at liberty to issue execution (or writ of seizure and sale, or as may be) against the defendant (or as may be) on the judgment herein dated _____, (notwithstanding that 6 years have elapsed since such judgment, or as may be); and

2. The defendant (or as may be) do pay the costs of and occasioned by this application.

Grounds of application: As set out in the affidavit of (name).

Issued by: _____ (Solicitors for the _____).

This form requires sealing by the Court and the signature of the Registrar.

87.

O. 46, r. 4

UNDERTAKING, DECLARATION

O. 47, r. 4

AND INDEMNITY

O. 52, r. 9

(Title as in action)

1. I/We hereby undertake to pay all charges and fees that are imposed by the Sheriff/bailiff and to fully indemnify the Sheriff/bailiff and his officers and keep them indemnified against all actions, proceedings, liabilities, claims, damages, costs and expenses incurred in relation to or become payable by the Sheriff/bailiff in respect of or arising from the execution. Please appoint a suitable date to execute the Writ of Seizure and Sale/Delivery/Possession*.

2. **I/We hereby declare that as at the date of this undertaking, declaration and indemnity, the property the Sheriff/bailiff is requested to seize under this Writ of Seizure and Sale/Delivery/Possession* is/is not the subject-matter of a seizure or attachment under any execution or order issued by the Subordinate Courts or the High Court.

(State particulars of prior execution if applicable.)

3. For seizure of movable property under a Writ of Seizure and Sale/Delivery*.

I/We hereby declare that, as at the date of this undertaking, declaration and indemnity, I/we have reason to believe that the execution debtor is the owner or occupier at the address of execution or the owner of the property liable to be seized.

(State the grounds of belief.)

(*Delete as appropriate)

(**Use as appropriate)

(Signature of declarant)

NAME OF DECLARANT:

Date of filing:

96.

O. 47, r. 4

**ORDER OF COURT FOR THE
SEIZURE AND SALE IN RESPECT
OF IMMOVABLE PROPERTY**

(Title as in action)

Before (Name and designation of Judicial Officer):

(In open court/chambers)

Date of order:

Upon the application of _____ and upon reading the affidavit of _____ filed on _____, and upon hearing _____, the following orders are made:

1. The interest of _____ in the immovable property specified in the Schedule herein be attached and taken in execution to satisfy the judgment of the abovenamed _____ dated _____.
2. (State costs orders given by the Court.)

SCHEDULE

*CT/SSCT/SCT/ Lease		MK	TS	Whole or part lot (if part lot, to state approved new lot number or strata lot number)	Property Address
Vol**	Fol**				

(*Delete as appropriate)

(**If title document is a lease, to cancel the Vol No. and Fol No. and simply state the Lease No.)

Note: This order shall, unless registered under any written law relating to such immovable property, remain in force for 6 months from the date hereof.

This form requires sealing by the Court and the signature of the Registrar.

107.

O. 51, r. 3

SUMMONS FOR APPOINTMENT
OF RECEIVER

(Title as in action)

To: the defendant (and others) (and his solicitors)

Let all parties concerned attend before the Court on the date and time to be assigned for the hearing of an application for the following order(s):

1. A receiver be appointed (or that (name of specific receiver) be appointed receiver) in this action to receive the rents, profits and moneys receivable in respect of the interest of the defendant in the following property, namely, (describe the property) in or towards satisfaction of the moneys and interest due to the plaintiff under the judgment (or order) in this action dated ; and

2. Costs of this application be .

Grounds of application: (To set out grounds) or (As set out in the affidavit of [name]).

Issued by: (Solicitors for the).

This form requires sealing by the Court and the signature of the Registrar.

112.

O. 55B, r. 1

NOTICE OF APPEAL

O. 55C, r. 1

O. 55D, r. 3

(For Registrar's Appeal, Title as in Action)

O. 56, r. 1

District Court Appeal/Civil Appeal No. of 20 .

O. 57, r. 3

Between

Appellant

And

Respondent

In the matter of No. of 20 .

Between

Plaintiff

And

Defendant

NOTICE OF APPEAL

To: The Registrar and to

Take notice that an appeal has been filed by the abovenamed plaintiff (or defendant) to the (*District Judge in Chambers/Judge in High Court in Chambers/High Court/Court of Appeal).

The appeal is against the decision (to specify the whole or part of the decision, in an appeal to the High Court or Court of Appeal) of the (*Registrar of the Subordinate Courts/Registrar of the Supreme Court/Magistrate in Chambers/District Judge in Chambers/Magistrate/District Judge/Justice/Judicial Commissioner) (name) given on , as follows:

Issued by: (Solicitors for the).

This form requires sealing by the Court and the signature of the Registrar.

(*Delete as appropriate)

141.

O. 64, r. 4 SUMMONS TO REMOVE SOLICITOR
FROM RECORD

(Title as in action)

To: (name of party whose solicitor has ceased to act)

Let all parties concerned attend before the Court on the date and time to be assigned for the hearing of an application for the following order(s):

1. (Name of solicitor who has ceased to act) ceases to be the solicitor acting for (name of party whose solicitor has ceased to act), plaintiff (or defendant) (or as may be) in this action (or matter); and
2. Costs of this application be .

Grounds of application: (To set out grounds) or (As set out in the affidavit of [name]).

Issued by: (Solicitors for the).

This form requires sealing by the Court and the signature of the Registrar.

143.

O. 64, r. 5(1)

**NOTICE OF CEASING
TO ACT AS SOLICITOR**

(Title as in action)

To: The Registrar and the (plaintiff/defendant (name) or his solicitors)

Take notice that the following solicitor has ceased to act —

Name of solicitor ceasing to act:

Party for whom the solicitor has ceased to act:

Address for service of the party for whom the solicitor has ceased to act: (last known address of the plaintiff or defendant, if acting in person, or the principal or registered address of the plaintiff or defendant if a body corporate).

Issued by: (Solicitors for the).

144.

O. 64, r. 5(2)

**SUMMONS FOR
WITHDRAWAL OF SOLICITOR**

(Title as in action)

To: (name of party whose solicitor is withdrawing)

Let all parties concerned attend before the Court on the date and time to be assigned for the hearing of an application for the following order(s):

1. (Name of solicitor withdrawing) ceases to be the solicitor acting for (name of party represented by that solicitor), the plaintiff (or defendant) (or as may be) in this action (or matter) upon compliance with the requirements of Order 64, Rule 5(1) of the Rules of Court; and
2. Costs of this application be .

Grounds of application: (To set out grounds) or (As set out in the affidavit of [name]).

Issued by: (Solicitors for the).

This form requires sealing by the Court and the signature of the Registrar.

149.

O. 67, r. 13 CERTIFICATE UNDER THE RECIPROCAL
ENFORCEMENT OF COMMONWEALTH
JUDGMENTS ACT (CHAPTER 264)

(Title as in action)

I, _____, Registrar of the Supreme Court of the Republic of Singapore, hereby certify that the judgment, a certified copy of which is annexed, was obtained by the plaintiff (or defendant) against the defendant (or plaintiff) in this action on (date) for payment of the sum of \$ _____ and \$ _____ for costs, and carries interest at the rate of _____ % per annum calculated on the said sums of \$ _____ and \$ _____ from the date of the said judgment until payment.

This form requires sealing by the Court and the signature of the Registrar.

150.

O. 67, r. 13 CERTIFICATE UNDER THE RECIPROCAL
ENFORCEMENT OF FOREIGN JUDGMENTS
ACT (CHAPTER 265)

(Title as in action)

I, _____, Registrar of the Supreme Court of the Republic of Singapore, hereby certify that —

1. The writ of summons (or as may be), a copy of which is annexed, was issued out of the Registry of the Supreme Court on (date) by the abovenamed plaintiff against the abovenamed defendant, for payment of the sum of \$ _____ in respect of (state shortly nature of claim or ground of action);

2. The said writ was duly served on (date), upon the said defendant (state mode of service) (that the said defendant duly appeared to the said writ on (date));

3. The said plaintiff obtained judgment against the said defendant, a certified copy of which is annexed, for payment of the sum of \$ _____ in respect of (state shortly nature of claim or terms of judgment), together with the sum of \$ _____ for costs;

4. The said judgment was obtained (state grounds on which judgment was based);

5. The said judgment carries interest at the rate of _____ % per annum calculated on the said sums of \$ _____ and \$ _____ from the date of the said judgment until payment;

6. (No) objection has been made to the jurisdiction of the Court (on the grounds that _____); and

7. The pleadings in the action consisted of:

This form requires sealing by the Court and the signature of the Registrar.

151.

O. 68, r. 2 ORIGINATING SUMMONS FOR ADOPTION
 O. 68, r. 6

IN THE HIGH COURT/SUBORDINATE COURTS OF
 THE REPUBLIC OF SINGAPORE

O.S. No.)
 of 20)

In the Matter of the Adoption of Children Act (Chapter 4)

And

In the Matter of (to be called), an infant.

