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FIRE SAFETY ACT (CHAPTER 109A)

FIRE SAFETY (APPEAL ADVISORY BOARD) REGULATIONS 2020

ARRANGEMENT OF REGULATIONS

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In exercise of the powers conferred by section 61 of the Fire Safety Act, the Minister for Home Affairs makes the following Regulations:

Citation and commencement

1. These Regulations are the Fire Safety (Appeal Advisory Board) Regulations 2020 and come into operation on 14 September 2020.

Definitions

2. In these Regulations, unless the context otherwise requires —
- “Board” means the Appeal Advisory Board established under section 42B of the Act;
- “Chairperson” means the Chairperson of the Board appointed under section 42B(1) of the Act;

“member” means a member of the Board appointed under section 42B(1) of the Act;

“Vice-Chairperson” means the Vice-Chairperson of the Board appointed under section 42B(1) of the Act.

Vacation of office of member

3. The office of a member is taken to be vacated if the member is absent from 2 consecutive meetings without the permission of the Board.

Casual vacancy of member

4. If a member resigns or dies, or the member’s appointment is revoked or the member vacates his or her office before the expiry of the member’s term of office, another person may be appointed by the Minister for the unexpired period of the term of office.

Vice-Chairperson

5. During the absence or incapacity of the Chairperson, the Vice-Chairperson may exercise all the functions, powers and duties of the Chairperson.

Chairperson may call meetings

6. The Chairperson may call a meeting of the Board at any time for the purpose of considering appeals and for any other business of the Board.

Meetings

7.—(1) At a meeting of the Board, 3 members form a quorum.

(2) A decision at a meeting of the Board must be decided by a majority of votes and, in the event of an equality of votes, the Chairperson has a casting vote.

Decision outside meetings

8.—(1) The Board may, if it thinks fit, transact any business, including making a decision, by circulation of papers (including by electronic mail) among all members.

(2) A decision in writing made by a simple majority of the members for the time being entitled to take part in the decision, is a decision of the Board, and is valid as if it had been made at a meeting of the Board duly convened and held.

(3) For the purpose of a decision under this regulation —

- (a) the Chairperson may stipulate a period of time within which the decision may be made;
- (b) the Chairperson and each member have the same voting rights as they have at any meeting of the Board;
- (c) separate copies of the decision in writing may be distributed for signing by the members if the wording of the decision is identical in each copy; and
- (d) the Board's decision is made when the last member required for the simple majority signs and delivers his or her decision to the Chairperson or a person authorised by the Chairperson.

Made on 24 August 2020.

PANG KIN KEONG
*Permanent Secretary,
Ministry of Home Affairs,
Singapore.*

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