

PROFESSIONAL ENGINEERS ACT
(CHAPTER 253, SECTION 36)

PROFESSIONAL ENGINEERS RULES

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[30th August 1991]

PART I

PRELIMINARY

Citation

1. These Rules may be cited as the Professional Engineers Rules.

PART II

REGISTRATION AND REGISTER OF PROFESSIONAL
ENGINEERS**Register of professional engineers**

2.—(1) The register of professional engineers shall be in the Form 1 set out in the First Schedule.

(2) Every professional engineer who is registered shall be assigned a registration number in the part of the register of professional engineers in which his or her name is included.

Application for registration as professional engineer

3.—(1) An application to the Board for registration as a professional engineer under the Act shall be made —

- (a) in quadruplicate and in Form 1 set out in the Second Schedule; and

- (b) within 5 years of the applicant having passed the Practice of Professional Engineering Examination referred to in rule 4A(1).

(2) Where a person's application for registration as a professional engineer under the Act has been refused by the Board, that person shall not be entitled to make another application for registration as a professional engineer until 12 months have elapsed from the date of that application.

Qualifications and training

4.—(1) An application for registration under the Act made by a person who holds any qualification referred to in section 15(1)(a) of the Act shall be accompanied by a true copy of the qualifications by which the person claims to be entitled to such registration.

[S 765/2005 wef 01/12/2005]

(2) An application for registration under the Act made by a person referred to in section 15(1)(b) of the Act shall be accompanied by such evidence of training in engineering as the Board may require.

[S 765/2005 wef 01/12/2005]

Prescribed examinations for purposes of section 15(2)(b) of Act

4A.—(1) The following examinations shall be the prescribed examinations for the purposes of section 15(2)(b) of the Act:

- (a) the Fundamentals of Engineering Examination, which tests the applicant's knowledge of fundamental engineering subjects in the appropriate branch of engineering; and
- (b) the Practice of Professional Engineering Examination, which tests the applicant's ability to apply his knowledge and experience in professional engineering practice, and his knowledge of the rules and regulations regulating the practice of professional engineering in the appropriate branch of engineering.

(2) The Board shall —

- (a) appoint a Committee of Examiners to conduct the examinations referred to in paragraph (1);

- (b) determine the date, time and place for the examinations to be held;
- (c) determine the frequency of such examinations (not being less than once per year);
- (d) determine the scope and duration of such examinations;
- (e) determine the procedure for the conduct of such examinations; and
- (f) notify each applicant of the result of his examination as soon as practicable.

Application to sit for examination

4B.—(1) Every application to sit for an examination referred to in rule 4A(1) shall be —

- (a) made in such form and manner as the Board may determine;
- (b) submitted not less than 60 days before the date of the examination; and
- (c) accompanied by the appropriate fee specified in the Third Schedule.

(2) A person may apply to sit for the Fundamentals of Engineering Examination referred to in rule 4A(1)(a) after he has obtained any of the qualifications referred to in section 15(1) of the Act.

(3) A person may apply to sit for the Practice of Professional Engineering Examination referred to in rule 4A(1)(b) after he has —

- (a) completed 4 years of practical experience relevant to the branch of engineering that he seeks to be registered in; and
- (b) sat for and passed the Fundamentals of Engineering Examination.

(4) Where a person who has applied to sit for any of the examinations referred to in rule 4A(1) is unable to sit for the examination, the Board may, in its discretion, refund any fee or part thereof paid by that person under this rule.

Practical experience

5. For the purposes of section 15(2)(a) of the Act, the type of practical experience in engineering work a person must have in order to be entitled to registration under the Act shall be as follows:

- (a) where the person seeks to be registered in the civil engineering discipline, the practical experience shall be obtained —
 - (i) during a period of not less than 12 months in a design office whilst under the supervision of a registered professional engineer who has in force a practising certificate; and
 - (ii) during a period of at least 12 months in supervisory work at a project site or engineering investigation work whilst under the supervision of a registered professional engineer who has in force a practising certificate;

[S 765/2005 wef 01/12/2005]

- (b) where the person seeks to be registered in the electrical or mechanical engineering discipline, the practical experience shall be practical experience in electrical or mechanical engineering work, as the case may be, obtained during a period of not less than 2 years whilst under the supervision of a registered professional engineer who has in force a practising certificate;
- (c) *[Deleted by S 765/2005 wef 01/12/2005]*
- (d) where the person is engaged in full-time teaching or research work, such relevant practical experience as may be acceptable to the Board obtained during a period of not less than two years whilst under the supervision of a registered professional engineer who has in force a practising certificate.

[S 765/2005 wef 01/12/2005]

Evidence of practical experience

6.—(1) Every person applying for registration under the Act shall submit with his application proof in writing of his practical experience, which shall include details of the duration and a description of the practical experience in such form as the Board may require.

(2) The Board may, with a view to determining the nature of an applicant's practical experience, conduct an interview with the applicant.

Further evidence

7. The Board may require an applicant to furnish such other evidence or particulars as the Board considers necessary to determine whether the applicant is entitled to registration under the Act.

Fee for registration

8. Every application for registration under the Act shall be accompanied by the appropriate fee specified in the Third Schedule; and such fee shall not be refundable.

[S 765/2005 wef 01/12/2005]

Certificate of registration

9.—(1) A certificate of registration shall be in Form 2 set out in the Second Schedule.

[S 765/2005 wef 01/12/2005]

(2) A registered professional engineer shall, on payment of the appropriate fee specified in the Third Schedule, be issued a certificate of registration duly signed by the Registrar.

[S 765/2005 wef 01/12/2005]

Removal from register of professional engineers

10. An application by a registered professional engineer under section 17B(5) of the Act to have his name removed from the register of professional engineers shall be in the Form 3 set out in the Second Schedule.

PART IIA

REGISTRATION AND REGISTER OF SPECIALIST
PROFESSIONAL ENGINEERS**Register of specialist professional engineers**

10A. The Registrar shall maintain a register of specialist professional engineers in Form 2 of the First Schedule.

