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**No. S 414**

CHILDREN AND YOUNG PERSONS ACT  
(CHAPTER 38)

CHILDREN AND YOUNG PERSONS  
(LICENSING OF HOMES)  
REGULATIONS 2011

ARRANGEMENT OF REGULATIONS

PART I

PRELIMINARY

Regulation

1. Citation and commencement
2. Definitions

PART II

LICENSING OF CHILDREN'S HOMES

3. Application for licence
4. Issue of licence
5. Fee for licence
6. Notification of change of licensee's address, etc.
7. Standards of Care

PART III

RECORDS AND REPORTS

8. Records
9. Licensee to inquire into complaint of abuse of resident
10. Notification of death, illness or accident or abscondence

PART IV

SAFETY

11. First-aid facilities
12. Fire precautions

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PART V  
MANAGEMENT OF RESIDENTS

Regulation

13. Personal effects of resident
14. Medical examination
15. Food and necessities
16. Religious observance
17. Activities for residents
18. Home leave
19. Special leave
20. Writing and receipt of letters
21. Provision to receive visits

PART VI  
BEHAVIOUR MANAGEMENT AND DISCIPLINE

22. Residents to obey orders
23. Fair discipline
24. Orders, rules and directions
25. Punishment for indiscipline
26. Separation from other residents
27. Corporal punishment
28. Prohibition of unauthorised forms of corporal punishment
29. Duty of person-in-charge on return of resident who failed to return after leave or escaped from home
30. Punishment of resident who has been guilty of failure to return or escaping from home

PART VII

STAFF

31. Director-General may prohibit employment of certain staff
32. Medical examination of staff
33. Staffing of homes

PART VIII

GENERAL

34. Additional information may be required by Director-General
35. Licensee's general responsibility
36. Penalty

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Regulation

37. Revocation

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In exercise of the powers conferred by section 52Q of the Children and Young Persons Act, the MG (NS) Chan Chun Sing, Minister of State, charged with the responsibility of the Minister for Community Development, Youth and Sports, hereby makes the following Regulations:

PART I

PRELIMINARY

**Citation and commencement**

1. These Regulations may be cited as the Children and Young Persons (Licensing of Homes) Regulations 2011 and shall come into operation on 20th July 2011.

**Definitions**

2. In these Regulations, unless the context otherwise requires —

*[Deleted by S 514/2020 wef 01/07/2020]*

“home” means a home for children and young persons licensed under section 52B(3) of the Act;

“licensee”, in relation to a home, means the person who has been issued a licence in respect of that home;

“medical practitioner” means a registered medical practitioner under the Medical Registration Act (Cap. 174) who has in force a practising certificate issued under that Act;

“nurse” means a person who is an “enrolled nurse” or a “registered nurse” as defined in section 2 of the Nurses and Midwives Act (Cap. 209);

“relevant person” means a person —

- (a) who may visit or meet with a resident of a home if such visit or meeting is permitted by the person-in-charge of the home; or
- (b) whose wedding or funeral may be attended by a resident of a home if such attendance is permitted by the person-in-charge of the home;

*[S 514/2020 wef 01/07/2020]*

“resident” means any person below 21 years of age residing in a home;

*[S 514/2020 wef 01/07/2020]*

“staff” means any person employed by the licensee of a home to work in the home and includes the person-in-charge of the home.

*[S 514/2020 wef 01/07/2020]*

## PART II

### LICENSING OF CHILDREN’S HOMES

#### **Application for licence**

**3.** Every application under section 52B(1) of the Act for a licence or for the renewal of a licence shall —

- (a) be made to the Director-General in such form and manner as the Director-General may require; and

*[S 514/2020 wef 01/07/2020]*

- (b) be accompanied by —

- (i) such information and documents as the Director-General may require; and

*[S 514/2020 wef 01/07/2020]*

- (ii) the fee specified in regulation 5.

#### **Issue of licence**

**4.—(1)** Every licence issued by the Director-General shall be in such form as the Director-General may determine.

*[S 514/2020 wef 01/07/2020]*

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(2) Where a licence has expired, it may be renewed for a period of 2 years or such shorter period as the Director-General thinks fit in any particular case, commencing on the day following the date of expiry of the previous licence.

