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PLATFORM WORKERS ACT 2024

PLATFORM WORKERS (PLATFORM WORK ASSOCIATIONS) REGULATIONS 2024

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In exercise of the powers conferred by section 75 of the Platform Workers Act 2024, the Minister for Manpower makes the following Regulations:

Citation and commencement

1. These Regulations are the Platform Workers (Platform Work Associations) Regulations 2024 and come into operation on 1 November 2024.

Definition

2. In these Regulations, “financial institution” has the meaning given by section 27(7) of the Act.

Forms

3. The Forms to be used for the purposes of these Regulations are those set out in the First Schedule.

Register of platform work associations

4. For the purposes of section 21(1) of the Act, the particulars of each registered platform work association of which the Registrar must keep and maintain a register are set out in Form A.

Application for registration

5.—(1) Every application for registration as a platform work association under section 23(1) of the Act must be made to the Registrar substantially in Form B.

(2) Every statement accompanying an application under section 23(2)(c) of the Act must state the personal particulars and occupation of —

- (a) the members of the platform work association mentioned in section 23(1)(b) of the Act; and
- (b) the officers of the platform work association.

Manner of registration

6.—(1) The registration of a platform work association must be made by the Registrar entering in the register all the particulars prescribed in Form A which are applicable.

(2) The Registrar must make all other entries in the register and any alteration or change in the register where it has been brought to the Registrar's attention.

(3) Where it is shown to the satisfaction of the Registrar that an error has been made in an entry in the register, that entry may be amended by the Registrar.

Certificate of registration

7. The certificate of registration issued by the Registrar under section 24(4) of the Act must be substantially in Form C.

Application for cancellation of registration

8. The following apply to every application for cancellation of registration of a registered platform work association under section 26(1)(a) of the Act:

- (a) the application must be —
 - (i) made to the Registrar substantially in Form D; and
 - (ii) signed by the secretary of the registered platform work association and at least 7 other members;
- (b) if the registered platform work association has a seal, the seal must be affixed to the application;
- (c) a certificate, signed by the secretary and the members of the registered platform work association mentioned in paragraph (a)(ii), to the effect that the statements contained in the application are true to the best of their knowledge and belief, must be appended to the application.

Power of Registrar to call for evidence, etc.

9. Upon an application for the cancellation of the registration of a registered platform work association being presented to the Registrar, if the Registrar has reason to believe that the applicants have not been duly authorised by the registered platform work association to make the application, the Registrar may, for the purpose of ascertaining the facts —

- (a) require the applicants to provide any evidence that the Registrar considers necessary; and
- (b) examine any officer of the registered platform work association.

Notice to cancel registration

10. The Registrar must, when he or she proposes to cancel the registration of a registered platform work association under section 26(1)(b) of the Act, cause a notice substantially in Form E to be served on the registered platform work association.

Surrender of certificate of registration

11. The secretary of a registered platform work association must surrender the certificate of registration issued to the registered platform work association to the Registrar on receipt of the order of the Registrar cancelling the registration of the registered platform work association.

Notice of change of name

12.—(1) A notice of a change of name of a registered platform work association under section 45(1) of the Act must be given to the Registrar substantially in Form F.

(2) The Registrar must effect the registration of a change of name by entering in the register the particulars prescribed in item 8 of Form A.

(3) When the Registrar registers a change of name, the Registrar must certify under his or her signature at the foot of the certificate of registration that the new name has been registered.

(4) For the purposes of paragraph (3), the secretary of the registered platform work association must present the certificate of registration to the Registrar.

Notice of amalgamation

13.—(1) A notice of an amalgamation of registered platform work associations under section 45(1) of the Act must be given to the Registrar substantially in Form G.

(2) When an amalgamated platform work association is registered under section 45(4) of the Act, the following apply:

- (a) the amalgamated platform work association must be assigned a new number in the register;
- (b) the particulars prescribed by regulation 4 must be entered in the register;
- (c) the Registrar must issue in respect of the amalgamated platform work association a certificate of registration in Form C;
- (d) the Registrar must note the fact of amalgamation against the entries in the register (if any) relating to the registered platform work associations so amalgamated.