Application for registration as specialist professional engineer

10B.—(1) An application to the Board for registration as a specialist professional engineer shall be made in such form and manner as the Board may determine and shall be accompanied by the appropriate fee specified in the Third Schedule.

(2) Any fee paid under paragraph (1) shall not be refundable.

Qualifications and training of specialist professional engineer

10C.—(1) Subject to paragraph (3), the Board may register the applicant as a specialist in the appropriate specialised branch of engineering specified in the first column of the Fourth Schedule if the Board is satisfied that the applicant —

- (a) is a registered professional engineer in the appropriate basic branch of engineering specified in the second column of that Schedule;
- (b) has a valid practicing certificate; and
- (c) has met all the requirements specified in the relevant part of the third column of that Schedule.

(2) In determining whether the applicant has acquired the requisite practical experience referred to in the relevant part of the third column of the Fourth Schedule, the Board may require the applicant to undergo an interview.

(3) The Board may register the applicant as a specialist in the appropriate specialised branch of engineering subject to such conditions as it thinks fit.

Specialist registration examination

10D.—(1) For the purposes of section 15A(1)(a) of the Act, the prescribed examination shall be a Specialist Registration Examination which tests the applicant in the specialised subjects relevant to his application for registration as a specialist in the appropriate branch of engineering specified in the first column of the Fourth Schedule.

(2) The Board shall determine the date, time and place for the examination to be held.

Application for specialist examination

10E.—(1) Every application to sit for an examination referred to in rule 10D(1) shall be —

- (a) made in such form and manner as the Board may determine; and
- (b) accompanied by the appropriate fee specified in the Third Schedule.

(2) Where a person who has applied to sit for an examination referred to in rule 10D(1) is unable to sit for the examination, the Board may, in its discretion, refund any fee or part thereof paid by that person under this rule.

Certificate of specialist registration

10F.—(1) A certificate of specialist registration shall be in Form 4 set out in the Second Schedule.

(2) A specialist professional engineer shall, on payment of the appropriate fee specified in the Third Schedule, be issued a certificate of registration duly signed by the Registrar.

Practising certificate for specialist professional engineer

10G. Where a registered professional engineer has been registered under this Part as a specialist professional engineer, the Board shall, upon payment by him of the appropriate fee specified in the Third Schedule, issue to him a practicing certificate in Form 6(2) set out in that Schedule.

Refusal to register and appeal against refusal to register

10H.—(1) Where the Board refuses to register an applicant as a specialist professional engineer under this Part, it shall by notice in writing inform the applicant of such refusal.

(2) Any person whose application for registration as a specialist professional engineer has been refused by the Board may, within 30 days after being notified of such refusal, appeal to the Minister whose decision shall be final.

Removal of name from register

10I.—(1) Where the name and particulars of a registered specialist professional engineer have been removed from the register of professional engineers under section 17B (1) or (2) or 31G(2)(a) of the Act, his name and particulars shall also be automatically removed from the register of specialist professional engineers.

(2) A person whose name and particulars have been removed from the register of specialist professional engineers shall not be reinstated to that register unless he —

- (a) has first been reinstated to the register of professional engineers; and
- (b) has made an application to be re-registered as a specialist professional engineer.

PART III**PRACTISING CERTIFICATES AND ANNUAL REGISTER OF PRACTITIONERS****Definitions of this Part**

10J.—(1) In this Part —

“professional development unit” means a professional development unit which a registered professional engineer obtains by successfully completing any structured activity or unstructured activity;

“qualifying period”, in relation to a registered professional engineer, means —

- (a) if he makes an application on or before 31st December of any year for a practising certificate authorising him to engage in professional engineering work in the ensuing year, a period of 12 months immediately preceding 1st November of the year in which the application is made; or
- (b) if he makes an application on or after 1st January of any year for a practising certificate authorising him to engage in professional engineering work for the remainder of that year, a period of 12 months immediately preceding 1st November of the previous year;

“requisite professional development units”, in relation to a registered professional engineer, means the number of professional development units he is required to obtain under rule 14A(2) or (3), as the case may be;

“structured activity” means any activity, course or programme identified under rule 14B as a structured activity;

“unstructured activity” means any activity, course or programme identified under rule 14B as an unstructured activity.

(2) In this Part, a registered professional engineer obtains a specified number of professional development units if he successfully completes one or more of the activities, courses or programmes in the list published under rule 14B, the total number of professional development units of which equals or exceeds that specified number.

[S 670/2003 wef 01/01/2004]

Application

10K. Rules 14A to 14D shall apply only to a registered professional engineer who applies on or after 1st January 2004 for a practising

certificate authorising him to engage in professional engineering work after 31st December 2004.

[S 670/2003 wef 01/01/2004]

[S 765/2005 wef 01/12/2005]

Register of practitioners

11. The annual register of practitioners shall be in the form and shall contain the particulars set out in Form 3 set out in the First Schedule.

[S 765/2005 wef 01/12/2005]

Application for practising certificate

12. An application for a practising certificate shall be in Form 5 set out in the Second Schedule and shall be signed by the applicant.

[S 765/2005 wef 01/12/2005]

Fee for application

13. For the purposes of section 18(3)(c) of the Act, an application for a practising certificate shall be accompanied by the appropriate fee specified in the Third Schedule, and such fee shall not be refundable.

Additional fee for late application

14.—(1) Where an application for a practising certificate authorising the holder thereof to engage in professional engineering work during any year is made on or after 1st January of that year or after 1st December of the previous year, the appropriate fee specified in the Third Schedule in addition to the fee payable under rule 13 shall accompany and be payable in respect of that application; and such additional fee shall not be refundable.

[S 765/2005 wef 01/12/2005]

(2) Paragraph (1) shall not apply to any first application for a practising certificate after registration under the Act or the repealed Act.

Requirements as to continuing professional education

14A.—(1) For the purposes of section 18(4)(f) of the Act, the Board may refuse to issue a practising certificate to a registered professional

engineer if he fails to satisfy the Board that he has obtained the requisite professional development units during the qualifying period.