*[S 514/2020 wef 01/07/2020]*

### **Fee for licence**

5. The fee payable for the issuance or renewal of a licence shall be \$24.

### **Notification of change of licensee's address, etc.**

6.—(1) The licensee shall notify the Director-General in writing of any change of his business or residential address or any other particulars specified in its licence within 28 days after such change.

*[S 514/2020 wef 01/07/2020]*

(2) Where the licensee is a body corporate, any officer of the licensee holding a managerial or an executive position shall also notify the Director-General of any change in composition of the members of the board of directors or committee or board of trustees or other governing body of the body corporate within 14 days after the date of such change.

*[S 514/2020 wef 01/07/2020]*

(3) The licensee shall notify the Director-General as soon as practicable, if the licensee or, where the licensee is a body corporate, any member of the board of directors or committee or board of trustees or other governing body of the body corporate, is convicted of any offence which is registrable under the First Schedule of the Registration of Criminals Act (Cap. 268).

*[S 514/2020 wef 01/07/2020]*

(4) The Director-General may, by way of endorsement on the licence or by re-issuing the licence, make any amendments to the licence which is necessary as a result of any change of particulars referred to in paragraph (1) or any change in composition of the members of a body corporate referred to in paragraph (2).

*[S 514/2020 wef 01/07/2020]*

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## Standards of Care

7.—(1) The Director-General may, from time to time, issue, amend and vary a document to be known as the Standards of Care which sets out the objectives and guidelines for the management and administration of a home and the care of residents of a home.

*[S 514/2020 wef 01/07/2020]*

(2) Every licensee of a home shall use his or its best endeavours to comply with the provisions of the Standards of Care in respect of the home.

(3) Any failure by the licensee in complying with the provisions of the Standards of Care may be taken into account by the Director-General in determining whether —

- (a) the licensee's licence may be renewed and if so, the period for which the licence shall be renewed; and
- (b) whether the licensee's licence should be suspended or revoked.

*[S 514/2020 wef 01/07/2020]*

## PART III

### RECORDS AND REPORTS

#### Records

8.—(1) Every licensee of a home shall ensure that up-to-date records are maintained in respect of the home and that those records shall be made available for inspection by the Director-General at all times.

*[S 514/2020 wef 01/07/2020]*

(2) The records required to be maintained in respect of a home under paragraph (1) shall include —

- (a) particulars relating to —
  - (i) the admission and discharge of every resident to and from the home; and

- (ii) the release on licence of any resident from the home under section 76(2) of the Act and the revocation of any such licence;

*[S 514/2020 wef 01/07/2020]*

- (b) particulars of all the personal effects of every resident of the home which are handed to the person-in-charge of the home for safe-keeping upon the admission of the resident to the home, and a brief account of the manner in which all such personal effects are disposed of by the person-in-charge upon the discharge of that resident;

*[S 514/2020 wef 01/07/2020]*

- (c) personal particulars of every resident of the home, including the reason for the resident's stay at the home;

*[S 514/2020 wef 01/07/2020]*

- (d) particulars of every disciplinary action taken against any resident of the home;

*[S 514/2020 wef 01/07/2020]*

- (e) the daily records of the attendance of each resident of the home;

*[S 514/2020 wef 01/07/2020]*

- (f) particulars of every event of importance connected with the management of the home;

*[S 514/2020 wef 01/07/2020]*

- (g) for every visit to the home by any member of the Review Board, the name of the member and the member's comments (if any) concerning the home that were made during the visit; and

*[S 514/2020 wef 01/07/2020]*

- (h) such other records as the Director-General may, from time to time, direct to be kept in respect of that home.

*[S 514/2020 wef 01/07/2020]*

(3) The records required to be maintained in respect of a home under paragraph (1) shall —

- (a) be available for inspection by any member of the Review Board at all times and shall be signed by him upon inspection; and

*[S 514/2020 wef 01/07/2020]*

- (b) be placed before the Review Board at any of its meetings if the Review Board so requires.

*[S 514/2020 wef 01/07/2020]*

### **Licensee to inquire into complaint of abuse of resident**

9.—(1) Upon the receipt of a complaint of abuse of any resident of a home, the licensee of the home must report the complaint to the Director-General as soon as possible.