1. Name of applicant(s):
2. Order(s) sought:
 - (a) The Director of Social Welfare be appointed as the guardian in adoption of the infant, (original name of infant) to be called .
 - (b) The consent of the following persons be dispensed with:
 - (c) The service of the Originating Summons, Notice to Hear Originating Summons and all subsequent documents filed in these proceedings on the following persons be dispensed with:
 - (d) [*Where the child is born in Singapore*]
 The applicant(s) be authorised to adopt the said infant, (original name of infant) to be called born on , which date is identical with the entry numbered and made on in the Register of Births for the Republic of Singapore.
 [*Where the child is born outside Singapore*]
 The applicant(s) be authorised to adopt the infant, (original name of infant) to be called born on .
 - (e) The applicant(s) pay(s) the cost of these proceedings to the Director of Social Welfare.
 - (f) (To specify if any other orders sought.)

-
-
3. A copy of the affidavit and Adoption Statement in support of this application is filed together with the Originating Summons.

Signed:

Registrar:

Date:

*This summons is taken out by _____, solicitor for the abovenamed applicants whose address is _____.

[If applicant is unrepresented]

*This summons is taken out by the abovenamed applicant who resides at _____ *[and if applicant does not reside within the jurisdiction]* and whose address for service is (to state address in Singapore).

(*Delete as appropriate)

152.

O. 68, r. 4
O. 68, r. 6

CONSENT TO ADOPTION
ORDER AND DISPENSATION
OF SERVICE OF DOCUMENTS

(Title as in Form 151)

I (We), _____, of _____ (and of _____)
being (the parent of the abovenamed infant) (or guardian of the
abovenamed infant) (or the person having actual custody of the
abovenamed infant) (or a person liable to contribute to the support of
the abovenamed infant) state as follows:

1. I (We) understand the nature and effect of the adoption order
which is applied for in these proceedings and that in particular I (we)
understand that the effect of the order will be to permanently deprive
me (us) of my (our) parental rights.

2. I (We) hereby consent to the making of an adoption order in
favour of the Applicant(s).

3. I (We) consent to the dispensation of service of the
Originating Summons, Request for Further Hearing of Originating
Summons and all other subsequent documents filed in these
proceedings on me (us).

_____)
Signed by the abovenamed _____)
in the presence of: _____)
_____)

Advocate and Solicitor
(or Commissioner for Oaths).

153.

O. 68, r. 8 REQUEST FOR FURTHER HEARING OF
ORIGINATING SUMMONS

(Title as in Form 151)

1. Name of Applicant(s):
2. Order(s) sought:
 - (a) [*Where child is born in Singapore*]

The Applicant(s) be authorised to adopt the said infant, (original name of infant) to be called born on , which date is identical with the entry numbered and made on in the Register of Births for the Republic of Singapore;

[*Where child is born outside Singapore*]

The Applicant(s) be authorised to adopt the infant, (original name of infant) to be called born on .
 - (b) The Applicant(s) pay(s) the costs of these proceedings to the Director of Social Welfare.
 - (c) (To specify if any other orders sought.)
3. The grounds of the application are set out in the affidavit(s) filed in support of this application.
4. Party/Parties* to be served with this summons: (e.g. natural parents)

This form requires sealing by the Court and the signature of the Registrar.

(*Delete as appropriate)

154.

O. 68, r. 16

INTERIM ADOPTION ORDER

(Title as in Form 151)

1. Parties present at the hearing:
 - (a) Male/Female applicant(s)*:
 - (b) Applicant(s)'s solicitor*:
 - (c) Natural mother/father*:
 - (d) Natural mother's/father's solicitor*:
 - (e) Guardian in adoption (name of Child Welfare Officer)*:
2. Orders made pending the final determination of the Originating Summons:
 - (a) The Applicant(s) shall have the custody of the said infant for _____ (duration of interim adoption order) with effect from _____ (date of commencement of probationary period).
 - (b) The Applicant(s) shall be subject to the supervision of _____ and who shall be at liberty at all reasonable times to visit and interview the infant alone and to make all necessary inquiries as to the comfort and well-being of the infant.
 - (c) The guardian in adoption shall submit to the Court a further affidavit to report on the interim adoption order by _____ (submission of date of report).
 - (d) This order shall be reviewed on _____ (date of review).
 - (e) As regards costs, _____ .
 - (f) Any of the parties including the guardian in adoption of the said infant may apply to the Court for further orders.
 - (g) (To specify if any other orders given.)

This form requires sealing by the Court and the signature of the Registrar.

(*Delete as appropriate)

155.

O. 68, r. 16

ADOPTION ORDER

(Title as in Form 151)

(Order where child is born in Singapore)

1. Parties present at the hearing:
 - (a) Male/Female applicant(s)*:
 - (b) Applicant(s)'s solicitor*:
 - (c) Natural mother/father*:
 - (d) Natural mother's/father's solicitor*:
 - (e) Guardian in adoption (name of Child Welfare Officer)*:
2. Orders made:
 - (a) The Applicant(s) be authorised to adopt the said infant (original name of infant) to be called born on , which date is identical with the entry numbered and made on in the Register of Births for the Republic of Singapore.
 - (b) The Applicant(s) pay(s) the costs of these proceedings to the Director of Social Welfare.
 - (c) (To specify if any other orders given.)

This form requires sealing by the Court and the signature of the Registrar.

(*Delete as appropriate)

SCHEDULE

CHILD'S PARTICULARS		Full name before adoption					Full name conferred by Adoption Order	
		Sex	Date of birth	Day	Month	Year	Place of birth	Birth Register No./Entry No. of Previous Adoption
Natural Parents/ Previous Adopters		Name of Father					Citizenship of Father at the time of the child's birth	Singapore NRIC No.
		Name of Mother					Citizenship of Mother at the time of child's birth	Singapore NRIC No.
ADOPTIVE PARENTS	Father	Name and Surname					Date of birth	Country of birth
		Race/Dialect Group		Nationality/Citizenship			Singapore NRIC No.	
		Occupation				Address		
	Mother	Maiden name					Date of birth	Country of birth
		Race/Dialect Group		Nationality/Citizenship			Singapore NRIC No.	
		Occupation				Address		
		Date of Adoption Order						
		Description of Court by which made						
		In the case of adoption by a single adopter, whether adopter wishes his or her name to appear as adoptive father or adoptive mother on the child's new birth certificate. Yes/No*						

156.

O. 68, r. 16

ADOPTION ORDER

(Title as in Form 151)

(Order where child is born outside Singapore)

1. Parties present at the hearing:
 - (a) Male/Female applicant(s)*:
 - (b) Applicant(s)'s solicitor*:
 - (c) Natural mother/father*:
 - (d) Natural mother's/father's solicitor*:
 - (e) Guardian in adoption (name of Child Welfare Officer)*:
2. Orders made:
 - (a) The Applicant(s) be authorised to adopt the said infant (original name of infant) to be called born on .
 - (b) The Applicant(s) pay(s) the costs of these proceedings to the Director of Social Welfare.
 - (c) (To specify if any other order given.)

This form requires sealing by the Court and the signature of the Registrar.

(*Delete as appropriate)

SCHEDULE

CHILD'S PARTICULARS		Full name before adoption					Full name conferred by Adoption Order	
		Sex	Date of birth	Day	Month	Year	Place of birth	Birth Register No./Entry No. of Previous Adoption
Natural Parents/ Previous Adopters		Name of Father					Citizenship of Father at the time of the child's birth	Singapore NRIC No.
		Name of Mother					Citizenship of Mother at the time of child's birth	Singapore NRIC No.
ADOPTIVE PARENTS	Father	Name and Surname					Date of birth	Country of birth
		Race/Dialect Group		Nationality/Citizenship			Singapore NRIC No.	
		Occupation				Address		
	Mother	Maiden name					Date of birth	Country of birth
		Race/Dialect Group		Nationality/Citizenship			Singapore NRIC No.	
		Occupation				Address		
		Date of Adoption Order						
		Description of Court by which made						
		<p>In the case of adoption by a single adopter, whether adopter wishes his or her name to appear as adoptive father or adoptive mother on the child's new birth certificate.</p> <p>Yes/No*</p>						

1. No. of Entry:
2. Date and country of birth of child:
3. Name and surname of child:
4. Sex of child:
5. Name and surname, address and occupation of adopter or adopters:
6. Date of adoption order and description of Court by which made:
7. Date of Entry:
8. Signature of officer deputed by Registrar-General to effect the entry:

157.

O. 68, r. 16

ORDER OF COURT

(Title as in Form 151)

1. Parties present at the hearing:
 - (a) Applicant(s)'s solicitor:
 - (b) Natural mother's/father's* solicitor:
 - (c) Guardian in adoption (name of Child Welfare Officer):
2. Orders made: (To specify orders given).

This form requires sealing by the Court and the signature of the Registrar.

(*Delete as appropriate)

158.

O. 68, r. 17

SUMMONS

(Title as in Form 151)

1. Name of applicant:
2. Order(s) sought: (Set out orders applied for.)
3. Grounds of application: (Choose one of the following.)
 - (a) The grounds of the application are set out in the affidavit(s)/consent(s)* filed in support of this application.
 - (b) The grounds of the application are set out herein.
4. Party/Parties* to be served with this summons:
5. Consent*: I/We* consent to this summons.

Signature: (Signature of consenting party.)

Name: (Name of solicitor for party consenting to this summons/
If in person, name of party consenting to this summons.)

NRIC No.:

This summons is taken out by: (To state name and party taking out this summons.)