(2) The requisite professional development units that a registered professional engineer is required to obtain before a practising certificate may be issued to him is 40 professional development units, of which —

- (a) at least 15 professional development units shall be obtained from successfully completing one or more structured activities; and
- (b) the remainder shall be obtained from successfully completing one or more structured activities or unstructured activities, or both.

(3) Where a registered professional engineer has not held a practising certificate for a continuous period of 3 years or more immediately preceding the date of his application for a practising certificate, the requisite professional development units that he is required to obtain before a practising certificate may be issued to him is 80 professional development units, of which —

- (a) at least 30 professional development units shall be obtained from successfully completing one or more structured activities; and
- (b) the remainder shall be obtained from successfully completing one or more structured activities or unstructured activities, or both.

(4) The Board may issue a practising certificate to a registered professional engineer notwithstanding that he has failed to obtain the requisite professional development units applicable to him during the qualifying period if the registered professional engineer gives an undertaking that he will make up for the shortfall in the requisite professional development units during the period of 12 months immediately following the last day of the qualifying period.

(5) If a practising certificate has been issued to a registered professional engineer by virtue of an undertaking given under paragraph (4), any professional development units obtained by the registered professional engineer to make up for the shortfall in the

requisite professional development units referred to in that paragraph shall be disregarded for the purpose of a subsequent application for a practising certificate.

(6) Notwithstanding paragraphs (2), (3) and (4), the Board may, in such special circumstances as it may determine, issue a practising certificate to a registered professional engineer even though he has failed to satisfy the Board that he has obtained the requisite professional development units applicable to him during the qualifying period.

List of activities, etc., with professional development units

14B.—(1) The Board shall publish on its Internet website a list of activities, courses and programmes for the purposes of this Part and the number of professional development units which a registered professional engineer obtains by successfully completing each of the activities, courses and programmes.

(2) The Board shall, for each activity, course or programme set out in the list, state whether it is a structured activity or unstructured activity for the purposes of this Part.

Issue of guidelines and directives

14C. For the purposes of rules 14A and 14B, the Board may issue such guidelines and directives, not inconsistent with the provisions of these Rules, as the Board considers necessary.

Transitional provision

14D. Where —

- (a) a registered professional engineer applies on or after 1st January 2004 for a practising certificate authorising him to engage in professional engineering work in the year 2005; and
- (b) he had, at any time during the period of 12 months immediately preceding 1st January 2004, successfully completed any activity, course or programme —

- (i) published on the Internet website of the Board before 1st January 2004; and
- (ii) identified therein as an activity, course or programme for which a registered professional engineer will obtain a specified number of professional development units (referred to in this rule as the earlier points) if he successfully completes it,

then the earlier points will be treated as professional development units obtained by the registered professional engineer during the qualifying period for that application.

Evidence

15. The Board may require a statutory declaration or such other evidence as the Board may consider necessary to support the facts, circumstances or particulars contained in any application for a practising certificate.

Form of practising certificate

16. A practising certificate shall be in the appropriate version of Form 6 set out in the Second Schedule.

[S 765/2005 wef 01/12/2005]

PART IV

LICENCES AND REGISTER OF LICENSEES

Register of licensees

17. The register of licensees shall be in Form 4 set out in the First Schedule.

[S 765/2005 wef 01/12/2005]

Form of application

18. An application for a licence to supply professional engineering services in Singapore shall be in Form 7 set out in the Second Schedule.

[S 765/2005 wef 01/12/2005]

Fee

19. Every application for a licence shall be accompanied by the appropriate fee specified in the Third Schedule; and such fee shall not be refundable.

[S 765/2005 wef 01/12/2005]

Evidence

20.—(1) An application by a corporation for a licence shall be accompanied by —

- (a) a certified true copy of the memorandum and articles of association of the corporation;
- (b) a list of the members and directors of the corporation containing particulars as to whether they are registered professional engineers, allied professionals or otherwise, and such other particulars as the Board may require;
- (c) a certified true copy of any policy insuring the corporation against professional liability in accordance with the Act and the rules made thereunder for such period as the corporation is licensed to supply professional engineering services;

[S 670/2003 wef 01/01/2004]

- (d) a certified true copy of the certificate of incorporation issued in respect of the corporation under section 19 of the Companies Act [Cap. 50]; and

[S 670/2003 wef 01/01/2004]

- (e) a certified true copy of the resolution passed by the board of directors of the corporation under section 20(1)(e)(ii) or (2)(c)(iii) of the Act.

(2) An application for a licence by a partnership not comprising wholly of registered professional engineers shall be accompanied by —

- (a) a copy of the agreement establishing the partnership; and
- (b) a list of the partners of the partnership containing particulars as to whether they are registered professional

engineers, allied professionals or otherwise, and such other particulars as the Board may require.

(3) For the purposes of section 20(4)(b) of the Act, the type of limited liability partnership which may apply for a licence is one where its partners are either —

- (a) registered professional engineers or allied professionals who each has in force a practising certificate;
- (b) limited corporations each of which has in force a licence issued under section 20(1) of the Act, section 20(1) of the Architects Act (Cap. 12) or section 22(1) of the Land Surveyors Act (Cap. 156);
- (c) unlimited corporations each of which has in force a licence issued under section 20(2) of the Act, section 20(2) of the Architects Act or section 22(2) of the Land Surveyors Act; or
- (d) limited liability partnerships each of which has in force a licence issued under section 20(4) of the Act or section 20(4) of the Architects Act.

(4) An application for a licence by a limited liability partnership shall be accompanied by —

- (a) a certified true copy of the statement lodged by the partners of the limited liability partnership with the Registrar of Limited Liability Partnerships under section 15(1) of the Limited Liability Partnerships Act 2005 (Act 5 of 2005);
- (b) a certified true copy of the resolution passed by the partners of the limited liability partnership under section 20(4)(d)(ii) of the Act; and
- (c) a list of the partners of the limited liability partnership containing particulars as to whether the partners are registered professional engineers, allied professionals, licensed corporations or licensed limited liability partnerships, and such other particulars as the Board may require.

(5) The Board may require an applicant for a licence to furnish a statutory declaration to support any facts or particulars contained in his application or such other evidence or particulars as the Board considers necessary to determine whether to issue a licence.