Notice of dissolution

14.—(1) When a registered platform work association is dissolved, notice of the dissolution under section 52(1) of the Act must be sent to the Registrar substantially in Form H.

(2) The secretary of the registered platform work association must surrender the certificate of registration together with the notice of dissolution under section 52(1) of the Act.

(3) When the Registrar registers the dissolution, the Registrar must send to the secretary of the registered platform work association a notice that the dissolution has been registered.

Notice of change of registered office

15. A notice of a change in the location of the registered office of a platform work association under section 47(2) of the Act must be given to the Registrar substantially in Form I.

Notice of new rules or alteration of rules

16. An application to register any new rule or an alteration of any rule of a registered platform work association under section 48(3) of the Act must be —

- (a) made to the Registrar substantially in Form J; and
- (b) signed by the secretary of the registered platform work association.

Notice of change of officers or titles of officers

17. A notice of a change of officers, or the title of any officer, of a registered platform work association under section 50(2) of the Act must be —

- (a) given to the Registrar substantially in Form K; and
- (b) signed by the secretary of the registered platform work association.

Notice of change of employees

18. A notice of any change of employees of a registered platform work association under section 51 of the Act must be —

- (a) given to the Registrar substantially in Form L; and
- (b) signed by —
 - (i) the secretary of the registered platform work association; or
 - (ii) an officer or employee of the registered platform work association authorised in writing by the secretary to sign the notice on behalf of the secretary.

Notice of change of trustees

19. A notice of any change of trustees of a registered platform work association under section 53(5) of the Act must be —

- (a) given to the Registrar substantially in Form M; and
- (b) signed by the secretary of the registered platform work association.

Form of account rendered by treasurer

20.—(1) The accounts rendered to a registered platform work association by its treasurer or any other officer responsible for the accounts under section 61 of the Act must be substantially in Form N.

(2) There must be appended to the accounts a statutory declaration by the treasurer or other officer (as the case may be) to the effect that the statement of accounts is true and correct to the best of his or her knowledge and belief.

Duty to keep accounts and records, etc.

21.—(1) Every registered platform work association must —

- (a) keep proper accounts and records of its transactions and affairs, which must include a cash book, a journal and a general ledger with respect to its transactions, assets and liabilities;
- (b) establish and maintain a system of control to ensure that all payments out of its moneys are correctly made and properly authorised and that adequate control is maintained over the assets of, or in the custody of, the registered platform work association and over the expenditure incurred by it; and
- (c) keep all books of account and their source documents for a period of not less than 5 years.

(2) The accounts and records kept by a registered platform work association under paragraph (1) must include any accounts and records that are necessary to show a true and fair view of the state of

affairs of the registered platform work association and to explain its transactions.

(3) Despite paragraphs (1) and (2), the Registrar may, if the Registrar thinks it necessary, by written notice require any registered platform work association to maintain any other accounts and records that may be specified in the notice.

Annual return

22.—(1) The general statement under section 63(1) of the Act must —

- (a) be sent to the Registrar on or before 30 September in each year;
- (b) be substantially in Form O; and
- (c) contain all the particulars indicated in that Form.

(2) There must be appended to the general statement a statement by the treasurer or other officer responsible for the accounts (as the case may be) to the effect that the statement of accounts is true and correct to the best of his or her knowledge and belief.

Qualification of auditors

23. A person to be approved by the Registrar under section 61(3) of the Act to audit the accounts of a registered platform work association must be a public accountant within the meaning of the Accountants Act 2004.

Manner of audit

24.—(1) The auditor or auditors appointed by a registered platform work association with the Registrar's approval to audit the registered platform work association's accounts must —

- (a) verify the annual return with the accounts and vouchers relating to the annual return; and
- (b) thereafter sign the auditor's declaration appended to Form O, indicating separately on that Form under his or her signature or their signatures a statement showing in what respect he, she or they found the return to be

incorrect, not supported by vouchers, or not in accordance with the Act.

