

PROFESSIONAL ENGINEERS ACT
(CHAPTER 253, SECTION 36)

PROFESSIONAL ENGINEERS RULES

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[30th August 1991]

PART I

PRELIMINARY

Citation

1. These Rules may be cited as the Professional Engineers Rules.

PART II

REGISTRATION AND REGISTER OF PROFESSIONAL
ENGINEERS**Register of professional engineers**

2.—(1) The register of professional engineers shall be in the Form 1 set out in the First Schedule.

(2) Every professional engineer who is registered shall be assigned a registration number in the part of the register of professional engineers in which his or her name is included.

Application for registration as professional engineer

3.—(1) An application to the Board for registration as a professional engineer under the Act shall be made —

- (a) in the form set out in the electronic application system of the Board at <http://app.peb.gov.sg> or at such other online

location as may be notified from time to time, in such manner as the Board may direct; and

[S 818/2013 wef 01/01/2014]

- (b) within 5 years after the date that the applicant passed the Practice of Professional Engineering Examination referred to in rule 4A(1).

[S 818/2013 wef 01/01/2014]

(2) For the purposes of section 15(1)(a) of the Act, the condition shall be that where a person's application (referred to in this rule as the first application) for registration as a professional engineer under the Act has been refused by the Board, that person must not make another application for registration as a professional engineer unless a period of 12 months has elapsed after the date of the first application.

[S 818/2013 wef 01/01/2014]

Qualifications and training

4.—(1) An application for registration under the Act made by a person who holds any qualification referred to in section 15(1)(a) of the Act shall be accompanied by a true copy of the qualifications by which the person claims to be entitled to such registration.

[S 765/2005 wef 01/12/2005]

(2) An application for registration under the Act made by a person referred to in section 15(1)(b) of the Act shall be accompanied by such evidence of training in engineering as the Board may require.

[S 765/2005 wef 01/12/2005]

Prescribed examinations for purposes of section 15(2)(b) of Act

4A.—(1) The prescribed examinations for the purposes of section 15(2)(b) of the Act shall comprise of the following 2 written examinations:

- (a) the Fundamentals of Engineering Examination, which tests the applicant's knowledge of fundamental engineering subjects in the appropriate branch of engineering; and
- (b) the Practice of Professional Engineering Examination, which tests the applicant's ability to apply his knowledge

and experience in professional engineering practice, and his knowledge of the rules and regulations regulating the practice of professional engineering in the appropriate branch of engineering.

[S 818/2013 wef 01/01/2014]

(2) The Board shall —

- (a) appoint a Committee of Examiners to conduct the examinations referred to in paragraph (1);
- (b) determine the date, time and place for the examinations to be held;
- (c) determine the frequency of such examinations (not being less than once per year);
- (d) determine the scope and duration of such examinations;
- (e) determine the procedure for the conduct of such examinations; and
- (f) notify each applicant of the result of his examination as soon as practicable.

Application to sit for written examination

4B.—(1) Every application to sit for an examination referred to in rule 4A(1) shall be —

- (a) made in such form and manner as the Board may determine;
- (b) submitted not less than 60 days before the date of the examination; and
- (c) accompanied by the appropriate fee specified in the Third Schedule.

(2) A person may apply to sit for the Fundamentals of Engineering Examination referred to in rule 4A(1)(a) after he has obtained any of the qualifications referred to in section 15(1) of the Act.

(3) A person may apply to sit for the Practice of Professional Engineering Examination referred to in rule 4A(1)(b) after he has —

- (a) obtained not less than 3 years (in aggregate) of such practical experience relevant to the branch of engineering which he seeks to be registered in as may be acceptable to the Board; and

[S 818/2013 wef 01/01/2014]

- (b) sat for and passed the Fundamentals of Engineering Examination.

(4) Where a person who has applied to sit for any of the examinations referred to in rule 4A(1) is unable to sit for the examination, the Board may, in its discretion, refund any fee or part thereof paid by that person under this rule.

Practical experience

5.—(1) The practical experience that a person is required to have under section 15(2)(a) of the Act, in order to be entitled to registration under the Act, shall be such type of practical experience (whether in Singapore or elsewhere) relevant to the branch of engineering that he seeks to be registered in, as may be acceptable to the Board.

(2) The practical experience referred to in paragraph (1) shall include the following types of practical experience:

- (a) where the person seeks to be registered in the civil engineering branch, the practical experience shall be obtained in Singapore —
 - (i) during a period of not less than 12 months (in aggregate) in a design office whilst under the supervision of any registered professional engineer who has in force a practising certificate; and
 - (ii) during a period of not less than 12 months (in aggregate) in supervisory work at a project site or engineering investigation work, whilst under the supervision of any registered professional engineer who has in force a practising certificate;
- (b) where the person seeks to be registered in the electrical or mechanical engineering branch, the practical experience shall be practical experience in electrical or mechanical

engineering work, as the case may be, obtained in Singapore during a period of not less than 2 years (in aggregate) whilst under the supervision of any registered professional engineer who has in force a practising certificate; or

- (c) where the person seeking registration in any branch of engineering is engaged in full-time teaching or research work, the practical experience shall be such experience as may be acceptable to the Board obtained during a period of not less than 2 years whilst under the supervision of any registered professional engineer who has in force a practising certificate.