Form of licence

21. A licence to supply professional engineering services in Singapore shall be in Form 8 set out in the Second Schedule.

[S 765/2005 wef 01/12/2005]

Validity of licence

22. Each licence shall be valid for a period of 12 months from the date of its issue.

Appeals

23. An appeal against any decision of the Board to refuse to issue a licence or to impose any condition on a licence under section 20(8) or 21(4) of the Act, respectively, shall —

- (a) be made not more than 30 days after the appellant has been notified of the decision of the Board;
- (b) be addressed to the Permanent Secretary, Ministry of National Development;
- (c) set out the grounds of appeal; and
- (d) be accompanied by a copy of the following documents:
 - (i) the decision of the Board and the reasons therefor;
 - (ii) the application for the licence and all documents accompanying the application; and
 - (iii) any other correspondence between the Board and the appellant in relation to the refusal to issue the licence or the conditions of the licence, as the case may be.

PART V

MISCELLANEOUS PROVISIONS RELATING TO
REGISTRATION, CERTIFICATES AND LICENCES**Duplicate certificate or licence**

24.—(1) If a certificate of registration, practising certificate or licence has been lost, destroyed or defaced or becomes obliterated so that any particulars in such certificate or licence is illegible, the holder thereof shall forthwith notify the Registrar.

(2) Subject to paragraphs (3) and (4), the Registrar shall, on payment of the appropriate fee specified in the Third Schedule and if satisfied that a certificate of registration, practising certificate or licence, as the case may be, has been lost, destroyed or defaced or become obliterated, issue a duplicate of such certificate or licence, as the case may be, to the holder of the original thereof; and the duplicate certificate or licence shall have the same effect as the original.

[S 765/2005 wef 01/12/2005]

(3) In the case of a certificate of registration, practising certificate or licence that has been defaced or become obliterated, no duplicate of such certificate or licence shall be issued unless the original certificate or licence is returned to the Registrar.

(4) In the case of a certificate of registration, practising certificate or licence that has been lost or destroyed, no duplicate of such certificate or licence shall be issued unless the holder thereof makes a statutory declaration of the loss or destruction and furnishes it to the Registrar.

(5) Where any original certificate of registration, practising certificate or licence is found after any duplicate thereof is issued under this rule, the holder of the certificate or licence shall immediately return the duplicate certificate or licence to the Registrar for cancellation.

Return of certificates, etc.

25. Any certificate of registration, practising certificate or licence or any duplicate thereof shall remain the property of the Board and shall be returned to the Board when the holder thereof ceases to be registered or licensed under the Act, as the case may be.

Change of particulars

26. A registered professional engineer shall, within two weeks of any change of his address as stated in the register of professional engineers, notify the Board in writing of such change.

PART VI

DISCIPLINARY PROCEDURE

Proceedings of Investigation Committee

27.—(1) An Investigation Committee may meet for the purposes of its investigation, adjourn or otherwise regulate the conduct of its investigation as the members may think fit.

(2) The chairman of an Investigation Committee may at any time summon a meeting of the Investigation Committee.

(3) The quorum for a meeting of the Investigation Committee shall be constituted by the chairman of the Investigation Committee and all its members.

(4) Any question arising at a meeting of the Investigation Committee shall be determined by a majority of votes and, in the case of an equality of votes, the chairman shall have a casting vote.

Service of complaint, etc.

28. Where an Investigation Committee is of the opinion that a registered professional engineer should be called upon to answer any allegation made against him, the Investigation Committee shall serve on him a notice inviting him, within such period (not being less than 21 days) as may be specified in the notice, to give to the Investigation Committee any written explanation he may wish to offer and —

- (a) copies of any complaint made against him under section 28 of the Act and any statutory declaration or affidavit that has been made in support of the complaint; or
- (b) any information concerning any improper or dishonorable act or conduct against him and any statutory declaration or affidavit that has been made in support of the information.

Confidentiality of information

29. All information, including such book, document, paper or other records used by an Investigation Committee in the course of its deliberations, shall be confidential and shall not be disclosed to any person unless the Investigation Committee or the Board decides otherwise.

Proceedings of Disciplinary Committee

30.—(1) A Disciplinary Committee shall meet from time to time at such place as the chairman of the Disciplinary Committee may determine to formally inquire into any matter referred to it by the Board.

(2) The quorum for a meeting of the Disciplinary Committee shall be constituted by the chairman of the Disciplinary Committee and all its members.

(3) All members of a Disciplinary Committee present at any meeting thereof shall vote on any question arising at the meeting and such question shall be determined by a majority of votes and, in the case of an equality of votes, the chairman shall have a casting vote.

(4) The proceedings before a Disciplinary Committee shall be held in camera.

Attendance by registered professional engineer

31.—(1) The registered professional engineer concerned may appear in person or be represented by counsel at the formal inquiry before the Disciplinary Committee.

(2) Where neither the registered professional engineer nor his counsel is present, the Disciplinary Committee may proceed with the formal inquiry if the Disciplinary Committee is satisfied that section 31E of the Act has been complied with.

Hearing before Disciplinary Committee

32.—(1) At any formal inquiry before a Disciplinary Committee, the registered professional engineer under inquiry or his counsel shall be permitted to —

- (a) cross-examine the witnesses against the registered professional engineer;
- (b) give evidence on his own behalf;
- (c) call such witnesses as the registered professional engineer under inquiry may wish to testify for him or on his behalf; and
- (d) have access to information contained in any document at a reasonable time before such document is tendered in evidence.

(2) If the Disciplinary Committee is satisfied that any person concerned in the proceedings is hampering or attempting to hamper the progress of the formal inquiry —

- (a) the Disciplinary Committee shall administer a warning to the person; and
- (b) if after such warning the Disciplinary Committee is satisfied that the person is acting in disregard of the warning, the Disciplinary Committee shall make an entry in the record to that effect and shall proceed to complete the formal inquiry in such manner as it thinks fit.

Record of proceedings

33.—(1) The chairman of the Disciplinary Committee shall record or cause to be recorded the proceedings of the Disciplinary Committee by such means and in such form as the Disciplinary Committee may decide.