*[S 514/2020 wef 01/07/2020]*

(2) The licensee of a home shall inquire into the complaint of abuse of any resident of the home and report the initial findings to the Director-General 3 days after the date of the receipt of the complaint.

*[S 514/2020 wef 01/07/2020]*

### **Notification of death, illness or accident or abscondence**

10.—(1) Where a resident of a home dies or is seriously injured at any time when he has not been discharged as a resident of the home, the person-in-charge of that home shall, as soon as possible, report the death or serious injury to the police, the Director-General and the parent or guardian of the resident.

*[S 514/2020 wef 01/07/2020]*

(2) Where it becomes necessary for a resident of a home to be admitted to a hospital for medical treatment, the person-in-charge of that home shall, as soon as possible, inform the Director-General and the parent or guardian of the resident.

*[S 514/2020 wef 01/07/2020]*

(3) The person-in-charge of a home must ensure that no surgical treatment is carried out on any resident of the home without the prior consent of the resident's parent or guardian unless —

- (a) where section 74 of the Act applies — consent has been given by the Director-General or a protector in accordance with that section; or
- (b) where section 74 of the Act does not apply and the resident is committed to the home under section 49(1)(b), 49B(2) or 49C (read with section 49B) of the Act — consent has been given by the Director-General, a protector or the care-giver of the resident in accordance with section 49A (read with

section 49(1)(b)) of the Act, section 49D (read with section 49B(2)) of the Act, or section 49D (read with sections 49B and 49C) of the Act, as the case may be.

*[S 514/2020 wef 01/07/2020]*

(4) Where a resident of a home has been absent without authority from the home for more than 24 hours, the person-in-charge of that home shall, as soon as possible, report the absence to the police, the Director-General and the parent or guardian of the resident.

*[S 514/2020 wef 01/07/2020]*

(5) Where a resident escapes from a home or from the custody of a member of the staff thereof, the person-in-charge of that home shall immediately make a report of the escape to the police, the Director-General and the parent or guardian of the resident.

*[S 514/2020 wef 01/07/2020]*

## PART IV

### SAFETY

#### **First-aid facilities**

**11.—**(1) Every licensee of a home shall ensure that the home has a first-aid kit for emergency treatment that is kept in an accessible and safe place in the home.

(2) *[Deleted by S 514/2020 wef 01/07/2020]*

(3) The licensee of a home shall ensure that there is, at all times present on site at the home, at least one member of the staff of the home who is trained in first-aid.

#### **Fire precautions**

**12.—**(1) Every licensee of a home shall ensure that —

- (a) there is a fire emergency plan for the home;
- (b) the written procedure for the evacuation of the premises in the event of a fire emergency is displayed conspicuously on a notice board on the premises at all times;
- (c) fire drills by residents and staff of the home are conducted at least once every 3 months;

- (d) a record is maintained of all such fire drills;  
*[S 514/2020 wef 01/07/2020]*
- (e) any apparatus or firefighting equipment recommended by the Commissioner of Civil Defence is installed in the home, regularly inspected, maintained and ready for use;
- (f) the staff of the home are conversant with the method of using such equipment; and
- (g) all exits from the home as well as all passageways and staircases are clear of obstructions at all times.

(2) In this regulation, “Commissioner of Civil Defence” means the Commissioner of Civil Defence appointed under section 6 of the Civil Defence Act (Cap. 42).

## PART V

### MANAGEMENT OF RESIDENTS

#### **Personal effects of resident**

**13.**—(1) The personal effects of a resident shall, upon his admission to a home, be taken from him by the person-in-charge of the home and, subject to paragraph (2), the person-in-charge shall cause such personal effects to be handed over to the parent or guardian of the resident as soon as possible or otherwise returned to the resident upon his discharge from the home.

*[S 514/2020 wef 01/07/2020]*

(2) Where any item among the personal effects of a resident of a home at the time of his admission to the home is of a perishable or dangerous nature, the person-in-charge of the home shall cause the item to be destroyed.

*[S 514/2020 wef 01/07/2020]*

(3) *[Deleted by S 514/2020 wef 01/07/2020]*

#### **Medical examination**

**14.** The person-in-charge of a home shall ensure that every resident shall, as soon as practicable after his admission to a home, be examined by a medical practitioner.

