

NATIONAL COUNCIL OF SOCIAL SERVICE ACT
(CHAPTER 195A, SECTION 37)

NATIONAL COUNCIL OF SOCIAL SERVICE (MEMBERSHIP
AND FEES) REGULATIONS

ARRANGEMENT OF REGULATIONS

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[31st January 2001]

Citation

1. These Regulations may be cited as the National Council of Social Service (Membership and Fees) Regulations.

Conditions for membership of Council

2.—(1) Any organisation which —

- (a) is registered under the Business Registration Act (Cap. 32) or the Societies Act (Cap. 311), incorporated under the Companies Act (Cap. 50), or established by or under any written law;
- (b) has been carrying on business for a continuous period of at least 2 years; and
- (c) satisfies the requirements of section 15(2) or (3) of the Act,

may apply to be either a full Council member or an associate Council member, as the case may be.

(2) The Board may, in its discretion, waive the requirement under paragraph (1)(b) subject to such conditions as it sees fit.

Application for membership of Council

3.—(1) An application for full or associate membership of the Council under section 15 of the Act shall be made to the Council in such form as may be provided by the Board.

(2) The Board shall consider every duly completed application and communicate its decision in writing by post, delivery or electronic communication to the applicant within 3 months from the receipt of the application.

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Grant and renewal of membership of Council

4.—(1) Where the Board is satisfied that an organisation is suitable for admission as a Council member, the Board may grant membership under section 15(2) or (3) of the Act to such organisation.

(2) Where the Board rejects an application for membership, the Board shall not be obliged to give any reason for its refusal.

(3) Where the membership of a Council member was granted at any time during the period commencing on 1st January and ending on 31st March in any year, the membership shall expire on 31st March of that year.

(4) Where the membership of a Council member was granted at any time during the period commencing on 1st April and ending on 31st December in any year, the membership shall expire on 31st March of the following year.

(5) The Board may, upon the expiry of the membership of a Council member, renew such membership for one year or 3 years as the Council member may elect.

Membership fees

5.—(1) Every organisation shall, upon being granted membership of the Council under regulation 4(1) or upon having its membership renewed under regulation 4(5), pay to the Council the membership fee as specified on the Council’s website and any electronic equivalent platform.

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(2) Where a Council member fails to pay its membership fee within one month of being granted membership or of having its membership renewed, the Council member shall, in addition to the membership fee, pay to the Council the late payment fee as specified on the Council’s website and any electronic equivalent platform.

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(3) Where a Council member fails to pay its membership fee, together with any applicable late payment fee within 3 months of being granted membership or of having its membership renewed, the Board may terminate the membership of such Council member.

(4) A Council member whose membership has been terminated under paragraph (3) may have its membership reinstated on payment of all outstanding fees.

(5) The membership fees specified are not inclusive of goods and services tax chargeable under the Goods and Services Tax Act (Cap. 117A) on the services in respect of which such fees are payable, and the Council member shall bear and pay to the Council the goods and services tax charged on the supply of services in addition to such fees.

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(6) No fee paid by a Council member shall be refunded unless, in the opinion of the Board, there is good and sufficient reason to do so.

(7) The Board may, in its discretion, waive the whole or any part of any membership fee due and payable by any Council member.

(8) In this regulation, “Council’s website” means the website at <https://www.ncss.gov.sg>.

[S 297/2022 wef 05/04/2022]

Other charges

6.—(1) The Board may levy any charges for services rendered to any Council member, person or organisation in pursuance of the objects of the Council as the Board sees fit.

(2) The Board may, in its discretion, waive the whole or any part of such charges.

Obligations of members of Council

7.—(1) Every full Council member shall submit a certified copy of its annual report, audited accounts and balance-sheet to the Board within 6 months from the end of its financial year.

(2) Every full and associate Council member shall —

(a) furnish to the Board such information with respect to its organisation and functions, in such manner and at such times, as the Board may reasonably require; and

(b) comply with such standards and guidelines for the management and administration of, and the provision of social service by, Council members as may from time to time be issued by the Council.

Resignation from membership of Council

8.—(1) A Council member may at any time resign from membership of the Council by giving the Board 3 months' notice in writing of its intention to do so, or such shorter period as the Board may allow.

(2) Any Council member who gives notice of its resignation after 1st April in any year shall be liable to pay the membership fee for that year.

Termination of membership of Council

9.—(1) Without prejudice to regulation 5(3), the Board may terminate the membership of a full or associate Council member in the manner provided by this regulation where such Council member —

- (a) ceases to satisfy the requirements of section 15(2) or (3) of the Act;
- (b) ceases to be registered under the Business Registration Act (Cap. 32) or the Societies Act (Cap. 311) or is wound up under the Companies Act (Cap. 50) or is no longer established by or under any written law; or
- (c) fails to comply with regulation 7(1) or (2)(a).

(2) If the Board intends to terminate the membership of a Council member under this regulation, the Board shall give the Council member notice in writing of its proposal.

(3) A notice given under paragraph (2) shall state that, within 21 days of the service thereof, the Council member may make representations in writing to the Board and the Board shall not determine the matter without considering any representation received within that period.

(4) Upon consideration of any representation made under paragraph (3), if the Board terminates the membership of a Council member under this regulation, the Board shall inform the Council member in writing of the termination.

(5) This regulation shall be in addition to and not in derogation of the National Council of Social Service (Inquiry Proceedings) Regulations (Rg 2).

(6) In this regulation, where the Board is required to give a Council member notice in writing or inform the Council member in writing, the Board may do so by post, delivery or electronic communication.

[S 297/2022 wef 05/04/2022]

THE SCHEDULE

[Deleted by S 297/2022 wef 05/04/2022]

LEGISLATIVE HISTORY
NATIONAL COUNCIL OF SOCIAL SERVICE (MEMBERSHIP
AND FEES) REGULATIONS
(CHAPTER 195A, RG 3)

This Legislative History is provided for the convenience of users of the National Council of Social Service (Membership and Fees) Regulations. It is not part of these Regulations.

1. G. N. No. S 48/2001 — National Council of Social Service (Membership and Fees) Regulations 2001

Date of commencement : 31 January 2001

2. 2002 Revised Edition — National Council of Social Service (Membership and Fees) Regulations

Date of operation : 31 January 2002

3. G.N. No. S 297/2022 — National Council of Social Service (Membership and Fees) (Amendment) Regulations 2022

Date of commencement : 5 April 2022