(2) The record of the proceedings of the Disciplinary Committee shall consist of —

- (a) the information obtained by the Disciplinary Committee; and
- (b) a report made by the Disciplinary Committee.

(3) The report made by the Disciplinary Committee shall be signed by the chairman and other members of the Disciplinary Committee.

(4) No person is entitled, as of right, to a copy of the record of proceedings of any Disciplinary Committee.

FIRST SCHEDULE

Rule 2(1)

Form 1

REGISTER OF PROFESSIONAL ENGINEERS
KEPT UNDER SECTION 8 (1) (a) OF THE ACT

Reg. No.	Date of Registration	Name and Address	Qualification	Branch of Engineering	Signature of Registrar

Rule 10A

Form 2

REGISTER OF SPECIALIST PROFESSIONAL ENGINEERS
KEPT UNDER SECTION 8 (1) (b) OF THE ACT

Reg. No.	Date of Registration	Name and Address	Qualification	Specialist Branch of Engineering	Signature of Registrar

FIRST SCHEDULE — *continued*

Rule 11

Form 3

ANNUAL REGISTER OF PRACTITIONERS FOR THE YEAR
KEPT UNDER SECTION 8 (1) (c) OF THE ACT

Reg. No.	Name	Branch of Engineering	Employer	Practice Address	Phone Number

Rule 17

Form 4

REGISTER OF LICENSEES KEPT UNDER
SECTION 8 (1) (d) OF THE ACT

Licence No.	Name of Corporation	Address	Phone Number	Branch of Engineering	Issue Date

SECOND SCHEDULE

Rule 3

SECOND SCHEDULE — *continued*

Form 1

APPLICATION FOR REGISTRATION

professional engineers board singapore

APPLICATION NO. PEBA/PPU/

SECOND SCHEDULE
(Rule 3)

PROFESSIONAL ENGINEERS ACT
(CHAPTER 253)
APPLICATION FOR REGISTRATION

Affix a recent
passport size
photograph

(This application must be submitted in quadruplicate)

To: Registrar
Professional Engineers Board
1st Storey, Tower Block
5 Maxwell Road
MND Complex
Singapore 069110

PERSONAL PARTICULARS
(To be completed by Applicant in BLOCK LETTERS)

Full Name: Mr

NRIC/Passport No: If S'pore NRIC, Type:

Home Address:

E-mail address:

Home/Mobile Tel No: Office Tel:

Date of Birth: Age:

Place of Birth: Nationality:

SECOND SCHEDULE — *continued*

I hereby apply to have my name placed in the Register of the Professional Engineers Board in the branch of engineering of:

I possess the following academic qualifications:

and the number of years of post-graduate professional experience (details are as shown in Annex A on Summary of Post-Graduate Engineering Experience) is:

AREA OF SPECIALISATION

(a) Civil/Structural Engineering

- Building Structures
- Geotechnical Engineering
- Bridge Engineering
- Highway/Transportation Engineering
- Coastal Engineering
- Environmental Engineering
- Water Resources Engineering
- Airport Engineering
- Others (Please specify):

(b) Mechanical Engineering

- Aircondition Engineering
- Automobile Engineering
- Processing Plant
- Construction Plant
- Workshop Practices
- Building Services
- Automation
- Production/Manufacturing
- Others (Please specify):

(c) Electrical / Electronic Engineering

- Power engineering
- H T Transmission & Distribution
- L T Distribution
- Building Services/Automation
- Exterior Lighting Systems
- Airport Lighting Systems
- Control
- Telecommunication
- Electronic
- Information Technology
- Others (Please specify):

SECOND SCHEDULE — continued

To:
Registrar
Professional Engineers Board
1st Storey, Tower Block
5 Maxwell Road
MND Complex
Singapore 069110

- 1 I attach herewith my *cheque/bank draft for S\$300.00 being payment of:
(a) the registration fee** of \$150.00; and
(b) the fee for the certificate of registration of \$150.00

** The registration fee shall not be refundable if the application is unsuccessful.

- 2 Details of current employment/practice:
(complete either paragraph 2.1, 2.2 or 2.3)

- 2.1 I am in the service of the Singapore Government and I am now attached to:
(insert the Name and Address of Department/Branch/Division of the service)

Tel:

as:

(for example, Director/Project Engineer/Project Manager/Resident Engineer/Planning Engineer/Design Engineer, etc)

- 2.2 I am in the employment of:
(insert the Name and Address of Company/Firm/Statutory Board)

Tel:

as:

(for example, Managing Director/Project Engineer/Project Manager/Resident Engineer/Planning Engineer/Design Engineer, etc)

- 2.3 I am a contractor:
(insert the Name and Address of Contracting Company)

Tel:

SECOND SCHEDULE — *continued*

Paragraph (3) to be filled by non-Singapore citizens only.

3 Details of applicant (for non-Singapore citizens only):

I have been a permanent resident of Singapore since _____

I am a holder of an Employment Pass/Work Permit valid _____

to _____

Any other details:

Paragraphs (4) to (6) to be filled in by all applicants

4 Have you ever been convicted of a criminal offence in a Court of law and/or knowingly been investigated in connection with a criminal offence in any country? If so, please give details.

5 I hereby declare that if I am registered, I shall be personally in charge of all the projects for which I shall certify, stamp and sign all professional engineering work reports, documents and if necessary submit plans to the regulatory authorities. I intend to perform my duties and discharge my responsibilities in compliance with:

- 1) The Professional Engineers Act and Rules; and
- 2) All Acts and Regulations in my engineering practice.

- 6
- (a) I submit in Annex A the Summary of Education and Summary of Post Graduate Engineering Experience and in Annex B the Report on Post Graduate Engineering Experience.
 - (b) I also submit herewith the photostat copies of my degree certificates and official transcripts of my qualifications and other documents evidencing my qualifications and residential status. Two testimonials as to my reputation and character will be forwarded by my referees to you.
 - (c) I hereby authorise the Professional Engineers Board to seek verification on the information submitted in any manner and by any means as it deems fit and proper.