*[S 514/2020 wef 01/07/2020]*

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### **Food and necessities**

**15.—**(1) The person-in-charge of a home shall ensure that there is a written menu that is displayed conspicuously in the home and that is made available at all times for inspection by any officer authorised by the Director-General.

*[S 514/2020 wef 01/07/2020]*

(2) The person-in-charge of a home shall ensure that every resident of the home shall be supplied with adequate food and an adequate variety of food.

*[S 514/2020 wef 01/07/2020]*

(3) The person-in-charge of a home shall ensure that every resident of the home shall be provided with adequate sleeping space, clothes, toiletries and such other items as may be necessary for his stay at the home.

*[S 514/2020 wef 01/07/2020]*

### **Religious observance**

**16.—**(1) As far as is practicable, the person-in-charge of a home shall ensure that arrangements are made for every resident of the home to adhere to the observances required by the religion which the resident professes.

*[S 514/2020 wef 01/07/2020]*

(2) The person-in-charge of a home shall ensure that ministers of religion shall, wherever possible, be given access to the home for the purpose of visiting or giving religious instruction to residents belonging to their particular faiths.

*[S 514/2020 wef 01/07/2020]*

### **Activities for residents**

**17.—**(1) The person-in-charge of a home must ensure that the activities for every resident of the home must, wherever possible, include —

- (a) moral or religious guidance;
- (b) education;
- (c) vocational training;
- (d) work;

- (e) physical training;
- (f) social and recreational activities; and
- (g) individual and group therapy.

*[S 514/2020 wef 01/07/2020]*

(2) In this regulation, “work” means light work, such as a resident of a home making his own bed, cleaning his own dormitory, or assisting in similar light work in the kitchen or about the buildings or grounds of the home.

*[S 514/2020 wef 01/07/2020]*

### **Home leave**

**18.**—(1) The person-in-charge of a home may grant home leave to any resident of the home to —

- (a) visit a relevant person; or
- (b) participate in activities that facilitate the protection and rehabilitation of the resident, and the resident’s reintegration with his family and with society.

*[S 514/2020 wef 01/07/2020]*

(2) A resident of a home who has been granted leave under paragraph (1) shall abide by the following conditions during the period of leave granted to him:

- (a) he shall return to the home immediately upon the expiration of the period of leave;
- (b) he shall remain indoors during the time period specified by the person-in-charge of the home;

*[S 514/2020 wef 01/07/2020]*

- (c) he shall not visit such other undesirable places as the person-in-charge of the home may specify;

*[S 514/2020 wef 01/07/2020]*

- (d) he shall not consume or have in his possession any controlled drug, intoxicating substance, tobacco or alcoholic drink;

*[S 514/2020 wef 01/07/2020]*

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- (e) he shall not behave in a disorderly manner;  
*[S 514/2020 wef 01/07/2020]*
- (f) any other conditions specified by the person-in-charge of the home in any particular case.  
*[S 514/2020 wef 01/07/2020]*

### **Special leave**

**19.—**(1) Subject to paragraph (2), the person-in-charge of a home may grant a resident of the home special leave —

- (a) to attend any educational class or training or take up any internship or employment that the person-in-charge is of the opinion is suitable for the resident;  
*[S 514/2020 wef 01/07/2020]*
- (b) to travel outside Singapore if —
- (i) in the case of a resident who is the subject of an order made under section 49(1)(b) or 49B(2) of the Act, or section 49C (read with section 49B) of the Act under which the Director-General, a protector or the care-giver of the resident may consent to the resident travelling internationally — such consent has been given in accordance with section 49A (read with section 49(1)(b)) of the Act, section 49D (read with section 49B(2)) of the Act, or section 49D (read with sections 49B and 49C) of the Act, as the case may be;
  - (ii) in the case of a resident who is the subject of a voluntary care agreement under which it is agreed that the Director-General, a protector or the care-giver of the resident may consent to the resident travelling internationally — such consent has been given in accordance with the voluntary care agreement;
  - (iii) in the case of a resident who is the subject of a statutory order (other than an order mentioned in sub-paragraph (i)) to reside in the home — the consent of the resident's parent or guardian, and the

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Director-General's approval, has been given for such travel; or

- (iv) in any other case — the consent of the parent or guardian of the resident has been given for such travel; or

*[S 514/2020 wef 01/07/2020]*

- (c) for any other special purpose for which the person-in-charge of the home thinks fit and proper to grant special leave to the resident.