This form requires sealing by the Court and the signature of the Registrar.

(*Delete as appropriate)

160.

O. 70, r. 4

WARRANT OF ARREST

(Title as in Form 159)

To the Sheriff,

Upon the application of _____ the plaintiff in this action
and upon reading the affidavit of _____ filed on _____ and
upon hearing _____ :

You are directed to arrest the ship _____ of the port
of _____ (and the cargo now or lately laden therein, together
with the freight due for the transportation thereof) or (and the freight
due for the transportation of the cargo now or lately laden therein) and
to keep the ship under safe arrest until you shall receive further orders.

The plaintiff's claim is for (copy from the writ).

Taken out by _____ solicitors for the _____ .

Sheriff's endorsement as to service.

This form requires sealing by the Court and the signature of the Registrar.

162.

O. 70, r. 5

CAVEAT AGAINST ARREST

(Description of property giving name, if a ship).

We, _____ of _____,
solicitors for _____ of _____ hereby file a caveat against
the arrest of (description of property giving name, if a ship) and hereby
undertake to enter an appearance in any action that may be begun in
the High Court against the said _____ and, within 3 days after
receiving notice that such an action has been begun, to give bail in the
action in a sum not exceeding _____ dollars or to pay that sum into
Court. We consent that the writ of summons and any other document
in the action may be left for us at _____ .

Issued by: _____ (Solicitors for the _____).

164.

O. 70, r. 12

RELEASE

(Title as in Form 159)

To the Sheriff,

Upon the application of _____ the plaintiff in this action and
upon reading the affidavit of _____ filed on (date) and upon
hearing _____ :

Whereas in this action you were directed to arrest
the _____ and to keep the same under safe arrest until you
should receive further orders. Now you are directed to release the
said _____ from the arrest effected by virtue of the warrant in
this action.

Registrar.

Taken out by _____ solicitors for the _____ .
Sheriff's endorsement.

On (date), the _____ was released from arrest pursuant to this
Instrument.

Sheriff.

166.

O. 70, r. 13

**CAVEAT AGAINST
RELEASE AND PAYMENT**

(Title as in Form 159)

We, _____ of _____,
solicitors for _____ of _____ hereby file a caveat against the
issue of a release with respect to (description of property giving name,
if a ship) now under arrest and, should the said property be sold by
order of the Court, a caveat against payment out of Court of the
proceeds of sale.

Issued by: _____ (Solicitors for the _____).

167.

O. 70, r. 14

WITHDRAWAL OF CAVEAT

(Title as in Form 159)

We withdraw the caveat as follows:

Nature of caveat:

Entered on:

On behalf of:

Issued by: _____ (Solicitors for the _____).

172.

O. 71, r. 5 STATEMENT FOR PROBATE
O. 71, r. 6 OR ADMINISTRATION

IN THE HIGH COURT/SUBORDINATE COURTS OF
THE REPUBLIC OF SINGAPORE

O.S. No.)
of 20)

In the Matter of the Probate and Administration Act (Chapter 251)

And

In the Estate of deceased

And

In the matter of an Application by (names of Applicant(s))

(a) *For Probate.*

1. who resided at died on
the day of 20 at domiciled in had at
the time of his death property within the jurisdiction of this Court.

2. The whole of the estate and effects of the deceased, movable and immovable, within the jurisdiction exclusive of what the deceased was possessed of or entitled to as a Trustee for any other person or persons and not beneficially, but without deducting anything on account of the debts due or owing from him, does/does not exceed in value \$3 million to the best of the Applicant's knowledge, information and belief.

3. The Applicant believes the paper writing hereto exhibited and a certified true copy of which is annexed hereto marked "A" to be a copy of the true and original Last Will and Testament (with Codicil thereto) of the said deceased.

4. The Applicant is the sole executor (or one of the executors) named in the said Will (of , the other executor therein named died on the day of or on the day of by instrument duly signed renounced probate and execution of the said Will).

(b) For Administration.

1. who resided at died on the day of 20 at domiciled in had at the time of his death property within the jurisdiction of this Court.

2. The whole of the estate and effects of the deceased, movable and immovable, within the jurisdiction exclusive of what the deceased was possessed of or entitled to as a Trustee for any other person or persons and not beneficially, but without deducting anything on account of the debts due or owing from the deceased, does/does not exceed in value \$3 million to the best of the Applicant's knowledge, information and belief.

3. The said deceased, who was a (1) citizen and a (2) died intestate (3) leaving him surviving (4) .

4. The Applicant is the (5) .

5. of and of has (or have) a prior right to the Applicant being (6) and of has (or have) an equal right to the Originating Summons being (6) but he on the day of 20 , by writing signed by renounced such right.

6. There is minority (or life) interest in the estate of the said (7) .

7. (The Applicant desires that of (8) be appointed co-administrator with him of the estate of the said deceased. The consent in writing of the said so to be appointed is hereto annexed).

(c) Administration with Will.

In place of paragraph 4 of the Statement in Form 172(a) proceed:

1. The Testator did not in his said Will name any executor (or the executor named in the said Will died on the day of or has renounced probate and execution thereof), and the Applicant is the (state relationship, if any) of the said deceased, and the residuary legatee or one of the residuary legatees named in the said Will or the Testator (died a widower or bachelor (if so) and) did not in his said Will name any executor or residuary legatee and the Applicant is the (as in Order 71, Rule 5(5)).

(d) For Administration — Unadministered estate.

As in (b) above inserting the following paragraph after paragraph 3 of the Statement in Form 172(b):

On the day of 20 , Letters of Administration of the estate of the said deceased were granted to the said as the lawful of the said deceased; but he died on the day of 20 leaving (part of) the estate unadministered.

(e) Administration by a trust company.

Proceed as in (b) above down to paragraph 3 thereof inclusive; then proceed:

1. The Applicant, , is a Trust Company licensed under the Trust Companies Act (Chapter 336) and having its registered office at .

2. The Applicant company has by writing filed herewith been authorised by the (5) to apply for Letters of Administration of the estate of the said .

3. of has a prior and (or) of has an equal right to the said to Letters of Administration being (state relationship) but he on the day of 20 by writing signed by him renounced such right.

4. There is a (or no) minority and a (or) life interest in the estate of the said namely (set out the minority and life interest, stating the name, age and interest of each minor entitled).

5. The Applicant company by a resolution of their board of directors, a copy whereof under the Seal of the Applicant company is filed herewith, have authorised an officer of the Applicant company to make and sign this Statement and to make, swear and sign the Affidavit in support of the Originating Summons on their behalf.

Note: In an Application for probate where there is one executor or executrix only named in the Will, he or she should be described as the sole executor or the sole executrix and in an Application for Letters of Administration all persons entitled to any part of the estate should be disclosed.

At —

- (1) State country e.g. Singapore, Malaysia.
- (2) Religion e.g. Christian, Buddhist, Hindu, Muslim (if a Muslim state Madzhab to which he belonged).

-
-
- (3) A widower, widow, spinster or bachelor.
- (4) His only or one of the lawful widows (or her lawful husband) and state the next-of-kin (in case of children state name, sex, and age or date of birth).
- (5) Descriptions to be used where the person applying for Letters of Administration is:
- (a) a widow ... “the lawful widow” or, if the deceased was of a religion allowing polygamy, as “the only lawful widow” or “one of the lawful widows” as the case may be;
- (b) a husband ... “the lawful husband”;
- (c) a father ... “the lawful father and next-of-kin”;
- (d) a mother ... “the lawful mother and next-of-kin” or “the lawful mother and only next-of-kin”;
- (e) a child ... “the lawful and only child and only next-of-kin” or “one of the lawful children and next-of-kin”;
- (f) a brother ... “the lawful brother”;
- (g) a sister ... “the lawful sister”; the brother or sister shall further be described as “one of the next-of-kin” or the “only next-of-kin”;
- (h) a nephew ... “the lawful nephew” and “one of the” or “only next-of-kin”;
- (i) a niece ... “the lawful niece” and “one of the” or “only next-of-kin”; if a brother or sister is living and the nephew or niece being the child of a brother or sister of the intestate who died in his lifetime applies for administration, he or she shall be described as “one of the persons entitled in distribution to the estate and effects of the deceased”;

(j) a grandparent ... grandchild, cousin, etc., shall be described as “lawful” and “one of the next-of-kin” or “only next-of-kin”.

- (6) State relationship.
- (7) Set out the minority or life interest stating the name, age and interest of each minor entitled.
- (8) State relationship, if any, to deceased.
- (9) Set out the capacity of the Applicant as in (5) above, or as may be.

(f) *For Resealing (in the High Court).*

1. late of deceased died on the day of 20 , and had at the time of his death his ordinary or principal domicile in (or without any known domicile or without any fixed domicile or as may be).

2. The said deceased died intestate and Letters of Administration of his estate and effects of which a true copy is hereunto annexed were duly granted to the Applicant (or to of) by the (name of Court).

(Or 2. The said deceased duly executed his Last Will and Testament dated the day of 20 , and Probate thereof, of which a true copy is hereunto annexed, was duly granted to the Applicant the executor thereof (or to of the executor thereof) by the (name of Court).)