Date

Signature

Name

SECOND SCHEDULE — continued

professional engineers board singapore

For the purpose of Section 15(4)(a) of the Professional Engineers Act, the two certificates of good conduct and character of the applicant shall be given by two responsible persons who are not immediately related to the applicants, but who have known the applicant for two years or more and have had opportunities of judging his conduct and character.

In the Matter of Section 15(4)(a) the Professional Engineers Act

CERTIFICATE*

I [Name] of [Address] and as [Occupation or Position] certify that [Name of applicant] has been known to me personally for upwards of [] years past.

I have had the following opportunities of judging his/her character, this is to say: []

I believe him/her to be a person of respectability and a fit and proper person to be registered as a professional engineer in Singapore.

Dated this [] day of [] 20 []

Please return this certificate direct to: The Registrar Professional Engineers Board 1st Storey, Tower Block MND Complex 5 Maxwell Road Singapore 069110 [Signature]

*This certificate is to be submitted in quadruplicate.

SECOND SCHEDULE — *continued*

Date: _____

The Registrar

Dear Sir

VERIFICATION OF ACADEMIC RECORD

I have been awarded an engineering degree from your University and I have recently submitted an application for registration as a professional engineer with the Professional Engineers Board, Singapore.

The Professional Engineers Board will be writing to you for confirmation of my academic record. I hereby authorise you to release information of my academic record as required by the Board.

Thank you.

Yours faithfully

Name: _____

NRIC/Student No: _____

SECOND SCHEDULE — *continued*

Rule 9(1)

Form 2

CERTIFICATE OF REGISTRATION

**PROFESSIONAL
ENGINEERS
BOARD
SINGAPORE**

PROFESSIONAL ENGINEERS ACT

PROFESSIONAL ENGINEERS RULES

CERTIFICATE OF REGISTRATION

THIS IS TO CERTIFY THAT

REGISTRATION NO.

HAVING COMPLIED WITH THE REQUIREMENTS OF SECTION 13 OF THE PROFESSIONAL ENGINEERS ACT, HAS BEEN REGISTERED AS A PROFESSIONAL ENGINEER IN



PRESIDENT

REGISTRAR

MADE THIS
UNDER THE PROFESSIONAL ENGINEERS RULES SECOND SCHEDULE (RULE 9)

SECOND SCHEDULE — *continued*

Rule 10

Form 3

APPLICATION FOR REMOVAL FROM REGISTER OF PROFESSIONAL ENGINEER UNDER SECTION 28(2) OF THE ACT

To: The Registrar,
Professional Engineers Board,
Singapore.

I, _____, apply under section 17B(5) of the Professional Engineers Act to have my name removed from the Register of Professional Engineers. My affidavit for this application is attached.

2. There is no disciplinary action pending against me nor is my conduct the subject of inquiry or investigation by any Investigation Committee.
3. I return the following certificates for cancellation:
 - (a) Certificate of Registration No. _____; and
 - (b) Practising Certificate No. (if any).
4. I hereby declare that the statements made in this form are true and correct.

Date_____
Signature of Applicant

SECOND SCHEDULE — *continued*

Rule 10F(1)

Form 4

CERTIFICATE OF SPECIALIST REGISTRATION

PROFESSIONAL
ENGINEERS
BOARD
SINGAPORE

PROFESSIONAL ENGINEERS ACT

PROFESSIONAL ENGINEERS RULES

**CERTIFICATE OF SPECIALIST
REGISTRATION**

THIS IS TO CERTIFY THAT

REGISTRATION NO.

HAVING COMPLIED WITH THE REQUIREMENTS OF SECTION 15A OF THE
PROFESSIONAL ENGINEERS ACT, HAS BEEN REGISTERED AS A
SPECIALIST PROFESSIONAL ENGINEER IN



PRESIDENT

REGISTRAR

MADE THIS
UNDER THE PROFESSIONAL ENGINEERS RULES SECOND SCHEDULE (RULE 10F)

SECOND SCHEDULE — continued

Rule 12

Form 5

APPLICATION FOR PRACTISING CERTIFICATE

To: Registrar
 Professional Engineers Board
 #01-00 Tower Block, MND Complex
 5 Maxwell Road,
 Singapore 069110

APPLICATION FOR PRACTISING CERTIFICATE FOR YEAR YYYY

I would like to apply for a practising certificate which authorises me to engage in professional engineering work in the branch or branches of engineering as indicated in the application form in Singapore for the year yyyy.

I attach the duly completed application form as shown overleaf, together with Form PEB-CPD-A on my participation in CPD activities and the appropriate fee.

PERSONAL RECORD Expiry date of the last PC:

Name:

Practising Certificate for practice in the branch or branches of engineering of:

Date of regn: PE Reg. No:

Nationality: Discipline:

NRJC/FEN/Passport No: NRJC/FEN/Passport Type:

Home address: Home Tel No:

Mobile phone:

E-mail address:

Address of Professional Practice: Other Professional Practice Address:

Office Tel No: Other Tel No:

Designation:

EMPLOYMENT DETAILS *(Please put a cross in appropriate box below)*

Public Sector or GLC: Government: Statutory Board: Govt Linked Co (GLC):

Private Sector: Consulting: Sole-Proprietor: Partnership: Licensed Corp:

Private Sector: Contracting firm: Local: Foreign:

: Real Estate development firm: Local: Foreign:

: Manufacturing firms: Local: Foreign:

SECOND SCHEDULE — continued

AREAS OF WORK (Please put a cross in each box where appropriate)

<input type="checkbox"/>	<input type="checkbox"/>

Others (Please specify):

- I declare that:**
- a) I am not an undischarged bankrupt and an order in bankruptcy against me is not in force;
 - b) I will inform the Board if an order in bankruptcy against me is in force during the currency of the practising certificate; and
 - c) the particulars as shown above are correct or have been updated by me.