[S 818/2013 wef 01/01/2014]

Evidence of practical experience

6.—(1) Every person applying for registration under the Act shall submit with his application proof in writing of his practical experience, which shall include details of the duration and a description of the practical experience in such form as the Board may require.

(2) The Board may, with a view to determining the nature of an applicant's practical experience, conduct an interview with the applicant.

Further evidence

7. The Board may require an applicant to furnish such other evidence or particulars as the Board considers necessary to determine whether the applicant is entitled to registration under the Act.

Fee for registration

8. Every application for registration under the Act shall be accompanied by the appropriate fee specified in the Third Schedule; and such fee shall not be refundable.

[S 765/2005 wef 01/12/2005]

Certificate of registration

9.—(1) A certificate of registration shall be in Form 1 set out in the Second Schedule.

[S 765/2005 wef 01/12/2005]

[S 818/2013 wef 01/01/2014]

(2) A registered professional engineer shall, on payment of the appropriate fee specified in the Third Schedule, be issued a certificate of registration duly signed by the Registrar.

[S 765/2005 wef 01/12/2005]

Removal from register of professional engineers

10. An application by a registered professional engineer under section 17B(5) of the Act to have his name removed from the register of professional engineers shall be in the Form 2 set out in the Second Schedule.

[S 818/2013 wef 01/01/2014]

PART IIA**REGISTRATION AND REGISTER OF SPECIALIST
PROFESSIONAL ENGINEERS****Register of specialist professional engineers**

10A. The Registrar shall maintain a register of specialist professional engineers in Form 2 of the First Schedule.

Application for registration as specialist professional engineer

10B.—(1) An application to the Board for registration as a specialist professional engineer shall be made in such form and manner as the Board may determine and shall be accompanied by the appropriate fee specified in the Third Schedule.

(2) Any fee paid under paragraph (1) shall not be refundable.

(3) For the purposes of section 15A(1)(c) of the Act, the further condition shall be that where a person's application (referred to in this rule as the first application) for registration as a specialist professional engineer under the Act has been refused by the Board, that person

must not make another application for registration as a specialist professional engineer unless a period of 12 months has elapsed after the date of the first application.

[S 818/2013 wef 01/01/2014]

Qualifications and training of specialist professional engineer

10C.—(1) Subject to paragraph (3), the Board may register the applicant as a specialist in the appropriate specialised branch of engineering specified in the first column of the Fourth Schedule if the Board is satisfied that the applicant —

- (a) is a registered professional engineer in the appropriate basic branch of engineering specified in the second column of that Schedule;
- (b) has a valid practicing certificate; and
- (c) has met all the requirements specified in the relevant part of the third column of that Schedule.

(2) In determining whether the applicant has acquired the requisite experience referred to in the relevant part of the third column of the Fourth Schedule, the Board may require the applicant to undergo an interview.

[S 818/2013 wef 01/01/2014]

(3) The Board may register the applicant as a specialist in the appropriate specialised branch of engineering subject to such conditions as it thinks fit.

Specialist registration examination

10D.—(1) For the purposes of section 15A(1)(a) of the Act, the prescribed examination shall be a Specialist Registration Examination which tests the applicant in the specialised subjects relevant to his application for registration as a specialist in the appropriate branch of engineering specified in the first column of the Fourth Schedule.

(2) The Board shall determine the date, time and place for the examination to be held.

Application for specialist examination

10E.—(1) Every application to sit for an examination referred to in rule 10D(1) shall be —

- (a) made in such form and manner as the Board may determine; and
- (b) accompanied by the appropriate fee specified in the Third Schedule.

(2) Where a person who has applied to sit for an examination referred to in rule 10D(1) is unable to sit for the examination, the Board may, in its discretion, refund any fee or part thereof paid by that person under this rule.

Certificate of specialist registration

10F.—(1) A certificate of specialist registration shall be in Form 3 set out in the Second Schedule.

[S 818/2013 wef 01/01/2014]

(2) A specialist professional engineer shall, on payment of the appropriate fee specified in the Third Schedule, be issued a certificate of registration duly signed by the Registrar.

Practising certificate for specialist professional engineer

10G. Where a registered professional engineer has been registered under this Part as a specialist professional engineer, the Board shall, upon payment by him of the appropriate fee specified in the Third Schedule, issue to him a practicing certificate in Form 4(1) set out in the Second Schedule.

[S 818/2013 wef 01/01/2014]

Refusal to register and appeal against refusal to register

10H.—(1) Where the Board refuses to register an applicant as a specialist professional engineer under this Part, it shall by notice in writing inform the applicant of such refusal.

(2) Any person whose application for registration as a specialist professional engineer has been refused by the Board may, within 30

days after being notified of such refusal, appeal to the Minister whose decision shall be final.

Removal of name from register

10I.—(1) Where the name and particulars of a registered specialist professional engineer have been removed from the register of professional engineers under section 17B (1) or (2) or 31G(2)(a) of the Act, his name and particulars shall also be automatically removed from the register of specialist professional engineers.

(2) A person whose name and particulars have been removed from the register of specialist professional engineers shall not be reinstated to that register unless he —

- (a) has first been reinstated to the register of professional engineers; and
- (b) has made an application to be re-registered as a specialist professional engineer.