(Or 2. The said deceased duly executed his Last Will and Testament dated the day of 20 , and Letters of Administration with such Will and Testament annexed thereto, of which Letters and Will a true copy is hereunto annexed, were duly granted to the Applicant (or to of) by the (name of Court).)

3. The said deceased resided or carried on (or did not reside or carry on) business in Singapore at any time within 12 months next before his death.

4. So far as the Applicant is aware there are (or no) debts due from the estate of the said deceased to creditors residing in Singapore.

5. The said deceased died possessed of certain property in Singapore, namely:

6. The Applicant has been duly authorised by the said by power of attorney dated the day of 20 which has been deposited in the Supreme Court at Singapore under the provisions of section 48 of the Conveyancing and Law of Property Act (Chapter 61) to make this application on his behalf.

(g) *Probate as in (a) above, for remaining executor(s) where more than one executor.*

1. who resided at died on the day of 20 at domiciled in had at the time of his death property within the jurisdiction of this Court.

2. The whole of the estate and effects of the deceased, movable and immovable, within the jurisdiction exclusive of what the deceased was possessed of or entitled to as a Trustee for any other person or persons and not beneficially, but without deducting anything on account of the debts due or owing from him, does/does not exceed in value \$3 million to the best of the Applicant's knowledge, information and belief.

3. The Applicant believes the paper writing hereto exhibited and a certified true copy of which is annexed hereto marked "A" to be a copy of the true and original Last Will and Testament (with Codicil thereto) of the said deceased.

4. On the day of Probate of the estate and effects of the said deceased was granted to as of the executors named in the said Will in Probate No. of 20 leave being reserved to the other executor(s) therein named to come in and prove the same.

5. The Applicant(s) is/are the other executor(s) named in the said Will of , deceased.

173.

O. 71, r. 5(2A)

CERTIFICATE OF RESULTS
OF CAVEAT AND PROBATE
APPLICATION SEARCHES

(Title as in Form 172 or as may be)

1st Certification:

A search of the probate record of caveats has been carried out immediately prior to the filing of this originating summons and there are no caveats in respect of the captioned estate.

OR

A search of the probate record of caveats has been carried out and the following caveat(s) is/are found against the captioned estate:

Caveat No.

2nd Certification

A search of the record of probate applications has been carried out immediately prior to the filing of this originating summons and there are no probate applications in respect of the captioned estate.

OR

A search of the record of probate applications has been carried out and the following application(s) is/are found against the captioned estate:

Case No.

(Party type/Solicitors for the (party type))

177.

O. 71, r. 35

GRANTS

(Title as in Form 172)

(a) Of Probate.

BE IT KNOWN that at the date hereunder-written the Last Will and Testament (with codicils if such is the case) (a copy whereof is hereunto annexed) of late of deceased who died on the day of 20 at , was proved before this Court, and that Administration of all and singular the movable and immovable property of the estate and effects was committed and granted by this Court to sole executor (or one of the executors or as the case may be) named in the said Will he (or they) being first sworn well and faithfully to administer the same, by paying the just debts of the deceased and the legacies contained in his Will (or will and codicils) and to render a just and true account thereof whenever lawfully required.

Dated:

Date of issue:

Registrar.

This form requires sealing by the Court and the signature of the Registrar.

(b) Of Letters of Administration.

BE IT KNOWN that at the date hereunder-written Letters of Administration of all and singular the movable and immovable property estate and effects of late of deceased who died on the day of 20 , were committed and granted to (insert the name and character in which the Grant is taken) he having been first sworn well and faithfully to administer the same by paying the just debts of the deceased and distributing the residue of his property according to law and to render a just and true account of his administration whenever lawfully required.

Dated:

Date of issue:

Registrar.

This form requires sealing by the Court and the signature of the Registrar.

(c) Of Letters of Administration for unadministered estate.

BE IT KNOWN that late of deceased died intestate on the day of 20 , Letters of Administration of all and singular his movable and immovable property estate and effects were committed and granted by the High Court/Subordinate Courts to (insert the name and character in which the Grant was taken) who after taking such administration intermeddled in the property of the said deceased and afterwards died on the day of 20 , leaving part thereof unadministered and that on the day of 20 , Letters of Administration of the said property so left unadministered were granted by this Court to (insert the name and character in which Grant was taken) he having been first sworn well and faithfully to administer the same by paying the just debts of the said intestate and distributing the residue of such his property according to law and to render a just and true account of his administration whenever lawfully required.

Dated:

Date of issue:

Registrar.

This form requires sealing by the Court and the signature of the Registrar.

(d) Of Letters of Administration for unadministered estate with will annexed.

BE IT KNOWN that the Last Will and Testament (a copy whereof is hereunto annexed) of late of deceased, was on the day of 20 proved in the High Court/Subordinate Courts and Probate thereof was granted to the Executor (or one of the executors) named therein who after taking such Probate died leaving the administration of the estate of the deceased incomplete and without having by his will appointed any executor thereto and be it further known that on the day of 20 Letters of Administration with the said will annexed of all and singular the movable and immovable property estate and effects of the deceased and left unadministered as aforesaid were committed and granted by this Court to (insert the name and character in which the Grant was taken) he having been first sworn well and faithfully to administer the same according to the said will and to pay the just debts of the said deceased, and the legacies in the said will contained as far as the said property of the deceased shall extend and the law requires and to render a just and true account thereof when lawfully required.

Dated:

Date of issue:

Registrar.

This form requires sealing by the Court and the signature of the Registrar.

(e) *To an Attorney.*

As in (b) above inserting after “granted to _____” the duly constituted attorney of _____ (one of the lawful children and next-of-kin of the said deceased or as may be) for the use and benefit of the said _____ until he shall obtain a grant of Letters of Administration to himself.

(f) *To a Guardian.*

As in (b) above inserting after “granted to _____” as the legal guardian of _____ the lawful infant children and next-of-kin of the said deceased, limited until one of the said infants shall obtain a grant to himself.

(g) *Of Double Probate.*

BE IT KNOWN that at the _____ day of _____ 20____ the Last Will and Testament (with codicil(s) if such is the case) _____ (a copy whereof is hereto annexed) of _____ late of _____ deceased who died on the _____ day of _____ 20____ at _____ was proved before this Court, and that Administration of all and singular the movable and immovable property of the estate and effects was committed and granted by this Court to _____ as _____ of the executors named in the said Will he/she/they having been first sworn well and faithfully to administer the same by paying the just debts of the deceased and the legacies contained in the said Will (and codicil(s)) and to render a just and true account thereof whenever lawfully required, power being reserved of making the like grant to _____ the other executor(s) named in the said Will.

And be it further known that at the date hereunder-written the said Will of the said deceased (with codicil(s) hereto)(a copy whereof is hereunto annexed) was also proved in this Court, and that the like administration of all and singular the movable and immovable property of the said deceased was committed and granted by this Court to the other executor(s) named in the said Will he/she/they having been first duly sworn well and faithfully to administer the same, by paying the just debts of the said deceased and the legacies contained in the said Will (and codicil(s)) and to render a just and true account thereof whenever lawfully required.

Dated:

Date of issue:

Registrar.

This form requires sealing by the Court and the signature of the Registrar.

178.

O. 71, r. 37

CAVEAT

(Title as in Form 172 or as may be)

Let no grant be sealed in the estate of late of deceased,
 who died on the day of 20 at without notice
 to of having interest as (here describe the nature of the
 interest).

Dated:

Caveator
 (or Solicitor for the Caveator)

My address for service is .

179.

O. 71, r. 37

WARNING TO CAVEATOR

(Title as in Form 172 or as may be)

To of .

You are hereby warned within 8 days after service hereof upon
 you to file a notice of appearance in Form 180 either in person or by
 your solicitor at the Registry of the Supreme Court/Subordinate
 Courts:

- (1) setting forth what interest you have in the estate of the
 abovenamed of deceased, contrary to that
 of the party at whose instance this warning is issued; or
- (2) setting forth your brief grounds if you have no contrary
 interest but wish to show cause against the sealing of a grant
 to such party.

And take notice that in default of your so doing the Court may
 proceed to issue a grant of probate or administration in the said estate
 notwithstanding your caveat.

Dated:

Issued by: (Set out the name and interest including the date of
 the will, if any, under which the interest arises) of the party warning,
 (the name of his solicitor and the address for service). (If the party
 warning is acting in person, this must be stated.)

This form requires sealing by the Court and the signature of the
 Registrar.

180.

O. 71, r. 37

APPEARANCE TO

O. 71, r. 41

WARNING OR CITATION

O. 71, r. 42

(Title as in Form 172)

To: The Registrar and the person warning (or citor)

Appearance is entered for the following party in this matter —

Appearing party type: Caveator (or person cited)

Appearing party's name:

Appearing party's contact details:

For an appearance to warning

Appearance is entered in respect of the following warning to caveator —

Caveat No.:

Caveat dated:

in respect of the estate of _____, deceased

of (address of deceased).

Name of person warning:

Contact details of person warning:

Appearing party is claiming an interest contrary to that of the person warning (or showing cause against the making of a grant to the person warning).

(To state particulars of contrary interest or brief grounds for showing cause.)

For an appearance to citation

Appearance is entered in respect of the following citation —

Citation No.: (if any)

Citation dated:

in respect of the estate of _____, deceased

of (address of deceased).