Signature/Date: _____ Name

SECOND SCHEDULE — *continued*

Rule 16

Form 6(1)

PRACTISING CERTIFICATE

PROFESSIONAL ENGINEERS ACT
(CHAPTER 253)

PRACTISING CERTIFICATE

(name)

Professional Engineer Registration No. _____

having duly made application
and satisfied the requirements of the Professional Engineers Act
is hereby authorised to engage in professional engineering work
in Singapore within the branch of engineering of

(branch of engineering)

during the year ending 31st December ***(year)***

Address of Practise:

Issued On: _____

Practising Certificate No. _____

Registrar

Practising Certificate Fee Received:

SECOND SCHEDULE — *continued*

Rules 10G and 16

Form 6(2)

PRACTISING CERTIFICATE FOR SPECIALIST PROFESSIONAL ENGINEER

PROFESSIONAL ENGINEERS ACT
(CHAPTER 253)

**PRACTISING CERTIFICATE
FOR
SPECIALIST PROFESSIONAL ENGINEER**

(name)

Professional Engineer Registration No. _____

having duly made application
and satisfied the requirements of the Professional Engineers Act
is hereby authorised to engage in professional engineering work
in Singapore in the following branches of engineering:

(branch of engineering)

&

(specialised branch of engineering)

during the year ending 31st December *(year)*

Address of Practise:

Issued On: _____

Practising Certificate No. _____

Registrar

Practising Certificate Fee Received:

SECOND SCHEDULE — continued

Rule 18

Form 7

APPLICATION FOR LICENCE

APPLICATION NO: PEB/APPL/ - ()

SECOND SCHEDULE
(RULE 38)
PROFESSIONAL ENGINEERS ACT
CHAPTER 253
APPLICATION FOR LICENCE

To: The Registrar
Professional Engineers Board
Singapore.

Name of *Corporation/Partnership/LLP: _____

Principal Place of Business: _____

Other Places of Business: _____

PART I
(Not applicable if Applicant is a Partnership/Limited Liability Partnership)

1. Board of Directors

Name: _____ Name: _____

Address: _____ Address: _____

Occupation: _____ Occupation: _____

** PE Registration No. (if any): _____ **PE Registration No. (if any): _____

Name: _____ Name: _____

Address: _____ Address: _____

Occupation: _____ Occupation: _____

** PE Registration No. (if any): _____ **PE Registration No. (if any): _____

2. Share capital and shares **Ordinary** **Preference** **Others**

Authorised share capital: _____

Issued share capital: _____

Paid-up share capital: _____

Nominal value per share: _____

3. List of Shareholders/Members

Name: _____ Name: _____

Address: _____ Address: _____

Occupation: _____ Occupation: _____

** PE Registration No.(if any): _____ **PE of Registration No.(if any): _____

Number and class of shares owned _____ Number and class of shares owned _____

Name: _____ Name: _____

Address: _____ Address: _____

Occupation: _____ Occupation: _____

** PE Registration No.(if any): _____ **PE Registration No.(if any): _____

Number and class of shares owned _____ Number and class of shares owned _____

SECOND SCHEDULE — continued

4. List of services proposed to be offered by applicant

5. Information about Employees

(I) No. of Registered Professional Engineers Employed: _____
(II) No. of Sub-Professional Staff: _____
(III) No. of Clerical Staff: _____
(IV) Others: _____

6. Particulars of Supervising Director

Name: _____
Practising Certificate No.: _____
Branch of engineering authorised to practise in: _____
Residential Address: _____
Number and class of shares owned: _____

7. Particulars of Insurance

Name of Insurance Co.: _____
Address: _____
Limit of Indemnity: _____
Scope of Indemnity: _____
Term of Policy: _____

8. Registered Address of Corporation

9. The applicable fee is forwarded.

The following documents are attached to this application:

- (a) Memorandum and Articles of Association.
- (b) Professional Liability Insurance Policy (where applicable).
- (c) Certificate of Incorporation.
- (d) Resolution of board of directors/partners (where applicable)

Name, Date and Signature of Director

SECOND SCHEDULE — *continued*

PART 2

(Not applicable if Applicant is a Corporation)

1. Partners

Name: _____ Name: _____

Address: _____ Address: _____

Occupation: _____ Occupation: _____

** PE Registration No.: _____ ** PE Registration No.: _____

** Practising Certificate No.: _____ ** Practising Certificate No.: _____

Name: _____ Name: _____

Address: _____ Address: _____

Occupation: _____ Occupation: _____

** PE Registration No.: _____ ** PE Registration No.: _____

** Practising Certificate No.: _____ ** Practising Certificate No.: _____

2. Particulars of Supervising Partner

Name: _____

Practising Certificate No.: _____

Branch of Engineering authorised to practise in: _____

Residential Address: _____

3. General Nature of Business_____
_____**4. The applicable fee is forwarded.**

The agreement establishing the partnership is attached to this application.

Name, Date and Signature of Partner_____
Name, Date and Signature of Partner_____
Name, Date and Signature of Partner_____
Name, Date and Signature of Partner

* Delete where inapplicable.

** To specify whether certificate is issued under Architects Act/Professional Engineers Act/Land Surveyors Act.

SECOND SCHEDULE — continued

STATUTORY DECLARATION OF COMPLIANCE WITH THE REQUIREMENTS OF THE PROFESSIONAL ENGINEERS ACT, ON APPLICATION FOR A LICENCE TO SUPPLY PROFESSIONAL ENGINEERING SERVICES

Name of *Company/ Partnership: _____

I, _____ of _____

NRIC/Passport No. _____ do solemnly and sincerely declare that I am a *director/partner of _____ and that all the requirements of the Professional Engineers Act in respect of matters precedent to the grant of a licence to supply professional engineering services and incidental thereto have been complied with.

And I make this solemn declaration by virtue of the provisions of the Oaths and Declaration Act, and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

DECLARED at _____)
_____)
_____)
_____)

On: _____ day of _____ 200__)

Before Me

Commissioner for Oaths/Notary Public

* Delete whichever is inapplicable.