*[S 514/2020 wef 01/07/2020]*

*[S 514/2020 wef 01/07/2020]*

(2) A resident of a home who has been granted special leave under paragraph (1) shall abide by the following conditions during the period of special leave:

- (a) he shall leave and return to the home at the times specified by the person-in-charge of the home;

*[S 514/2020 wef 01/07/2020]*

- (b) he must not, without reasonable cause, fail to attend any of the following:

- (i) any mediation, counselling, psychotherapy session or other assessment, programme or treatment that the resident is required to attend by the person-in-charge or under any order by a court;

- (ii) any educational class, training, internship or employment;

*[S 514/2020 wef 01/07/2020]*

- (c) he shall not consume or have in his possession, any controlled drug, intoxicating substance, tobacco or alcoholic drink;

- (d) he shall not behave in a disorderly manner; and

- (e) such other conditions as the person-in-charge of the home may specify in that particular case.

*[S 514/2020 wef 01/07/2020]*

*[S 514/2020 wef 01/07/2020]*

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### Writing and receipt of letters

**20.**—(1) The person-in-charge of a home shall ensure that every resident of the home shall be encouraged to write to his parent, guardian, relatives and friends or, if he is unable to write, to dictate his letter to a member of the staff of the home.

*[S 514/2020 wef 01/07/2020]*

(2) Subject to paragraph (3), the person-in-charge of a home shall ensure that every resident of the home is allowed to receive letters from his parent, guardian, relatives and friends.

*[S 514/2020 wef 01/07/2020]*

(3) The person-in-charge of a home shall not allow any letter to be posted or received by a resident of the home unless the contents thereof have been screened by the person-in-charge or a member of the staff authorised by that person-in-charge.

*[S 514/2020 wef 01/07/2020]*

### Provision to receive visits

**21.**—(1) Subject to paragraph (3), the person-in-charge of a home shall ensure that every resident of the home is allowed to receive visits from his parent or guardian during such hours and at such reasonable intervals as the person-in-charge may determine.

*[S 514/2020 wef 01/07/2020]*

(2) The person-in-charge of a home may in exceptional cases allow a resident of the home to receive visits from such other persons as the person-in-charge thinks necessary or desirable.

*[S 514/2020 wef 01/07/2020]*

(3) The person-in-charge of a home may, where the circumstances so warrant, refuse to allow the parent or guardian of a resident of the home to visit the resident, but in every such case the person-in-charge shall record the reasons for doing so.

*[S 514/2020 wef 01/07/2020]*

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## PART VI

### BEHAVIOUR MANAGEMENT AND DISCIPLINE

#### **Residents to obey orders**

**22.** Every resident of a home shall obey the lawful orders of the staff of the home.

#### **Fair discipline**

**23.** Every member of the staff of a home shall treat every resident of the home fairly and firmly in the enforcement of discipline.

#### **Orders, rules and directions**

**24.—(1)** The person-in-charge of a home may issue to the residents of the home orders, rules and directions that are necessary to —

- (a) maintain the discipline of the residents;
- (b) protect or rehabilitate the residents; or
- (c) ensure the wellbeing of the residents.

(2) An order mentioned in paragraph (1) may be given verbally or in writing.

(3) To avoid doubt, a failure by any resident of a home to comply with any order, rule or direction mentioned in paragraph (1) constitutes indiscipline for which punishment may be imposed under regulation 25.

*[S 514/2020 wef 01/07/2020]*

#### **Punishment for indiscipline**

**25.—(1)** Where the imposition of punishment on any resident of a home is necessary for the maintenance of discipline, the punishment shall be administered according to the discretion of the person-in-charge of the home or a member of the staff of the home who is authorised by the person-in-charge.