Name of the citor:

Contact details of the citor:

Dated:

Issued by: _____ (Solicitors for the _____).

181.

O. 71, r. 41

CITATIONS

(Title as in Form 172 or as may be)

(a) *Citation by brother to father to accept or refuse Administration.*

To of

Whereas it appears by an affidavit of filed the day of 20 that of died there on the day of 20 a bachelor without a mother and intestate, leaving you, his natural and lawful father and next-of-kin:

And whereas it also appears that is the natural and lawful brother of the said deceased, and the natural and lawful son of you :

Now this is to require you, the said that, within 8 days after service hereof, you do cause an appearance to be entered by you in the Registry of the Supreme Court/Subordinate Courts, and accept or refuse Letters of Administration of the estate of the said deceased or show cause why the same should not be granted to the said .

And take notice that in default of your so appearing and accepting and extracting the said Letters of Administration the Court will proceed in the premises according to law, your absence notwithstanding.

Dated:

Contact details of :

This form requires sealing by the Court and the signature of the Registrar.

(b) *Citation to accept or refuse Probate.*

To of

Whereas it appears by the affidavit of filed the day of 20 that, of , deceased, died on the day of 20 , at having made and duly executed his Last Will and Testament bearing date (and now remaining in the Registry) and therein appointed you, the said , the sole executor (or sole executor and residuary legatee and devisee or as may be):

And whereas it further appears by the said affidavit that the said _____ is a creditor (or a legatee named in the said will or as may be):

Now this is to require you, the said _____, that, within 8 days after the service hereof, you do cause an appearance to be entered by you in the Registry of the Supreme Court/Subordinate Courts, and accept or refuse probate and execution of the said will (or as may be) of the said deceased, or show cause why the same should not be granted to the said _____ as creditor of the said deceased (or as may be):

And take notice that in default of your so appearing and accepting and extracting the said probate of the said will the Court will proceed in the premises according to law, your absence notwithstanding.

Dated:

Contact details of _____ :

This form requires sealing by the Court and the signature of the Registrar.

(c) *Citation to bring in Probate (Another Will set up).*

To _____ of _____

Whereas it appears by an affidavit of _____ filed the _____ day of _____ 20____ that probate of the alleged Last Will and Testament of _____ of _____, deceased, was, on the _____ day of _____ 20____ granted to you by the Court:

And whereas it is alleged in the said affidavit that the said deceased made and duly executed his Last Will and Testament, dated the _____ day of _____ 20____, and thereof appointed the said _____, executor (or as may be) and that the said probate ought to be called in, revoked, and declared null and void at law:

Now this is to require you, the said _____ that, within 8 days after service hereof on you, you do bring into and leave in the Registry of the Supreme Court/Subordinate Courts, the aforesaid probate in order that the said _____ may proceed in due course of law for the revocation of the same.

Dated:

Contact details of _____ :

This form requires sealing by the Court and the signature of the Registrar.

(d) Citation to bring in Probate (Intestacy alleged).

To _____ of _____

Whereas it appears by the affidavit of _____, filed the _____ day of _____ 20____ that probate of the alleged Last Will and Testament of _____ of _____, deceased, was on the _____ day of _____ 20____, granted to you by the Court, and that the said deceased died a bachelor, leaving the said _____, his natural and lawful father and next-of-kin:

And whereas it is alleged in the said affidavit that the said deceased died intestate, and that the said probate ought to be called in, revoked, and declared null and void at law:

Now this is to require you, the said _____ that, within 8 days after service hereof on you, you do bring into and leave in the Registry of the Supreme Court/Subordinate Courts, the aforesaid probate in order that the said _____ may proceed in due course of law for the revocation of the same.

Dated: _____

Contact details of _____ :

This form requires sealing by the Court and the signature of the Registrar.

(e) Citation to bring in Letters of Administration (Will set up).

To _____ of _____

Whereas it appears by the affidavit of _____, filed the _____ day of _____ 20____, that Letters of Administration of all the estate and effects of _____ of _____, deceased, were, on the _____ day of _____ 20____, granted to you by the Court:

And whereas it is alleged in the said affidavit that the said deceased made and duly executed his Last Will and Testament, dated the _____ day of _____ 20____, and thereof appointed the said _____, executor (or as may be), and that the said Letters of Administration ought to be called in, revoked and declared null and void at law:

Now this is to require you, the said _____, that, within 8 days after service hereof on you, you do bring into and leave in the Registry of the Supreme Court/Subordinate Courts, the aforesaid Letters of Administration in order that the said _____ may proceed in due course of law for the revocation of the same.

Dated:

Contact details of _____ :

This form requires sealing by the Court and the signature of the Registrar.

(f) *Citation to bring in Letters of Administration (Administrator alleged not to be entitled).*

To _____ of _____

Whereas it appears by the affidavit of _____, filed the _____ day of _____ 20____, that Letters of Administration of all the estate and effects of _____ of _____, deceased, were, on the _____ day of _____ 20____, granted to you by the Court, as the natural and lawful brother and one of the next-of-kin of the said deceased:

And whereas it is alleged in the said affidavit that you are not one of the next-of-kin of the said deceased, and that _____ is the said lawful son and only next-of-kin (or as may be) and that the said Letters of Administration ought to be called in, revoked, and declared null and void in law:

Now this is to require you, the said _____, that, within 8 days after service hereof on you, you do bring into and leave in the Registry of the Supreme Court/Subordinate Courts, the aforesaid Letters of Administration in order that the said _____ may proceed in due course of law for the revocation of the same.

Dated:

Contact details of _____ :

This form requires sealing by the Court and the signature of the Registrar.

(g) *Citation to see proceedings.*

To _____ of _____

Whereas it appears by the affidavit of _____, filed the _____ day of _____ 20____, that there is now pending in the Court, Probate suit entitled _____ and another against _____, No. _____ of 20____, wherein the plaintiffs are proceeding to prove in solemn form of law the alleged Last Will and Testament, dated the _____ day of _____ 20____, at _____.

And whereas it further appears by the said affidavit that you are the natural and lawful _____ and one of the next-of-kin of the said deceased (or a legatee under the alleged will, dated _____ or as may be).

Now this is to give notice to you, the said _____, to appear in the said suit either personally or by your solicitor, should you think it for your interest so to do, at any time during the dependence of the said suit and before final judgment shall be given therein.

And take notice that, in default of your so doing, the said Court will proceed to hear the said will proved in solemn form of law and pronounce judgment in the said suit, your absence notwithstanding.

Dated:

Contact details of _____ :

This form requires sealing by the Court and the signature of the Registrar.

(h) Citation against executor who has intermeddled.

To _____ of _____

Whereas it appears by the affidavit of _____, filed the _____ day of _____ 20____ that, _____ of _____, deceased, died on the _____ day of _____ 20____ at _____ having made and duly executed his Last Will and Testament bearing date _____ (and now remaining in the Registry) and therein appointed you, the said _____, the sole executor (or sole executor and residuary legatee and devisee or as may be):

And whereas it is alleged in the said affidavit that you the said _____ have intermeddled in the estate of the said deceased:

Now this is to require you, the said _____ that, within 8 days after service hereof on you, you do cause an appearance to be entered by you in the Registry of the Supreme Court/Subordinate Courts and show cause why you should not be ordered to take probate of the said will under pain of the law and contempt thereof.

And take notice that in default of your so appearing and complying with the requirements of this citation the Court will proceed in the premises according to law, your absence notwithstanding.

Dated:

Contact details of _____ :

This form requires sealing by the Court and the signature of the Registrar.

(i) *Citation to propound a Will.*

To _____ of _____

Whereas it appears by the affidavit of _____ filed the _____ day of _____ 20____ that _____ of _____ died on the _____ day of _____ 20____ at _____, intestate a widower leaving the said _____, his lawful son the only person entitled to his estate:

And whereas it is alleged in the said affidavit that the said deceased left a certain paper writing dated the _____ day of _____, 20____, purporting to be a will wherein he appointed you the said _____ sole executor (or sole executor and residuary legatee and devisee or as may be):

Now this is to require you, the said _____ that, within 8 days after service hereof on you, you do propound the said will or paper writing should you think it in your interest to do so.

And take notice that in default of your complying with the requirements of this citation the Court will proceed to grant Letters of Administration of the said estate to the said _____, your absence notwithstanding.

Dated:

Contact details of _____ :

This form requires sealing by the Court and the signature of the Registrar.

224.

O. 90A, r. 1 REQUEST⁴ FOR HEARING DATES/
O. 90A, r. 2 FURTHER HEARING DATES

(Title as in action)

To: The Registrar,

Request for the matter to be fixed for hearing/further hearing*
before: Judge/Registrar*

Number of hearing/further hearing* days requested: days

Number of hearing days previously expended: days

Hearing fees payable:

Issued by: (Solicitors for the).

(*Delete as appropriate).”.