SECOND SCHEDULE — *continued*

Rule 21

Form 8

LICENCE TO SUPPLY PROFESSIONAL ENGINEERING SERVICES

PROFESSIONAL ENGINEERS ACT
(CHAPTER 253)

LICENCE TO SUPPLY PROFESSIONAL ENGINEERING SERVICES

(name of licensee)

having its principal place of business at

(address)

is issued a licence to supply professional engineering services in Singapore subject to the following conditions as stipulated in section 21 of the Professional Engineers Act.

- 1) The licensee shall supply professional engineering services in Singapore through a professional engineer —
 - (a) who shall be responsible for the professional engineering works;
 - (b) who has in force a practising certificate authorising him to engage in professional engineering work to which those services relate; and
 - (c) who is —
 - (i) in the case of a corporation, a director or an employee of the corporation;
 - (ii) in the case of a partnership, a partner or an employee of the partnership; or
 - (iii) in the case of a limited liability partnership, a partner or an employee of the limited liability partnership.
- 2) The licensee, if it is a corporation limited corporation or limited liability partnership, shall not supply professional engineering services in Singapore unless the licensee is insured in respect of professional liability in accordance with the Professional Engineers Act and the rules made thereunder.

This licence shall be valid from the date of issue as shown below and shall expire on

(date)

Licence issued on:
Licence No:

Registrar
Professional Engineers Board
Singapore

Licence Fee received: \$

THIRD SCHEDULE

Rules 4B(1), 8, 9(2), 10B(1), 10E(1),
10F(2), 10G, 13, 14(1), 19 and 24(2)

FEES

- | | |
|---|-------|
| 1. Application to sit for the Fundamentals of Engineering Examination (rule 4B(1)) | \$350 |
| 2. Application to sit for the Practice of Professional Engineering Examination (rule 4B(1)) | \$450 |

THIRD SCHEDULE — *continued*

3. Application for registration as a professional engineer (rule 8)	\$150
4. Certification of registration as a professional engineer (rule 9(2))	\$150
5. Application for registration as a specialist professional engineer (rule 10B(1))	\$150
6. Application to sit for examination for registration as a specialist professional engineer (rule 10E(1)) in —	
(a) geotechnical engineering	\$1,200
(b) amusement ride engineering	\$450
7. Certification of registration as a specialist professional engineer (rule 10F(2))	\$150
8. Application for a practising certificate in a specialised branch of engineering (rules 10G and 13)	\$50 per year or part thereof
9. Application for a practicing certificate (rule 13)	\$150 per year or part thereof
10. Additional fee for late application for a practicing certificate (rule 14(1))	\$50
11. Application for a licence to supply professional engineering services (rule 19)	\$300
12. Application for a duplicate certificate or a licence (rule 24(2))	\$50.

FOURTH SCHEDULE

Rules 10C and 10D

REQUIREMENTS FOR REGISTRATION AS
SPECIALIST PROFESSIONAL ENGINEERS

<i>First column</i>	<i>Second column</i>	<i>Third column</i>
<i>Specialised branch of engineering</i>	<i>Basic branch of engineering</i>	<i>Qualifications, training, special knowledge, practical experience, other conditions</i>

FOURTH SCHEDULE — *continued*

1. Geotechnical engineering	Civil	<p>The applicant is required to satisfy any of the following sets of conditions:</p> <p><u>Set (A)</u></p> <ul style="list-style-type: none"> (i) he has at least 7 years of recognised practical experience in engineering after obtaining the qualifications referred to in section 15(1) of the Act; (ii) he has at least 4 years of recognised practical experience in geotechnical engineering during the period of his practical experience referred to in paragraph (i); and (iii) he has a post-graduate engineering degree (such as M.Sc or PhD) majoring in geotechnical engineering from a university set out in the Schedule to the Professional Engineers (Approved Qualifications) Notification 2009 (G.N. No. S 653/2009); <p><u>Set (B)</u></p> <ul style="list-style-type: none"> (i) he has at least 7 years of recognised practical experience in engineering after obtaining the qualifications referred to in section 15(1) of the Act; (ii) he has at least 5 years of recognised practical experience in geotechnical engineering during the period of his practical experience referred to in paragraph (i); and (iii) he has sat for and passed a specialist registration examination on geotechnical
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FOURTH SCHEDULE — *continued*

2. Amusement ride engineering	Mechanical	<p>engineering conducted by the Board.</p> <p>The applicant is required to satisfy any of the following sets of conditions:</p> <p><u>Set (A)</u></p> <ul style="list-style-type: none"> (i) he has at least 7 years of recognised practical experience in engineering after obtaining the qualifications referred to in section 15(1) of the Act; (ii) he has at least 3 years of recognised practical experience in amusement ride engineering during the period of his practical experience referred to in paragraph (i); and (iii) he has sat for and passed a specialist registration examination on amusement ride engineering conducted by the Board; <p><u>Set (B)</u></p> <ul style="list-style-type: none"> (i) he has at least 7 years of recognised practical experience in engineering after obtaining the qualifications referred to in section 15(1) of the Act; (ii) he has at least 5 years of recognised practical experience in marine engineering, rail engineering, pressure vessel engineering, lifting equipment engineering or in any related field during the period of his practical experience referred to in paragraph (i); and
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FOURTH SCHEDULE — *continued*

		(iii) he has sat for and passed a specialist registration examination on amusement ride engineering conducted by the Board.
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[S 72/2011 wef 21/02/2011]

[G.N. Nos. S 165/95; S 670/2003; S 765/2005]

LEGISLATIVE HISTORY
PROFESSIONAL ENGINEERS RULES
(CHAPTER 253, R 1)

This Legislative History is provided for the convenience of users of the Professional Engineers Rules. It is not part of these Rules.

1. G. N. No. S 378/1991 — Professional Engineers Rules 1991

Date of commencement : 30 August 1991

2. 1990 Revised Edition — Professional Engineers Rules

Date of operation : 25 March 1992

3. G. N. No. S 670/2003 — Professional Engineers (Amendment) Rules 2003

Date of commencement : 1 January 2004

4. G. N. No. S 765/2005 — Professional Engineers (Amendment) Rules 2005

Date of commencement : 1 December 2005

5. G. N. No. S 72/2011 — Professional Engineers (Amendment) Rules 2011

Date of commencement : 21 February 2011