*[S 514/2020 wef 01/07/2020]*

(2) For the purposes of paragraph (1), the person-in-charge of a home or a member of the staff of the home authorised by him may

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impose any one or more of the following forms of punishment (and no other forms) on a resident of the home:

- (a) forfeiture or curtailment of rewards and privileges or deprivation of social activities for a specified period, except that the privileges forfeited shall not include the reception of visits from the resident's parent or guardian;
- (b) performance of extra duties in and around the buildings or grounds of the home;
- (c) separation from other residents of the home in accordance with regulation 26;
- (d) corporal punishment in accordance with regulation 27.

*[S 514/2020 wef 01/07/2020]*

(3) The person-in-charge of a home shall —

- (a) record —
  - (i) the reasons for his decision to impose any punishment on any resident of the home; and
  - (ii) the form of punishment imposed; and
- (b) inform the resident's parent or guardian as soon as possible of the disciplinary action that has been taken and the punishment that has been imposed on the resident.

*[S 514/2020 wef 01/07/2020]*

*[S 514/2020 wef 01/07/2020]*

### **Separation from other residents**

**26.—**(1) Where a resident of a home is guilty of serious misconduct, the person-in-charge of the home may, in his discretion, separate the resident from the other residents in the home.

*[S 514/2020 wef 01/07/2020]*

(2) Any such punishment under paragraph (1) shall only be imposed on a resident of a home subject to the following conditions:

- (a) no resident below 12 years of age shall be separated from the other residents in the home;

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- (b) the room in which the resident is kept separate from the other residents shall be bright and airy and kept lighted after dark;
- (c) the resident who is kept separate from the other residents shall be provided with means of communication with a member of the staff of the home;  
*[S 514/2020 wef 01/07/2020]*
- (d) no resident shall be separated from the other residents in the home for more than 30 consecutive days except with the prior approval of the Director-General.  
*[S 514/2020 wef 01/07/2020]*

(3) The person-in-charge of a home shall record the reasons for his decision to separate any resident from the other residents in the home, and the period of the separation.

*[S 514/2020 wef 01/07/2020]*

### **Corporal punishment**

**27.—**(1) The person-in-charge and the staff of a home shall make every effort to enforce discipline within the home without resort to corporal punishment.

*[S 514/2020 wef 01/07/2020]*

(2) The person-in-charge of a home must be satisfied after an inquiry and before imposing any corporal punishment that the resident of the home is guilty of serious misconduct and the misconduct is of such a nature as to warrant the imposition of corporal punishment.

*[S 514/2020 wef 01/07/2020]*

(3) The person-in-charge of a home must seek the approval of the licensee or the management committee of the home before imposing corporal punishment on any resident of the home.

*[S 514/2020 wef 01/07/2020]*

(4) The person-in-charge of a home shall record the particulars and evidence of the alleged misconduct of a resident of the home, his findings on the evidence, and the grounds of his decision to impose corporal punishment on the resident.

*[S 514/2020 wef 01/07/2020]*

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(5) Corporal punishment shall only be administered by way of caning and subject to the following conditions:

(a) where corporal punishment is to be administered to a male resident of a home —

(i) it must be administered by the person-in-charge of the home in the presence of a member of the staff, or by a member of the staff of the home authorised by the person-in-charge, in the presence of another member of the staff;

*[S 514/2020 wef 01/07/2020]*

(ia) the person-in-charge of the home must keep a record of the fact that the carrying out of the punishment was witnessed by a member of the staff, and the personal particulars of that member of the staff;

*[S 514/2020 wef 01/07/2020]*

(ii) the number of strokes inflicted shall not exceed 10;

(iii) the strokes may be inflicted on the resident's palm or on his buttocks over his clothes; and

(iv) it shall not be administered in the presence of any other resident of the home.

*[S 514/2020 wef 01/07/2020]*

(b) *[Deleted by S 514/2020 wef 01/07/2020]*

(6) Corporal punishment must not be administered to —

(a) any female resident of a home; or

(b) any resident of a home who suffers from any physical or mental disability.

*[S 514/2020 wef 01/07/2020]*

### **Prohibition of unauthorised forms of corporal punishment**

**28.—**(1) No member of the staff of a home shall subject any resident to any form of unauthorised corporal punishment.

(2) In this regulation, “unauthorised corporal punishment” includes striking, cuffing, shaking or punching a resident, or subjecting him to

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any other form of physical violence except for that permitted in accordance with regulation 27.