(2) The particulars given in the statement mentioned in paragraph (1)(b) must indicate —

- (a) every payment which appears to be unauthorised by the rules of the registered platform work association or contrary to the provisions of the Act;
- (b) the amount of any deficiency or loss which appears to have been incurred by the negligence or misconduct of any person; and
- (c) the amount of any sum which ought to have been, but is not, brought to account by any person.

Inspection of register and document, etc.

25.—(1) Any person may, on written application to the Registrar and payment of the prescribed fee, inspect the register of platform work associations during office hours.

(2) Any member of a registered platform work association may, on written application to the Registrar and payment of the prescribed fee, inspect any document required to be submitted to the Registrar by the registered platform work association under the Act or these Regulations.

(3) Where any information in the register or any document submitted to the Registrar by a registered platform work association under the Act or these Regulations is kept in an electronic form, the Registrar may, as he or she thinks fit —

- (a) on written application by any person and payment of the prescribed fee, provide to the person a copy of or an extract from the register; and
- (b) on written application by any member of a registered platform work association and payment of the prescribed fee, provide to the member a copy of or an extract from any document required to be submitted to the Registrar under the Act or these Regulations by the registered platform work association to which the member belongs.

Power of Registrar to inspect books and documents

26.—(1) The Registrar may at any time inspect all books and documents in the possession of or under the control of any registered platform work association and any account kept by any registered platform work association with any financial institution, and during the inspection the secretary and the treasurer of the registered platform work association must give every assistance in their power to the Registrar.

(2) The secretary of a registered platform work association must, on a notice being served on the registered platform work association by the Registrar, authorise in writing the financial institution at which the registered platform work association's account is kept to disclose to the Registrar the registered platform work association's account and documents incidental to the account.

Disposal and custody of funds

27.—(1) The committee of every registered platform work association must open a current account with a bank in the name of the registered platform work association.

(2) Subject to paragraph (3), all moneys received by the registered platform work association, except moneys the disposal and custody of which are governed by rules relating to a benevolent fund, must be paid into that account within 7 days of the receipt of the moneys.

(3) The treasurer or secretary of the registered platform work association may retain as cash-in-hand any sum that may be prescribed by the rules of the registered platform work association.

(4) All cheques or withdrawal orders drawn on the account mentioned in paragraph (1) must be signed by the following officers of the registered platform work association:

- (a) the chairperson (or the analogous officer) or in his or her absence the vice-chairperson (or the analogous officer);
- (b) the treasurer or secretary or, in the absence of the treasurer and secretary, a member of the committee appointed by the committee to sign in place of the absent treasurer or secretary;

(5) The secretary of the registered platform work association must report to the Registrar the name of the bank with which the account mentioned in paragraph (1) has been opened and the Registrar must enter the name of the bank in the register.

(6) The secretary of every registered platform work association must report to the Registrar the particulars of any account other than the account mentioned in paragraph (1) that is opened or kept by the registered platform work association with any other financial institution.

(7) Where the Minister makes a direction under section 27(2) of the Act, the committee must suspend such officers who have powers of disposal and custody of any funds of the registered platform work association under its constitution until such time as the investigation by the public authority is completed and must immediately inform the Registrar of the suspension.

(8) The committee may appoint, subject to the approval of the Registrar, such other officers to carry out the duties of the officers under suspension by virtue of paragraph (7).

Benevolent funds

28.—(1) A registered platform work association must not create a benevolent fund unless rules governing the creation, administration, protection, control and disposal of the fund and governing all matters connected with or incidental to the fund have been approved in writing by the Registrar.

(2) A registered platform work association must not make any new rule or any alteration of any rule of an existing benevolent fund unless the new rule or alteration has been approved in writing by the Registrar.

(3) Any application for the approval of the rules of a benevolent fund under paragraph (1), or of any new rule or alteration of any rule of an existing benevolent fund under paragraph (2), must be —

- (a) made to the Registrar substantially in Form P; and
- (b) signed by the secretary of the registered platform work association.

(4) The Registrar must not approve the rules of a benevolent fund or any new rule or alteration of any rule of an existing benevolent fund (as the case may be) unless the Registrar is satisfied that the interests of the members of the registered platform work association in the fund are adequately safeguarded.