Deletion and substitution of Appendix B

37. Appendix B of the principal Rules is deleted and the following Appendix substituted therefor:

“APPENDIX B

O. 91, r. 1

COURT FEES

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court	Supreme Court	District Court	Magistrate's Court	
		<i>With value of up to \$1 million</i>	<i>With value of more than \$1 million</i>			
		\$	\$	\$	\$	
	<i>Commencement of a cause or matter, appearance and pleadings</i>					
1.	All originating processes and pleadings containing a claim or cause of action where no other fee is specifically provided, including a defence with a counterclaim or set-off.	500	1,000	150	100	The filed copy.
2.	On sealing an originating summons or a summons where there is a pending legal action under section 120 or 124 of the Legal Profession Act (Chapter 161).	300	500	150	80	The filed copy.

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court	Supreme Court	District Court	Magistrate's Court	
		With value of up to \$1 million	With value of more than \$1 million			
		\$	\$	\$	\$	
3.	On an originating summons for the issue of writ of distress.	500	1,000	150	—	The filed copy.
4.	On filing an originating summons under the Companies Act (Chapter 50) for which no fee is specifically provided.	500	1,000	—	—	Originating summons.
5.	On sealing a renewed writ of summons or originating summons.	250	500	50	25	The filed copy.
6.	On sealing an amended writ of summons, an amended memorandum of appearance, an amended originating summons, or on amending any pleading.	100	200	20	10	The filed copy.
7.	On entering an appearance for each party.	100	200	20	10	The filed copy.
8.	On filing a defence, reply or other pleading subsequent, where no fee is specifically provided.	200	500	20	10	The filed copy or pleading.
	<i>Interlocutory applications</i>					
9.	On sealing a summons seeking — (a) relief under Order 14, Order 18, Rule 19 or Order 33, Rule 2 (b) relief in the form of an injunction (c) a search order ¹⁶ (d) an order for discovery.	500	1,000	100	50	The filed copy.
10.	On sealing other summons.	100	200	20	10	The filed copy.
11.	On sealing a notice under Order 16, Rule 1, 8 or 9.	500	1,000	150	100	The filed copy.
12.	On filing a request for the service of process or notice thereof out of the jurisdiction.	100	200	50	25	Request ⁴ .
13.	On sealing a commission or letter of request for the examination of witnesses abroad.	100	200	50	25	Request ⁴ .
	<i>Entering or setting down for trial or hearing in Court</i>					
14.	On setting down a cause or matter for hearing or judgment or on a point of law.	500	1,000	200	150	Notice for setting down action for trial or Request ⁴ .

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court With value of up to \$1 million	Supreme Court With value of more than \$1 million	District Court	Magistrate's Court	
		\$	\$	\$	\$	
15.	On late filing of an opening statement or amended opening statement in a High Court action begun by writ.	300	300	—	—	Opening statement or amended opening statement.
16.	On filing an opening statement or amended opening statement in a High Court action begun by writ, for every page or part thereof in excess of 20 pages.	10	10	—	—	Opening statement or amended opening statement.
	<i>Writs and writs of execution</i>					
17.	On sealing every —					The filed copy.
	(a) writ of distress, order of committal, arrest or attachment of property or warrant for committal;	500	1,000	152	85	
	(b) writ of execution or order of court for all other cases.	500	1,000	270	155	
18.	On sealing a subpoena to testify ⁵ and/or to produce documents ¹ , other than an urgent subpoena ¹⁷ , for each witness.	50	100	10	10	Subpoena.
19.	On sealing an urgent subpoena ¹⁷ to testify and/or to produce documents, for each witness.	100	200	20	20	Subpoena.
	<i>Judgment and orders</i>					
20.	On entering or sealing any judgment or order of Court.	100	200	50	25	Order or Judgment.
21.	On a certificate by the Registrar as to a judgment or order in respect of Admiralty matters.	100	200	—	—	The document sealed or issued.
22.	On sealing or issuing any document, not being a judgment or order, where no other fee is prescribed by this Appendix. Provided that this fee is not payable on an Order for Review of Detention ¹¹ .	50	100	20	20	The document sealed or issued.
23.	On filing a request to enter Default Judgment.	150	250	60	40	Request ⁴ .

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court With value of up to \$1 million	Supreme Court With value of more than \$1 million	District Court	Magistrate's Court	
		\$	\$	\$	\$	
<i>Matters before Registrar</i>						
24.	On settling a lodgment schedule for payment into Court of purchase or other money, or on approving a guarantee or an undertaking in lieu of a guarantee.	100	200	20	20	The filed copy.
25.	On every reference to a Registrar or an officer of Court and on fixing the reserve on a sale out of Court.	250	500	100	50	The filed copy.
26.	On settling a deed or other instrument, or particulars and conditions of sale, whether together or separately.	500	1,000	100	50	The filed copy.
<i>Appeals from Registrar / Magistrate / District Judge in Chambers</i>						
27.	On filing a notice of appeal from a Registrar or a Magistrate or a District Judge in Chambers to a Judge of the High Court in Chambers.	500	1,000	150	150	The Notice.
28.	On filing a notice of appeal from a Registrar to District Judge in Chambers.	—	—	100	100	The Notice.
<i>Appeals from High Court</i>						
29.	On filing a notice of appeal to the Court of Appeal.	1,000	2,000			The Notice.
30.	Any interlocutory application pending appeal.	1,000	2,000			The filed copy.
31.	On filing an Appellant's Case (Order 57).	3,000	3,000			The Case.
32.	On filing a Respondent's Case (Order 57).	1,000	1,000			The Case.
33.	On filing an Amended Appellant's Case (Order 57) or an Amended Respondent's Case (Order 57).	500	500			The Amended Case.
34.	On filing an Appellant's core bundle under Order 57, Rule 9, for every page or part thereof in excess of 150 pages.	10	10			The core bundle.

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court With value of up to \$1 million	Supreme Court With value of more than \$1 million	District Court	Magistrate's Court	
		\$	\$	\$	\$	
35.	On entering or sealing a judgment pursuant to an order or certificate made in Chambers.	10	10			The supplemental core bundle.
36.	On filing a document signifying the consent of the parties to the payment out of the security deposit to the appellant when an appeal to the Court of Appeal is deemed withdrawn.	100	200			The document filed.
<i>Appeals to High Court</i>						
37.	On filing a notice of appeal to High Court.			600	600	The Notice.
38.	Any interlocutory application pending appeal.			100	100	The Application.
39.	On filing an Appellant's Case (Order 55D).			600	600	The Case.
40.	On filing a Respondent's Case (Order 55D).			300	300	The Case.
41.	On filing an Amended Appellant's Case or an Amended Respondent's Case (Order 55D).			200	200	The Amended Case.
42.	On filing a document signifying the consent of the parties to the payment out of the security deposit to the appellant when an appeal under Order 55D is deemed withdrawn.			50	50	The document filed.
43.	On filing an Appellant's Case (Order 69).	600	600			The Case.
44.	On filing a Respondent's Case (Order 69).	300	300			The Case.
45.	On filing an Amended Appellant's Case or an Amended Respondent's Case (Order 69).	200	200			The Amended Case.
<i>Taxation of Costs</i>						
46.	On filing a bill of costs.	300	500	100	50	Bill of Costs.

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court	Supreme Court	District Court	Magistrate's Court	
		With value of up to \$1 million	With value of more than \$1 million			
		\$	\$	\$	\$	
47.	On taxing a bill of costs. The Registrar may in any case require the bill of costs to be stamped before taxation with the whole or part of the amount of fees which would be payable if the bill was allowed by him at the full amount thereof.	6% of amount allowed at taxation subject to a minimum fee of \$100	6% of amount allowed at taxation subject to a minimum fee of \$100	6% of amount allowed at taxation subject to a minimum fee of \$100	4% of amount allowed at taxation subject to a minimum fee of \$100	Bill of Costs.
48.	On certificate of the result of the taxation. <i>Note:—</i> Where a plaintiff is entitled to a lump sum for costs under Appendix 2 of Order 59, or where, in any proceedings, a lump sum for costs is allowed by the Court in any of the cases mentioned in Appendix 2 of Order 59, the same fees shall be payable as if a bill of costs had been taxed for the amount of such lump sum, and a certificate had been signed.	50	100	20	10	Certificate or Note of Costs.
49.	On the withdrawal of a bill of costs which has been filed for taxation, such fee (not exceeding the amount which would have been payable under item 47 if the bill had been allowed in full) as shall appear to the Registrar to be fair and reasonable, subject to a minimum fee of: <i>Filing</i>	200	200	100	50	Bill of Costs.
50.	On filing an affidavit, for every page or part thereof including exhibit annexed thereto or produced therewith (whether filed or not).	2 per page subject to minimum fee of \$50 per affidavit	2 per page subject to minimum fee of \$50 per affidavit	1 per page subject to a minimum fee of \$10 per affidavit	1 per page subject to a minimum fee of \$10 per affidavit	The filed copy.
51.	On issuance of any certificate or report by the registry or on filing any document for which no fee is specifically provided (except for requests of an administrative nature).	20	50	10	10	The filed copy.