PART III

PRACTISING CERTIFICATES AND ANNUAL REGISTER OF PRACTITIONERS

Definitions of this Part

10J.—(1) In this Part —

“professional development unit” means a professional development unit which a registered professional engineer obtains by successfully completing any structured activity or unstructured activity;

“qualifying period”, in relation to a registered professional engineer, means —

- (a) if he makes an application on or before 31st December of any year for a practising certificate authorising him to engage in professional engineering work in the ensuing year, a period of 12 months immediately preceding 1st November of the year in which the application is made; or

(b) if he makes an application on or after 1st January of any year for a practising certificate authorising him to engage in professional engineering work for the remainder of that year, a period of 12 months immediately preceding 1st November of the previous year;

“requisite professional development units”, in relation to a registered professional engineer, means the number of professional development units he is required to obtain under rule 14A(2) or (3), as the case may be;

“structured activity” means any activity, course or programme identified under rule 14B as a structured activity;

“unstructured activity” means any activity, course or programme identified under rule 14B as an unstructured activity.

(2) In this Part, a registered professional engineer obtains a specified number of professional development units if he successfully completes one or more of the activities, courses or programmes in the list published under rule 14B, the total number of professional development units of which equals or exceeds that specified number.

[S 670/2003 wef 01/01/2004]

10K. [Deleted by S 818/2013 wef 01/01/2014]

Register of practitioners

11. The annual register of practitioners shall be in the form and shall contain the particulars set out in Form 3 set out in the First Schedule.

[S 765/2005 wef 01/12/2005]

Application for practising certificate

12. An application for a practising certificate shall be made in the form set out in the electronic application system of the Board at <http://app.peb.gov.sg> or at such other online location as may be notified from time to time, in such manner as the Board may direct.

[S 818/2013 wef 01/01/2014]

Fee for application

13. For the purposes of section 18(3)(c) of the Act, an application for a practising certificate shall be accompanied by the appropriate fee specified in the Third Schedule, and such fee shall not be refundable.

Additional fee for late application

14.—(1) Where an application for a practising certificate authorising the holder thereof to engage in professional engineering work during any year is made on or after 1st January of that year or after 1st December of the previous year, the appropriate fee specified in the Third Schedule in addition to the fee payable under rule 13 shall accompany and be payable in respect of that application; and such additional fee shall not be refundable.

[S 765/2005 wef 01/12/2005]

(2) Paragraph (1) shall not apply to any first application for a practising certificate after registration under the Act or the repealed Act.

Requirements as to continuing professional education

14A.—(1) For the purposes of section 18(4)(f) of the Act, the Board may refuse to issue a practising certificate to a registered professional engineer if he fails to satisfy the Board that he has obtained the requisite professional development units during the qualifying period.

(2) The requisite professional development units that a registered professional engineer is required to obtain before a practising certificate may be issued to him is 40 professional development units, of which —

(a) at least —

(i) 15 professional development units; or

(ii) 20 professional development units, for a practising certificate which takes effect on or after 1st January 2015 authorising the registered professional engineer to engage in professional engineering work,

shall be obtained from successfully completing one or more structured activities; and

[S 818/2013 wef 01/01/2014]

- (b) the remainder shall be obtained from successfully completing one or more structured activities or unstructured activities, or both.

(3) Where a registered professional engineer has not held a practising certificate for a continuous period of 3 years or more immediately preceding the date of his application for a practising certificate, the requisite professional development units that he is required to obtain before a practising certificate may be issued to him is 80 professional development units, of which —

- (a) at least —

- (i) 30 professional development units; or
(ii) 40 professional development units, for a practising certificate which takes effect on or after 1st January 2015 authorising the registered professional engineer to engage in professional engineering work,

shall be obtained from successfully completing one or more structured activities; and

[S 818/2013 wef 01/01/2014]

- (b) the remainder shall be obtained from successfully completing one or more structured activities or unstructured activities, or both.

(4) The Board may issue a practising certificate to a registered professional engineer notwithstanding that he has failed to obtain the requisite professional development units applicable to him during the qualifying period if the registered professional engineer gives an undertaking that he will make up for the shortfall in the requisite professional development units during the period of 12 months immediately following the last day of the qualifying period.

(5) If a practising certificate has been issued to a registered professional engineer by virtue of an undertaking given under paragraph (4), any professional development units obtained by the

registered professional engineer to make up for the shortfall in the requisite professional development units referred to in that paragraph shall be disregarded for the purpose of a subsequent application for a practising certificate.

(6) Notwithstanding paragraphs (2), (3) and (4), the Board may, in such special circumstances as it may determine, issue a practising certificate to a registered professional engineer even though he has failed to satisfy the Board that he has obtained the requisite professional development units applicable to him during the qualifying period.

List of activities, etc., with professional development units

14B.—(1) The Board shall publish on its Internet website a list of activities, courses and programmes for the purposes of this Part and the number of professional development units which a registered professional engineer obtains by successfully completing each of the activities, courses and programmes.

(2) The Board shall, for each activity, course or programme set out in the list, state whether it is a structured activity or unstructured activity for the purposes of this Part.

Issue of guidelines and directives

14C. For the purposes of rules 14A and 14B, the Board may issue such guidelines and directives, not inconsistent with the provisions of these Rules, as the Board considers necessary.

