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**No. S 62**

DIPLOMATIC AND CONSULAR OFFICERS  
(OATHS AND FEES) ACT  
(CHAPTER 82)

DIPLOMATIC AND CONSULAR OFFICERS (FEES)  
ORDER 2012

ARRANGEMENT OF PARAGRAPHS

Paragraph

1. Citation and commencement
  2. Fees
  3. Remission of fees
  4. Revocation
- The Schedule
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In exercise of the powers conferred by section 4 of the Diplomatic and Consular Officers (Oaths and Fees) Act, the Minister for Foreign Affairs hereby makes the following Order:

**Citation and commencement**

1. This Order may be cited as the Diplomatic and Consular Officers (Fees) Order 2012 and shall come into operation on 14th February 2012.

**Fees**

2.—(1) The fees specified in the Schedule shall be leviable in respect of the matters or things done in the execution of his office by a diplomatic or consular officer.

(2) Such fees shall be in the equivalent local currency of the country to which such officer is accredited.

### Remission of fees

3. The Minister may, in his discretion, remit wholly or in part, and either generally or in any particular case or class of cases, any fee specified in the Schedule.

### Revocation

4. The Diplomatic and Consular Officers (Fees) Order (O 1) is revoked.

## THE SCHEDULE

### NOTARIAL

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| 1.—(1) For a certificate of declaration of due execution of any document including seal for one person       | \$15     |
| (2) For registration and attestation   | \$1      |
| (3) For each exhibit   | \$1      |
| 2.—(1) On making a copy and marking the copy as a true copy —  |          |
| (a) certification fee  | \$2      |
| (b) supply fee — per page  | 30 cents |
| (2) On examining a plain copy and marking the copy as a true copy  | \$2      |
| (3) On taking or re-taking an affidavit or a declaration for each person making the affidavit or declaration | \$4      |
| (4) Each exhibit referred to in an affidavit and required to be marked                                       | \$1      |
| (5) Each document referred to in a deposition and required to be marked                                      | \$1      |
| 3.—(1) Statutory declaration for one party   | \$5      |
| (2) For marking exhibit  | \$1      |
| (3) For each additional party  | \$2      |
| 4. Notarial certificate and seal on certificate of origin or consular invoices                               | \$10     |

### BIRTHS AND DEATHS

- 5.—(1) Application for a certified extract from —

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 THE SCHEDULE — *continued*

- (a) the register of births in Form L set out in the Schedule to the \$33  
Registration of Births and Deaths Rules (Cap. 267, R 1)
- (b) the register of deaths in Form M set out in the Schedule to the \$33  
Registration of Births and Deaths Rules
- (2) Application for a certified extract, under paragraph (1), where No charge  
the extract is required for Government purposes
- (3) For a search in any register —
- (a) where the applicant produces evidence of the number of the No charge  
entry
- (b) where the search involves a scrutiny of the register covering a \$38  
specified period, for every month or part thereof covered by the  
period
- (4) For any search made on behalf of the Government No charge
- (5) Application for recording the name of any child whose birth \$60  
has been registered without a name
- (6) For the correction of errors under section 24(3) of the \$44 subject  
Registration of Births and Deaths Act (Cap. 267), for every to a  
word or figure corrected maximum  
of \$132
- (7) Application for altering the name of a child \$33
- (8) For a certificate of registration of birth \$18
- (9) Application to enter the surname of the father of an illegitimate \$60  
child in a register of births under section 10(3) of the  
Registration of Births and Deaths Act

[S 645/2012 wef 01/01/2013]

## CITIZENSHIP

- 6.—(1) For an application for citizenship \$100
- (2) For the issue of a certificate of citizenship \$70
- (3) For the replacement of a certificate of citizenship \$20
- (4) For the issue of a letter or certificate stating the citizenship \$20  
status of a person
- (5) For processing an application for renunciation of citizenship \$35

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 THE SCHEDULE — *continued*

- (6) For effecting amendments to the Register of Citizens and the certificate of citizenship of a person \$20
- (7) For processing an application by a person claiming to be a citizen by birth or by registration \$240

[S 645/2012 wef 01/01/2013]

## PASSPORT AND VISA

- 7.—(1) Application for a Republic of Singapore Passport \$80
- (2) Application for replacement of a lost, destroyed or damaged Republic of Singapore Passport —
- (a) first replacement \$50
- (b) second or subsequent replacement \$100
- (3) For a new or replacement re-entry permit for a year or part thereof \$10
- (4) Application for a Singapore Certificate of Identity (validity not exceeding one year) \$15
- (5) Application for a Singapore Certificate of Identity \$15 per year of validity
- (6) Application for a Singapore Certificate of Identity (single journey) \$10
- (7) Application for renewal of Singapore Certificate of Identity \$15 per year of validity
- (8) Application for replacement of a lost, destroyed or damaged Singapore Certificate of Identity —
- (a) first replacement \$50
- (b) second or subsequent replacement \$100
- (9) Application for a Document of Identity \$15
- (10) Application for a Singapore Temporary Travel Document \$75
- (11) Application for replacement of a lost, destroyed or damaged Singapore Temporary Travel Document —
- (a) first replacement \$50
- (b) second or subsequent replacement \$100

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THE SCHEDULE — *continued*

- 8.—(1) Application for a Singapore visa for a non-citizen to travel to and enter Singapore \$30
- (2) Group Singapore visa in respect of 3 or more non-citizens for those non-citizens to travel to and enter Singapore as a group —
- (a) application under the PRC Collective Gratis Visa Scheme No charge
- (b) any other application \$30
- (3) Application for a Singapore visa where an applicant holds a diplomatic or an official passport issued by the government of a foreign country No charge
9. Application for a visit pass valid for 90 days or more \$30.

Made this 6th day of February 2012.

BILAHARI KAUSIKAN  
*Permanent Secretary,  
Ministry of Foreign Affairs,  
Singapore.*

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