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court	Supreme Court	District Court	Magistrate's Court	
		With value of up to \$1 million	With value of more than \$1 million			
		\$	\$	\$	\$	
52.	For the following on any moneys, funds or securities —	50	100	20	10	The filed copy.
	(a) On a certificate of the amount and description of the same, including the request thereof					
	(b) On a transcript of an account on the same for each opening, including the request thereof					
	(c) On paying, lodging, transferring or depositing the same in Court					
	(d) On paying out of Court any of the same lodged or deposited in Court					
	(e) On a request to the Accountant-General in writing for information on the same or any transaction in his office.					
53.	Request for payment out of moneys paid into Court under instalment order.	—	—	5% of the sum to be paid out	5% of the sum to be paid out	Request.
54.	<i>Urgent handling charge.</i> For each document where a request is made that the document be processed on an urgent basis, in addition to any other fees chargeable under these Rules or any other written law.	16% of filing fees (but excluding the electronic filing charges)	16% of filing fees (but excluding the electronic filing charges)	16% of filing fees (but excluding the electronic filing charges)	16% of filing fees (but excluding the electronic filing charges)	The filed copy.
55.—(1)	<i>Electronic filing charge.</i> For documents filed or sent to the Court using the electronic filing service under Order 63A by electronic submission, in addition to any other fees chargeable under these Rules or any other written law —					The filed copy.
	(a) Requests of an administrative nature	—	—	—	—	
	(b) bundles of documents, bundles of authorities, lists of authorities and written submissions	4 per document plus 0.60 per page	4 per document plus 0.60 per page	4 per document plus 0.60 per page	4 per document plus 0.60 per page	

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court	Supreme Court	District Court	Magistrate's Court	
		<i>With value of up to \$1 million</i>	<i>With value of more than \$1 million</i>			
		\$	\$	\$	\$	
	(c) for all other documents filed or sent to the Court.	4 per document plus 0.80 per page	4 per document plus 0.80 per page	4 per document plus 0.80 per page	4 per document plus 0.80 per page	
	(2) Provided that where the document is remotely composed on the computer system of the electronic filing service provider, it is deemed to comprise 2 pages.					
56.	<i>Manual handling charge.</i> For documents filed or sent to the Court using the electronic filing service under Order 63A through a service bureau, in addition to any other fees (including electronic filing charges) chargeable under these Rules or any other written law —					To be paid to the organisation that establishes the service bureau.
	(a) in Family Court proceedings and in proceedings relating to the enforcement of orders of the Small Claims Tribunals, or orders of the Commissioner of Labour under the Employment Act (Chapter 91) or the Work Injury Compensation Act (Chapter 354)	8 per document	8 per document	8 per document	8 per document	
	(b) in all other proceedings.	13.50 per document	13.50 per document	13.50 per document	13.50 per document	
57.	On rejection of any document for administrative or clerical errors.	25	25	5	5	The filed copy.
58.	On every request for the refund of the fee paid for any unused document.	50	50	20	20	Request ⁴ .

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court	Supreme Court	District Court	Magistrate's Court	
		With value of up to \$1 million	With value of more than \$1 million			
		\$	\$	\$	\$	
59.	<p><i>Electronic service charge.</i> For the service, delivery or conveyance of documents on or to one or more registered users using the electronic filing service under Order 63A, whether by electronic transmission or through the service bureau.</p> <p>Except that no electronic service charge shall be imposed for documents filed in applications under sections 12 and 25 of the Legal Profession Act.</p> <p style="text-align: center;"><i>Inspection / Copies / Translations</i></p>	2 per document per party served	2 per document per party served	2 per document per party served	2 per document per party served	The served copy.
60.	<p>On every request for certified true copies of documents from the Court file (including exemplification of a probate or letters of administration and of a will or codicil or of any translation thereof or any document to annex to Grant).</p> <p>Provided that the fee under this item shall not be collected for transcripts certified by a provider of transcription services authorised by the Court.</p>	8 per document plus 5 per page	8 per document plus 5 per page	8 per document plus 5 per page	8 per document plus 5 per page	Request ⁴ .
61.	On every Request for plain copies of documents from the Court file.	5 per document plus 0.15 per page	5 per document plus 0.15 per page	5 per document plus 0.15 per page	5 per document plus 0.15 per page	Request ⁴ .
62.	On every application to inspect a Court file.	20	20	10	10	Request ⁴ .
63.—(1)	On every application for search of information —					
	(a) maintained in paper form per book/register per year.	20	20	10	10	Request ⁴ .
	(b) maintained in electronic form —					
	(i) per search term per database per year —					
	(aa) on the index of the database					To be paid to the organisation providing the information.

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court With value of up to \$1 million	Supreme Court With value of more than \$1 million	District Court	Magistrate's Court	
		\$	\$	\$	\$	
	- through service bureau	16	16	16	16	
	- through remote access via commercial network by non-subscribers	16	16	16	16	
	- through remote access via commercial network by subscribers	13	13	13	13	
	(bb) on the contents of the database					
	- through service bureau	16	16	16	16	
	- through remote access via commercial network by non-subscribers	16	16	16	16	
	- through remote access via commercial network by subscribers	13	13	13	13	
	(ii) per search term per year for all databases on the index of the databases of —					
	(aa) the Supreme Court or the Subordinate Courts					
	- through service bureau	25	25	25	25	
	- through remote access via commercial network by non-subscribers	25	25	25	25	
	- through remote access via commercial network by subscribers	22	22	22	22	

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court With value of up to \$1 million \$	Supreme Court With value of more than \$1 million \$	District Court \$	Magistrate's Court \$	
	(bb) the Supreme Court and the Subordinate Courts					
	- through service bureau	40	40	40	40	
	- through remote access via commercial network by non-subscribers	40	40	40	40	
	- through remote access via commercial network by subscribers	37	37	37	37	
	(2) The Registrar may waive the collection of, or refund, in whole or in part, any fee under this item.					
63A.	On every application for search of information maintained in electronic form in respect of caveats filed in Admiralty matters, per search term per database —					To be paid to the organisation providing the information.
	(a) on the index of the database	10	10			
	(b) on the contents of the database	10	10			
63B.	On every application for search of information maintained in electronic form in respect of caveats filed in probate matters, per search term per database —					To be paid to the organisation providing the information.
	(a) on the index of the database	10	10	10		
	(b) on the contents of the database	10	10	10		
	<i>Translations</i>					
64.	On a certified translation by an Interpreter of the Court.	5 per page or part thereof	5 per page or part thereof	5 per page or part thereof	5 per page or part thereof	Request ⁴ .
65.	On checking, correcting and certifying a translation not made by an Interpreter of the Court.	5 per page or part thereof	5 per page or part thereof	5 per page or part thereof	5 per page or part thereof	Request ⁴ .

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court	Supreme Court	District Court	Magistrate's Court	
		With value of up to \$1 million	With value of more than \$1 million			
		\$	\$	\$	\$	
	<i>Commissions</i>					
66.	For the attendance of an officer of the Court as a witness for every half day or part thereof that he is necessarily absent from his office, including where the officer attending is required to produce the records or documents in Court or in evidence where the records or documents are left in Court.	200 per half day or part thereof	200 per half day or part thereof	100 per half day or part thereof	100 per half day or part thereof	Request ⁴ .
67.	On taking or re-taking an affidavit or a declaration in lieu of an affidavit, or a declaration or an acknowledgement for each person making the same. And in addition for each exhibit referred to therein and required to be marked.	20 5	20 5	20 5	10 5	Affidavit or Declaration.
68.	On each document referred to in a deposition and required to be marked.	5	5	5	5	Deposition.
69.	On taking a recognizance or bond, including an administration bond in an application for Grant of Probate, Letters of Administration or re-sealing, whether one or more than one recognizer or obliger, and whether entered into by all at one time or not.	100	200	100	50	The filed copy.
	<i>Probate</i>					
70.	On filing an originating summons for Probate or Letters of Administration, or for re-sealing the same, including the fees for taking and filing the supporting affidavit.	1,000	1,000	80		The filed copy.
71.—(1)	On extracting Grant of Probate or Letters of Administration and engrossing any documents annexed thereto, or for re-sealing the same.	250	250	35		Request ⁴ .
(2)	Where there is an additional request for Grant of Probate or Letters of Administration in printed form.	50	50	25		

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court	Supreme Court	District Court	Magistrate's Court	
		With value of up to \$1 million	With value of more than \$1 million			
		\$	\$	\$	\$	
72.—(1)	On engrossing any Supplementary Schedule of Assets or any document to annex to an extracted Grant of Probate or Letters of Administration.	30	30	10		Request ⁴ .
	(2) Where there is an additional request for an engrossed document in printed form.	30	30	10		
73.	On entry of every caveat including notice to the applicant.	100	100	50		The filed copy.
74.	On withdrawing a caveat including notice.	50	50	20		The filed copy.
75.	On settling or sealing a citation.	100	100	20		The filed copy/Certificate.
	<i>Admiralty</i>					
76.	On filing —					
	(a) a warrant of arrest under Order 70, Rule 4(2) or a release under Order 70, Rule 12(4)(b) to arrest or release property at or before 5.30 p.m. from Monday to Friday (excluding public holiday)	500	1,000			Warrant of Arrest or Release.
	(b) a warrant of arrest under Order 70, Rule 4(2) or a release under Order 70, Rule 12(4)(b) to arrest or release property after 5.30 p.m. from Monday to Friday, and at any time on Saturday, Sunday or public holiday	750	1,500			Warrant of Arrest or Release.
	(c) Commission for Appraisalment and Sale	500	1,000			Commission.
	(d) any document for which no fee is specifically provided for, including any document concerning the arrest or release of property against which the action <i>in rem</i> or any counterclaim in the action is brought.	250	500			The filed copy.