14D. [*Deleted by S 818/2013 wef 01/01/2014*]

Evidence

15. The Board may require a statutory declaration or such other evidence as the Board may consider necessary to support the facts, circumstances or particulars contained in any application for a practising certificate.

Form of practising certificate

16. A practising certificate shall be in Form 4(2) set out in the Second Schedule.

[S 765/2005 wef 01/12/2005]

[S 818/2013 wef 01/01/2014]

PART IV**LICENCES AND REGISTER OF LICENSEES****Register of licensees**

17. The register of licensees shall be in Form 4 set out in the First Schedule.

[S 765/2005 wef 01/12/2005]

Form of application

18.—(1) An application for a licence to supply professional engineering services in Singapore shall be —

- (a) in Form 5 set out in the Second Schedule; or
- (b) in the form set out in the electronic application system of the Board at <http://app.peb.gov.sg> or at such other online location as may be notified from time to time, in such manner as the Board may direct.

(2) The form referred to in paragraph (1) shall be submitted in person, by post, or using the electronic application system.

[S 818/2013 wef 01/01/2014]

Fee

19. Every application for a licence shall be accompanied by the appropriate fee specified in the Third Schedule; and such fee shall not be refundable.

[S 765/2005 wef 01/12/2005]

Evidence

20.—(1) An application by a corporation for a licence shall be accompanied by —

- (a) a certified true copy of the memorandum and articles of association of the corporation;
- (b) a list of the members and directors of the corporation containing particulars as to whether they are registered professional engineers, allied professionals or otherwise, and such other particulars as the Board may require;
- (c) a certified true copy of any policy insuring the corporation against professional liability in accordance with the Act and the rules made thereunder for such period as the corporation is licensed to supply professional engineering services;

[S 670/2003 wef 01/01/2004]

- (d) a certified true copy of the certificate of incorporation issued in respect of the corporation under section 19 of the Companies Act [Cap. 50]; and

[S 670/2003 wef 01/01/2004]

- (e) a certified true copy of the resolution passed by the board of directors of the corporation under section 20(1)(e)(ii) or (2)(c)(iii) of the Act.

(2) An application for a licence by a partnership not comprising wholly of registered professional engineers shall be accompanied by —

- (a) a copy of the agreement establishing the partnership; and
- (b) a list of the partners of the partnership containing particulars as to whether they are registered professional engineers, allied professionals or otherwise, and such other particulars as the Board may require.

(3) For the purposes of section 20(4)(b) of the Act, the type of limited liability partnership which may apply for a licence is one where its partners are either —

- (a) registered professional engineers or allied professionals who each has in force a practising certificate;
- (b) limited corporations each of which has in force a licence issued under section 20(1) of the Act, section 20(1) of the

Architects Act (Cap. 12) or section 22(1) of the Land Surveyors Act (Cap. 156);

(c) unlimited corporations each of which has in force a licence issued under section 20(2) of the Act, section 20(2) of the Architects Act or section 22(2) of the Land Surveyors Act; or

(d) limited liability partnerships each of which has in force a licence issued under section 20(4) of the Act or section 20(4) of the Architects Act.

(4) An application for a licence by a limited liability partnership shall be accompanied by —

(a) a certified true copy of the statement lodged by the partners of the limited liability partnership with the Registrar of Limited Liability Partnerships under section 15(1) of the Limited Liability Partnerships Act 2005 (Act 5 of 2005);

(b) a certified true copy of the resolution passed by the partners of the limited liability partnership under section 20(4)(d)(ii) of the Act; and

(c) a list of the partners of the limited liability partnership containing particulars as to whether the partners are registered professional engineers, allied professionals, licensed corporations or licensed limited liability partnerships, and such other particulars as the Board may require.

(5) The Board may require an applicant for a licence to furnish a statutory declaration to support any facts or particulars contained in his application or such other evidence or particulars as the Board considers necessary to determine whether to issue a licence.

Form of licence

21. A licence to supply professional engineering services in Singapore shall be in Form 6 set out in the Second Schedule.

[S 765/2005 wef 01/12/2005]

[S 818/2013 wef 01/01/2014]

Validity of licence

22. Each licence shall be valid for a period of 12 months from the date of its issue.

Appeals

23. An appeal against any decision of the Board to refuse to issue a licence or to impose any condition on a licence under section 20(8) or 21(4) of the Act, respectively, shall —

- (a) be made not more than 30 days after the appellant has been notified of the decision of the Board;
- (b) be addressed to the Permanent Secretary, Ministry of National Development;
- (c) set out the grounds of appeal; and
- (d) be accompanied by a copy of the following documents:
 - (i) the decision of the Board and the reasons therefor;
 - (ii) the application for the licence and all documents accompanying the application; and
 - (iii) any other correspondence between the Board and the appellant in relation to the refusal to issue the licence or the conditions of the licence, as the case may be.

PART V**MISCELLANEOUS PROVISIONS RELATING TO
REGISTRATION, CERTIFICATES AND LICENCES****Duplicate certificate or licence**

24.—(1) If a certificate of registration, practising certificate or licence has been lost, destroyed or defaced or becomes obliterated so that any particulars in such certificate or licence is illegible, the holder thereof shall forthwith notify the Registrar.

(2) Subject to paragraphs (3) and (4), the Registrar shall, on payment of the appropriate fee specified in the Third Schedule and if satisfied that a certificate of registration, practising certificate or

licence, as the case may be, has been lost, destroyed or defaced or become obliterated, issue a duplicate of such certificate or licence, as the case may be, to the holder of the original thereof; and the duplicate certificate or licence shall have the same effect as the original.