**Duty of person-in-charge on return of resident who failed to return after leave or escaped from home**

29. Where a resident of a home returns to the home after —

- (a) having initially failed to return to the home immediately after the expiry of his home leave or special leave; or
- (b) having escaped from a home,

the person-in-charge of the home shall, within 7 days after the return of the resident —

- (i) compute the period during which the resident was at large;
- (ii) issue a certificate stating the period during which the resident was at large;
- (iii) cause a copy of the certificate issued under paragraph (ii) to be furnished and explained to the resident who shall thereafter acknowledge it and to the parent or guardian of the resident; and
- (iv) where the resident was admitted to a home pursuant to a statutory order, submit a copy of the certificate to the Youth Court.

*[S 644/2014 wef 01/10/2014]*

*[S 514/2020 wef 01/07/2020]*

**Punishment of resident who has been guilty of failure to return or escaping from home**

30. Where a resident of a home has failed to return to the home immediately after his home leave or special leave, or after having escaped from the home, the person-in-charge of that home may impose one or both of the following forms of punishment on the resident:

- (a) keep him separated from the other residents for not more than 30 consecutive days, subject to the conditions in regulation 26 being complied with;

*[S 514/2020 wef 01/07/2020]*

- (b) impose corporal punishment on the resident in accordance with regulation 27.

*[S 514/2020 wef 01/07/2020]*

## PART VII

### STAFF

#### **Director-General may prohibit employment of certain staff**

**31.**—(1) The Director-General may, in his discretion, prohibit any licensee from employing as the person-in-charge of the home or any other member of the staff of that home, any person who has a conviction record for a registrable crime specified in Part I of the First Schedule to the Registration of Criminals Act (Cap. 268).

*[S 514/2020 wef 01/07/2020]*

(2) The Director-General may require a licensee of a home to suspend the employment as the person-in-charge of the home, or of any other member of the staff, of any person who is the subject of a criminal investigation in respect of a registrable crime specified in the First Schedule to the Registration of Criminals Act.

*[S 514/2020 wef 01/07/2020]*

*[S 514/2020 wef 01/07/2020]*

#### **Medical examination of staff**

**32.** The licensee of a home shall ensure that every person who is to be employed as a member of the staff of a home shall undergo a medical examination by a medical practitioner and be certified to be fit for employment in the home before carrying out any duties in the home as a member of the staff of the home.

#### **Staffing of homes**

**33.** The licensee of a home shall ensure that there is at all times, having regard to the size of the home and the needs of the residents in the home, a sufficient number of suitably qualified, competent and experienced persons working as staff at the home.

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PART VIII  
GENERAL

**Additional information may be required by Director-General**

**34.**—(1) Without prejudice to the generality of regulation 3(b) and section 52I(1) of the Act, the information that the Director-General may seek from an applicant for a licence or a licensee includes information regarding any previous criminal conviction of the applicant or licensee or, where the licensee is a body corporate, any member of the board of directors or committee or board of trustees or other governing body of the body corporate or any staff of the home.

*[S 514/2020 wef 01/07/2020]*

(2) Nothing in this regulation shall be construed to require an applicant or a licensee to furnish any information in breach of any rule of law relating to the confidentiality of such information.

*[S 514/2020 wef 01/07/2020]*

**Licensee's general responsibility**

**35.** Every licensee of a home shall use his or its best endeavours to ensure that the person-in-charge of the home and member of the staff of the home complies with such duties and obligations as are imposed on the person-in-charge and staff, respectively under these Regulations.

*[S 514/2020 wef 01/07/2020]*

**Penalty**

**36.** Any person who contravenes regulation 6, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 20, 21, 23, 25, 26, 27, 28, 32, 33 or 35 shall be guilty of an offence and shall be liable on conviction to a fine not exceeding \$2,000 and, in the case of a continuing offence, to a further fine not exceeding \$50 for every day or part thereof during which the offence continues after conviction.

**Revocation**

**37.** The Children and Young Persons (Approved Schools and Approved Homes) Regulations (Rg 1) are revoked.

Made this 18th day of July 2011.

CHAN HENG KEE  
*Permanent Secretary,  
Ministry of Community  
Development,  
Youth and Sports,  
Singapore.*

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