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court	Supreme Court	District Court	Magistrate's Court	
		With value of up to \$1 million	With value of more than \$1 million			
		\$	\$	\$	\$	
77.	On the sale of a ship or goods, commission of 5% to be charged on the first \$1,000 and 2½% upon all above that sum, such sum to include the auctioneer's or broker's commission.					To be deducted by Sheriff.
78.	On the release of a ship or goods from arrest, commission of \$500 plus 10 cents a ton to be charged for every month during arrest or any part thereof.					To be paid in cash to the Sheriff by the party requesting the arrest.
79.	For attending the discharge of a cargo or the removal of a ship or goods, per hour or part thereof —					Sheriff's Certificate of execution.
	(a) between 9.00 a.m. and 5.00 p.m. from Monday to Friday (excluding public holiday)	50	100			
	(b) at any other time.	100	200			
80.	For the attendance by the Sheriff, his substitutes or his bailiffs for the arrest or seizure of a ship, per hour or part thereof —					To be paid in cash to the Sheriff by the party requesting the arrest.
	(a) between 9.00 a.m. and 5.00 p.m. from Monday to Friday (excluding public holiday)	100	200			
	(b) at any other time.	200	300			
	<i>Sheriff's / Registrar's office</i>					
81.	For each attempt at service on each person of any process or proceeding required to be served by the Court or Registrar or Sheriff.	50	50	30	15	Request ⁴ .
82.	For each request for a date to be appointed for the execution of a writ of execution after the 1st appointment.	100	200	100	50	Request ⁴ .
83.	On marking a writ of execution for renewal or filing an amended writ of execution.	100	200	50	30	The filed copy.

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court	Supreme Court	District Court	Magistrate's Court	
		With value of up to \$1 million	With value of more than \$1 million			
		\$	\$	\$	\$	
84.	For releasing property seized by instruction of party issuing the writ of execution or distress, order of attachment, arrest or attachment of property.	50	100	20	12	Request ⁴ .
85.	Commission of 1% to be charged on all sums levied by seizure and sale or distress, subject to a minimum of \$100. <i>Note:—</i> Where the sale is made by private contract, only half the commission will be payable.					To be deducted by the Sheriff or Registrar.
86.	On the sale of any property, where no fee or commission is specifically provided, commission of 1% to be charged on the sale price, subject to a minimum of \$100. <i>Note:—</i> Where the sale is made by private contract, only half the commission will be payable.					To be deducted by the Sheriff or Registrar.
87.	Commission of 4% to be charged on all moneys received by the Sheriff/Registrar under garnishee summons.					To be deducted by the Sheriff or Registrar.
88.	Commission of 4% to be charged on all moneys received by the Sheriff/Registrar under an Order for the attachment before judgment of money belonging to the debtor in the hands of a third party.					To be deducted by the Sheriff or Registrar.
89.	One half of the commission chargeable under item 85 to be charged on all moneys received by the Sheriff/Registrar in satisfaction of a writ of seizure and sale or distress where an execution is withdrawn, satisfied or stopped.					To be deducted by the Sheriff or Registrar.
90.	One half of the commission chargeable under item 85 to be charged on the estimated value of the property seized or the amount stated in the writ whichever is the lesser where the execution is withdrawn, satisfied or stopped.					To be paid in cash to the Sheriff or Registrar by the Execution Creditor.

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court	Supreme Court	District Court	Magistrate's Court	
		With value of up to \$1 million	With value of more than \$1 million			
		\$	\$	\$	\$	
91.	One half of the commission chargeable under item 86 to be charged on the estimated value of the property where the sale is not proceeded with.					To be paid in cash to the Sheriff or Registrar by the party who requested that the sale be carried out.
92.	For each person employed in taking charge of any property under seizure.	Actual cost	Actual cost	Actual cost	Actual cost	To be paid in cash to the Sheriff or Registrar or direct payment on vouchers certified by the Sheriff or Registrar.
93.	For removal of goods or animals to a place of safe keeping, when necessary.	Actual cost	Actual cost	Actual cost	Actual cost	To be paid in cash to the Sheriff or Registrar.
94.	Where goods or animals are for warehousing and taking charge of the same, including feeding of animals, 2% on the value of the goods or animals removed or the sum endorsed on the writ of execution, whichever is the less, plus actual cost incurred. No fees for keeping possession of the goods or animals shall be charged after the goods or animals have been removed.	Actual cost plus 2%	Actual cost plus 2%	Actual cost plus 2%	Actual cost plus 2%	To be paid in cash to the Sheriff or Registrar.
95.	For advertising and giving publicity to the sale by auction. <i>Note:—</i> In every case where the execution is withdrawn, satisfied or stopped, the fees shall be paid by the person at whose instance the sale is stopped, and the amount of any costs or charges payable under this Appendix shall be taxed by a Judge, in case the Registrar/Sheriff and the party liable to pay such costs and charges differ as to the amount thereof.	Actual cost	Actual cost	Actual cost	Actual cost	To be paid in cash to the Sheriff or Registrar.

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court	Supreme Court	District Court	Magistrate's Court	
		With value of up to \$1 million	With value of more than \$1 million			
		\$	\$	\$	\$	
96.	For the attendance by the Registrar/Sheriff, his substitutes or his bailiffs on any place of execution, or for the arrest of a debtor —					
	(a) between 9.00 a.m. and 5.00 p.m. from Monday to Friday (excluding public holiday)	50 per hour or part thereof	100 per hour or part thereof	50 per hour or part thereof	50 per hour or part thereof	To be paid in cash to the Sheriff or Registrar.
	(b) at any other time.	100 per hour or part thereof	200 per hour or part thereof	100 per hour or part thereof	100 per hour or part thereof	To be paid in cash to the Sheriff or Registrar.
	<i>Family Court proceedings</i>					
97.	On sealing any form of commencement of a cause or matter.	60	60	60	—	The filed copy.
98.	On entering appearance for each person.	10	10	10	—	The filed copy.
99.	On sealing any form of interlocutory application including ex parte application for an injunction, a search order ¹⁶ formerly known as “Anton Piller order”, an order for discovery or an order for arrest of a debtor.	20	20	20	—	The filed copy.
100.	On filing affidavit, for every page or part thereof including exhibit annexed thereto or produced therewith.	1 per page subject to a minimum fee of \$10 per affidavit	1 per page subject to a minimum fee of \$10 per affidavit	1 per page subject to a minimum fee of \$10 per affidavit	—	The filed copy.
101.	On setting down a cause or matter for hearing or judgment or on a point of law or for further consideration.	100	100	100		Request ⁴ .
102.	On entering or sealing any judgment or order, whether made in Chambers or in Court.	50	50	50		Judgment or Order.
103.	On filing, sealing or amending any document.	10	10	10		The filed document.
104.	On filing a notice of appeal from a Registrar to District Judge in Chambers (Order 55B).			100		Notice.

No.	Items	----- Fees -----				Document to be stamped and remarks
		Supreme Court	Supreme Court	District Court	Magistrate's Court	
		With value of up to \$1 million	With value of more than \$1 million			
		\$	\$	\$	\$	
105.	On filing a notice of appeal to High Court or Court of Appeal (Orders 55C, 55D and 57).	150	150	150		Notice.
106.	On filing any interlocutory application to Court of Appeal.	50	50			The filed copy.
107.	Judgment or order of Court of Appeal —					Judgment or Order.
	(a) order on any interlocutory application	50	50			
	(b) final order on appeal.	100	100			
108.	On filing an originating summons for adoption, including the fees for filing the Adoption Statement and supporting affidavit.			100		The filed copy.
	<i>Enforcing orders of the Small Claims Tribunals</i>					
109.	On sealing every writ of execution for enforcing orders of the Small Claims Tribunals.				60	The filed copy.
110.	On sealing, issuing, entering or filing any originating summons, summons, order of Court or document in relation to the enforcement of an order of the Small Claims Tribunals.				10	The filed copy.
111.	On marking a writ of execution for renewal or filing an amended writ of execution.				20	The filed copy.”.

[G.N. Nos. S 637/2006; S 228/2007; S 648/2007; S 508/2008; S 49/2009; S 605/2009; S 32/2010; S 378/2010; S 504/2010; S 708/2010; S 75/2011; S 218/2011; S 224/2011; S 513/2011; S 75/2012; S 241/2012; S 337/2012; S 593/2012]

Made this 29th day of November 2012.

SUNDARESH MENON
Chief Justice.

STEVEN CHONG SC
Attorney-General.

V K RAJAH
Judge of Appeal.

BELINDA ANG SAW EAN
Judge.

TAY YONG KWANG
Judge.

ANDREW ANG
Judge.

QUENTIN LOH
Judge.

TAN SIONG THYE
Chief District Judge.

LESLIE CHEW KWEE HOE
District Judge.

LEE ENG BENG SC
Advocate and Solicitor.

GEORGE LIM TEONG JIN SC
Advocate and Solicitor.

[RSCS R7/7 Vol. 13; AG/LLRD/SL/322/2010/1 Vol. 4]

(To be presented to Parliament under section 80(6) of the Supreme Court of Judicature Act).