[S 765/2005 wef 01/12/2005]

(3) In the case of a certificate of registration, practising certificate or licence that has been defaced or become obliterated, no duplicate of such certificate or licence shall be issued unless the original certificate or licence is returned to the Registrar.

(4) In the case of a certificate of registration, practising certificate or licence that has been lost or destroyed, no duplicate of such certificate or licence shall be issued unless the holder thereof makes a statutory declaration of the loss or destruction and furnishes it to the Registrar.

(5) Where any original certificate of registration, practising certificate or licence is found after any duplicate thereof is issued under this rule, the holder of the certificate or licence shall immediately return the duplicate certificate or licence to the Registrar for cancellation.

Return of certificates, etc.

25. Any certificate of registration, practising certificate or licence or any duplicate thereof shall remain the property of the Board and shall be returned to the Board when the holder thereof ceases to be registered or licensed under the Act, as the case may be.

Change of particulars

26. A registered professional engineer shall, within two weeks of any change of his address as stated in the register of professional engineers, notify the Board in writing of such change.

PART VI

DISCIPLINARY PROCEDURE

Proceedings of Investigation Committee

27.—(1) An Investigation Committee may meet for the purposes of its investigation, adjourn or otherwise regulate the conduct of its investigation as the members may think fit.

(2) The chairman of an Investigation Committee may at any time summon a meeting of the Investigation Committee.

(3) The quorum for a meeting of the Investigation Committee shall be constituted by the chairman of the Investigation Committee and all its members.

(4) Any question arising at a meeting of the Investigation Committee shall be determined by a majority of votes and, in the case of an equality of votes, the chairman shall have a casting vote.

Service of complaint, etc.

28. Where an Investigation Committee is of the opinion that a registered professional engineer should be called upon to answer any allegation made against him, the Investigation Committee shall serve on him a notice inviting him, within such period (not being less than 21 days) as may be specified in the notice, to give to the Investigation Committee any written explanation he may wish to offer and —

- (a) copies of any complaint made against him under section 28 of the Act and any statutory declaration or affidavit that has been made in support of the complaint; or
- (b) any information concerning any improper or dishonorable act or conduct against him and any statutory declaration or affidavit that has been made in support of the information.

Confidentiality of information

29. All information, including such book, document, paper or other records used by an Investigation Committee in the course of its deliberations, shall be confidential and shall not be disclosed to any

person unless the Investigation Committee or the Board decides otherwise.

Proceedings of Disciplinary Committee

30.—(1) A Disciplinary Committee shall meet from time to time at such place as the chairman of the Disciplinary Committee may determine to formally inquire into any matter referred to it by the Board.

(2) The quorum for a meeting of the Disciplinary Committee shall be constituted by the chairman of the Disciplinary Committee and all its members.

(3) All members of a Disciplinary Committee present at any meeting thereof shall vote on any question arising at the meeting and such question shall be determined by a majority of votes and, in the case of an equality of votes, the chairman shall have a casting vote.

(4) The proceedings before a Disciplinary Committee shall be held in camera.

Attendance by registered professional engineer

31.—(1) The registered professional engineer concerned may appear in person or be represented by counsel at the formal inquiry before the Disciplinary Committee.

(2) Where neither the registered professional engineer nor his counsel is present, the Disciplinary Committee may proceed with the formal inquiry if the Disciplinary Committee is satisfied that section 31E of the Act has been complied with.

Hearing before Disciplinary Committee

32.—(1) At any formal inquiry before a Disciplinary Committee, the registered professional engineer under inquiry or his counsel shall be permitted to —

- (a) cross-examine the witnesses against the registered professional engineer;
- (b) give evidence on his own behalf;

- (c) call such witnesses as the registered professional engineer under inquiry may wish to testify for him or on his behalf; and
- (d) have access to information contained in any document at a reasonable time before such document is tendered in evidence.

(2) If the Disciplinary Committee is satisfied that any person concerned in the proceedings is hampering or attempting to hamper the progress of the formal inquiry —

- (a) the Disciplinary Committee shall administer a warning to the person; and
- (b) if after such warning the Disciplinary Committee is satisfied that the person is acting in disregard of the warning, the Disciplinary Committee shall make an entry in the record to that effect and shall proceed to complete the formal inquiry in such manner as it thinks fit.

Record of proceedings

33.—(1) The chairman of the Disciplinary Committee shall record or cause to be recorded the proceedings of the Disciplinary Committee by such means and in such form as the Disciplinary Committee may decide.

(2) The record of the proceedings of the Disciplinary Committee shall consist of —

- (a) the information obtained by the Disciplinary Committee; and
- (b) a report made by the Disciplinary Committee.

(3) The report made by the Disciplinary Committee shall be signed by the chairman and other members of the Disciplinary Committee.

(4) No person is entitled, as of right, to a copy of the record of proceedings of any Disciplinary Committee.

FIRST SCHEDULE

Rule 2(1)

FIRST SCHEDULE — *continued***Form 1**REGISTER OF PROFESSIONAL ENGINEERS
KEPT UNDER SECTION 8 (1) (a) OF THE ACT

Reg. No.	Date of Registration	Name and Address	Qualification	Branch of Engineering	Signature of Registrar

Rule 10A

Form 2REGISTER OF SPECIALIST PROFESSIONAL ENGINEERS
KEPT UNDER SECTION 8 (1) (b) OF THE ACT

Reg. No.	Date of Registration	Name and Address	Qualification	Specialist Branch of Engineering	Signature of Registrar

FIRST SCHEDULE — *continued*

Rule 11

Form 3ANNUAL REGISTER OF PRACTITIONERS FOR THE YEAR
KEPT UNDER SECTION 8 (1) (c) OF THE ACT

Reg. No.	Name	Branch of Engineering	Employer	Practice Address	Phone Number

Rule 17

Form 4REGISTER OF LICENSEES KEPT UNDER
SECTION 8 (1) (d) OF THE ACT

Licence No.	Name of Corporation	Address	Phone Number	Branch of Engineering	Issue Date

SECOND SCHEDULE

Form 1

Rule 9(1)

SECOND SCHEDULE — *continued*


**professional
engineers
board
singapore**

PROFESSIONAL ENGINEERS ACT
PROFESSIONAL ENGINEERS RULES
CERTIFICATE OF REGISTRATION

THIS IS TO CERTIFY THAT

REGISTRATION NO

HAVING COMPLIED WITH THE REQUIREMENTS OF SECTION 15 OF THE PROFESSIONAL ENGINEERS ACT, HAS BEEN REGISTERED AS A PROFESSIONAL ENGINEER IN



PRESIDENT

REGISTRAR

MADE THIS
UNDER THE PROFESSIONAL ENGINEERS RULES SECOND SCHEDULE (RULE 9)

Form 2

Rule 10

APPLICATION FOR REMOVAL FROM REGISTER OF
PROFESSIONAL ENGINEERS UNDER
SECTION 17B(5) OF THE ACT

SECOND SCHEDULE — *continued*

To: The Registrar,
Professional Engineers Board,
Singapore

I, _____, apply under section 17B(5) of the Professional Engineers Act to have my name removed from the Register of Professional Engineers. My affidavit for this application is attached.

2. There is no disciplinary action pending against me nor is my conduct the subject of inquiry or investigation by any Investigation Committee.

3. I return the following certificates for cancellation:

(a) Certificate of Registration No. _____; and

(b) Practising Certificate No. (if any).

4. I hereby declare that the statements made in this form are true and correct.

Date

Signature of Applicant

Form 3

Rule 10F(1)

SECOND SCHEDULE — *continued*

**professional
engineers
board
singapore**

PROFESSIONAL ENGINEERS ACT
PROFESSIONAL ENGINEERS RULES
**CERTIFICATE OF SPECIALIST
REGISTRATION**

THIS IS TO CERTIFY THAT

REGISTRATION NO.

HAVING COMPLIED WITH THE REQUIREMENTS OF SECTION 15A OF THE
PROFESSIONAL ENGINEERS ACT, HAS BEEN REGISTERED AS A
SPECIALIST PROFESSIONAL ENGINEER IN



PRESIDENT

REGISTRAR

MADE THIS
UNDER THE PROFESSIONAL ENGINEERS RULES SECOND SCHEDULE (RULE 10F)

Form 4(1)

Rule 10G

**PROFESSIONAL ENGINEERS ACT
(CHAPTER 253)**

PRACTISING CERTIFICATE

SECOND SCHEDULE — *continued*

**FOR
SPECIALIST PROFESSIONAL ENGINEER**

(name)

Professional Engineer Registration No. ____ having duly made application and satisfied the requirements of the Professional Engineers Act, is hereby authorised to engage in professional engineering work in Singapore within the specialised branch of engineering of

(specialised branch of engineering)

during the year ending 31st December (**year**)

Address of Practice:

Issued On:

Practising Certificate No.:

Registrar

Practising Certificate Fee Received:

Form 4(2)

Rule 16

**PROFESSIONAL ENGINEERS ACT
(CHAPTER 253)**

PRACTISING CERTIFICATE

(name)

Professional Engineer Registration No. ____ having duly made application and satisfied the requirements of the Professional Engineers Act, is hereby authorised to engage in professional engineering work in Singapore within the branch of engineering of

(branch of engineering)

during the year ending 31st December (**year**)

Address of Practice:

Issued On:

SECOND SCHEDULE — continued

Practising Certificate No.:

Registrar

Practising Certificate Fee Received:

Form 5

Rule 18(1)

APPLICATION NO:PEB/APPL/ - ()

PROFESSIONAL ENGINEERS ACT (CHAPTER 253)

APPLICATION FOR LICENCE

To: The Registrar Professional Engineers Board Singapore.

Name of *corporation/partnership: _____

Principal place of business: _____

Other places of business: _____

PART 1

(To be deleted if the Applicant is a Partnership)

1. Board of Directors

Name: _____ Name: _____

Address: _____ Address: _____

Occupation: _____ Occupation: _____

** Certificate of Registration No.: _____ ** Certificate of Registration No.: _____

Name: _____ Name: _____

Address: _____ Address: _____

Occupation: _____ Occupation: _____

SECOND SCHEDULE — *continued*

** Certificate of
Registration No.: _____

** Certificate of
Registration No.: _____

2 Share Capital and Shares Ordinary Preference Others

Authorised share capital: _____

Issued share capital: _____

Paid-up share capital: _____

Nominal value per share: _____

3. List of Shareholders/Members

Name: _____

Name: _____

Address: _____

Address: _____

Occupation: _____

Occupation: _____

** Certificate of
Registration No.
(if any): _____

** Certificate of
Registration No.
(if any): _____

Number and class
of shares owned:

Number and class
of shares owned:

Name: _____

Name: _____

Address: _____

Address: _____

Occupation: _____

Occupation: _____

** Certificate of
Registration No.: _____

** Certificate of
Registration No.: _____

Number and class
of shares owned:

Number and class
of shares owned:

4. List of Services Proposed to be Offered by Applicant

5. Information about Employees

SECOND SCHEDULE — *continued*

(I) No. of registered professional engineers employed: _____

(II) No. of other professionals employed[#]: _____

(III) No. of sub-professional staff: _____

(IV) No. of clerical staff: _____

(V) Others: _____

Includes e.g. architects, surveyors, quantity surveyors, non-registered engineers, etc., not included in 5(I)

6. Particulars of Supervising Director

Name: _____

Practising Certificate No.: _____

Branch of engineering authorised to practise in: _____

Residential address: _____

Number and class of shares owned: _____

7. Particulars of Insurance

Name of insurance company: _____

Address: _____

Limitation of indemnity: _____

Scope of indemnity: _____

Term of policy: _____

8. Registered Address of Corporation

9. A fee of \$ ____ is forwarded.

The following documents are attached to this application:

(a) Memorandum and Articles of Association.

(b) Professional Liability Insurance Policy.

(c) Certificate of Incorporation.

SECOND SCHEDULE — *continued*

(d) Resolution of board of directors/partners (where applicable).

Name, Date and Signature of
Director_____
Name, Date and Signature of
Director_____
Name, Date and Signature of
Director_____
Name, Date and Signature of
Director**PART 2**

(To be deleted if the Applicant is a Corporation).

1. Partners

Name: _____

Name: _____

Address: _____

Address: _____

Occupation: _____

Occupation: _____

** Certificate of
Registration No.: _____** Certificate of
Registration No.: _____** Practising
Certificate No.: _____** Practising
Certificate No.: _____

Name: _____

Name: _____

Address: _____

Address: _____

Occupation: _____

Occupation: _____

** Certificate of
Registration No.: _____** Certificate of
Registration No.: _____** Practising
Certificate No.: _____** Practising
Certificate No.: _____**2. Particulars of Supervising Partner**

Name: _____

Practising Certificate No.: _____

Branch of engineering authorised to practise in: _____

SECOND SCHEDULE — *continued*

Residential address: _____

3. General Nature of Business_____
_____**4. A fee of \$_____ is forwarded.**

The agreement establishing the partnership is attached to this application.

Name, Date and Signature of
Partner_____
Name, Date and Signature of
Partner_____
Name, Date and Signature of
Partner_____
Name, Date and Signature of
Partner* *Delete where inapplicable.*** *To specify whether certificate is issued under Architects Act, Professional Engineers Act or Land Surveyors Act.***STATUTORY DECLARATION OF COMPLIANCE WITH
THE REQUIREMENTS OF THE PROFESSIONAL
ENGINEERS ACT, ON APPLICATION FOR A LICENCE
TO SUPPLY PROFESSIONAL ENGINEERING SERVICES**

Name of *Corporation/Partnership:

I, _____ NRIC/Passport No. _
_____ do solemnly and sincerely declare that I am a *director/partner of
_____ and that all the requirements of the
Professional Engineers Act in respect of matters precedent to the grant of a
licence to supply professional engineering services and incidental thereto have
been complied with.And I make this solemn declaration by virtue of the provisions of the Oaths and
Declarations Act (Chapter 211), and subject to the penalties provided by that Act
for the making of false statements in statutory declarations, conscientiously
believing the statements contained in this declaration to be true in every
particular.

SECOND SCHEDULE — *continued*

DECLARED at _____

on the _____ day of _____ 201 _____

Before Me

Commissioner for Oaths/Notary Public

** Delete whichever is not applicable.*

Form 6

Rule 21

**PROFESSIONAL ENGINEERS ACT
(CHAPTER 253)****LICENCE TO SUPPLY PROFESSIONAL ENGINEERING SERVICES****(name of licensee)**

having its principal place of business at

(address)

is issued a licence to supply professional engineering services in Singapore subject to the following conditions as stipulated in section 21 of the Professional Engineers Act.

- (1) The licensee shall supply professional engineering services in Singapore through a professional engineer —
- (a) who shall be responsible for the professional engineering works;
 - (b) who has in force a practising certificate authorising him to engage in professional engineering work to which those services relates; and
 - (c) who is —
 - (i) in the case of a corporation, a director or an employee of the corporation;
 - (ii) in the case of a partnership, a partner or an employee of the partnership; or
 - (iii) in the case of a limited liability partnership, a partner or an employee of the limited liability partnership.

SECOND SCHEDULE — *continued*

- (2) The licensee, if it is a limited corporation or a limited liability partnership, shall not supply professional engineering services in Singapore unless the licensee is insured in respect of professional liability in accordance with the Professional Engineers Act and the rules made thereunder.

This licence shall be valid from the date of issue as shown below and shall expire on

(date)

Licence issued on:

Licence No.:

Reference No.:

Registrar
Professional Engineers Board
Singapore

Licence Fee received: \$

[S 818/2013 wef 01/01/2014]

THIRD SCHEDULE

Rules 4B(1), 8, 9(2), 10B(1), 10E(1),
10F(2), 10G, 13, 14(1), 19 and 24(2)

FEES

- | | |
|---|-------|
| 1. Application to sit for the Fundamentals of Engineering Examination (rule 4B(1)) | \$350 |
| 2. Application to sit for the Practice of Professional Engineering Examination (rule 4B(1)) | \$450 |
| 3. Application for registration as a professional engineer (rule 8) | \$150 |
| 4. Certification of registration as a professional engineer (rule 9(2)) | \$150 |
| 5. Application for registration as a specialist professional engineer (rule 10B(1)) | \$150 |

THIRD SCHEDULE — *continued*

6. Application to sit for examination for registration as a specialist professional engineer (rule 10E(1)) in —	
(a) geotechnical engineering	\$1,200
(b) amusement ride engineering	\$450
7. Certification of registration as a specialist professional engineer (rule 10F(2))	\$150
8. Application for a practising certificate in a specialised branch of engineering (rules 10G and 13)	\$50 per year or part thereof
9. Application for a practicing certificate (rule 13)	\$200 per year or part thereof
10. Additional fee for late application for a practising certificate (rule 14(1))	\$50
11. Application for a licence to supply professional engineering services (rule 19)	\$500
12. Application for a duplicate certificate or a licence (rule 24(2))	\$50.

[S 818/2013 wef 01/01/2014]

FOURTH SCHEDULE

Rules 10C and 10D

REQUIREMENTS FOR REGISTRATION AS
SPECIALIST PROFESSIONAL ENGINEERS

<i>First column</i>	<i>Second column</i>	<i>Third column</i>
<i>Specialised branch of engineering</i>	<i>Basic branch of engineering</i>	<i>Qualifications, training, special knowledge, practical experience, other conditions</i>
1. Geotechnical engineering	Civil	The applicant is required to satisfy any of the following sets of conditions: <u>Set (A)</u> (i) he has at least 7 years of recognised practical experience in engineering after obtaining the

FOURTH SCHEDULE — *continued*

2. Amusement ride engineering	Mechanical	<p>qualifications referred to in section 15(1) of the Act;</p> <p>(ii) he has at least 4 years of recognised practical experience in geotechnical engineering during the period of his practical experience referred to in paragraph (i); and</p> <p>(iii) he has a post-graduate engineering degree (such as M.Sc or PhD) majoring in geotechnical engineering from a university set out in the Schedule to the Professional Engineers (Approved Qualifications) Notification 2009 (G.N. No. S 653/2009);</p> <p><u>Set (B)</u></p> <p>(i) he has at least 7 years of recognised practical experience in engineering after obtaining the qualifications referred to in section 15(1) of the Act;</p> <p>(ii) he has at least 5 years of recognised practical experience in geotechnical engineering during the period of his practical experience referred to in paragraph (i); and</p> <p>(iii) he has sat for and passed a specialist registration examination on geotechnical engineering conducted by the Board.</p> <p>The applicant is required to satisfy any of the following sets of conditions:</p> <p><u>Set (A)</u></p>
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FOURTH SCHEDULE — *continued*

		<p>(i) he has at least 7 years of recognised practical experience in engineering after obtaining the qualifications referred to in section 15(1) of the Act;</p> <p>(ii) he has at least 3 years of recognised practical experience in amusement ride engineering during the period of his practical experience referred to in paragraph (i); and</p> <p>(iii) he has sat for and passed a specialist registration examination on amusement ride engineering conducted by the Board;</p> <p><u>Set (B)</u></p> <p>(i) he has at least 7 years of recognised practical experience in engineering after obtaining the qualifications referred to in section 15(1) of the Act;</p> <p>(ii) he has at least 5 years of recognised practical experience in marine engineering, rail engineering, pressure vessel engineering, lifting equipment engineering or in any related field during the period of his practical experience referred to in paragraph (i); and</p> <p>(iii) he has sat for and passed a specialist registration examination on amusement ride engineering conducted by the Board.</p>
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[S 72/2011 wef 21/02/2011]

[G.N. Nos. S 165/95; S 670/2003; S 765/2005]

LEGISLATIVE HISTORY
PROFESSIONAL ENGINEERS RULES
(CHAPTER 253, R 1)

This Legislative History is provided for the convenience of users of the Professional Engineers Rules. It is not part of these Rules.

1. G. N. No. S 378/1991 — Professional Engineers Rules 1991

Date of commencement : 30 August 1991

2. 1990 Revised Edition — Professional Engineers Rules

Date of operation : 25 March 1992

3. G. N. No. S 670/2003 — Professional Engineers (Amendment) Rules 2003

Date of commencement : 1 January 2004

4. G. N. No. S 765/2005 — Professional Engineers (Amendment) Rules 2005

Date of commencement : 1 December 2005

5. G. N. No. S 72/2011 — Professional Engineers (Amendment) Rules 2011

Date of commencement : 21 February 2011

6. G.N. No. S 818/2013 — Professional Engineers (Amendment) Rules 2013

Date of commencement : 1 January 2014