(5) When the rules of a benevolent fund have been approved by the Registrar, the particulars prescribed by item 12 of Form A must be entered in the register.

Appeals to Minister

29. Every appeal to the Minister under section 74 of the Act must —

- (a) be sent by registered post or handed to the Commissioner for Labour for transmission to the Minister, within the period of 30 days starting from the date of the Registrar's refusal or order, as the case may be;
- (b) indicate the refusal or order of the Registrar by which the appellant is aggrieved; and
- (c) be signed by the person aggrieved.

Secret ballot

30.—(1) The return of the result of any secret ballot taken in accordance with section 49 of the Act in respect of the election of officers must be substantially in Form Q.

(2) The return of the result of any secret ballot taken in accordance with section 49 of the Act in respect of the amendment of rules, strikes, dissolution or any other matter affecting the members of the platform work association generally must be substantially in Form R.

Fees payable

31. All fees payable under these Regulations must be in accordance with the rates set out in the Second Schedule.

Rules of registered platform work association

32.—(1) The secretary of every registered platform work association must, on request by any person and payment of a sum determined by the registered platform work association, provide that person with a copy of the rules of the registered platform work association.

(2) The sum mentioned in paragraph (1) must be a sum not exceeding \$5.

FIRST SCHEDULE

FORM A

Regulations 4, 6(1), 12(2) and 28(5)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024

REGISTER OF PLATFORM WORK ASSOCIATIONS

- 1. Name of Platform Work Association:
- 2. Registration number:
- 3. Date of establishment of the Platform Work Association:
- 4. Date of registration of the Platform Work Association:
- 5. Registered address of head office of the Platform Work Association:
- 6. Name of bank and branch at which current account is maintained
- 7. Members of the Platform Work Association making the application for registration:

	<i>Name</i>	<i>NRIC No./ FIN</i>	<i>Address</i>	<i>Occupation</i>	<i>Platform operator</i>
(1)					
(2)					
(3)					
(4)					
(5)					
(6)					
(7)					

- 8. Subsequent change of name of the Platform Work Association and date of change of name:

	<i>New Name of Platform Work Association</i>	<i>Date of Change</i>
(1)		
(2)		
(3)		

FIRST SCHEDULE — *continued*

9. Subsequent change of address of the Platform Work Association and date of change of address:

*New Address of Head Office of
Platform Work Association*

Date of Change

(1)

(2)

(3)

10. Officers of the Platform Work Association:

*Title of
Office*

Name of Officer

NRIC No./ FIN

Occupation

Date of Appointment

11. Date of registration of alteration of the rules of the Platform Work Association:

12. Platform Work Association Benevolent Fund:

*Name of
Benevolent Fund*

*Date of Approval
of Benevolent
Fund*

*Date of Approval of Alteration of
Rules of Benevolent Fund*

*Date of Cessation of Benevolent
Fund*

(1)

(2)

(3)

13. Amalgamation:

(a) Date of amalgamation with other platform work associations:

(b) Other platform work associations in the amalgamation:

Name of Platform Work Association

Platform Work Association Registration No.

(1)

(2)

(3)

FIRST SCHEDULE — *continued*

- (c) Name of Platform Work Association after amalgamation:
- (d) Registration number of amalgamated Platform Work Association:

14. Dissolution:

- (a) Date of notice of dissolution submitted by the Platform Work Association:
- (b) Date of dissolution of the Platform Work Association:
- (c) Members/Delegates of the Platform Work Association making the application for dissolution:

<i>Name</i>	<i>NRIC No./ FIN</i>	<i>Address</i>	<i>Occupation</i>	<i>Platform operator</i>
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- (1)
- (2)
- (3)
- (4)
- (5)
- (6)
- (7)

- (d) Date of order of cancellation of registration:
- (e) Date of registration of the dissolution of the Platform Work Association:

FIRST SCHEDULE — *continued*

FORM B

Regulation 5(1)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024APPLICATION FOR REGISTRATION OF
A PLATFORM WORK ASSOCIATION

Name of Platform Work Association : _____

Address of head office : _____

To: The Registrar of Platform Work Associations, Singapore

1. This application is made by the persons whose names are set out below.

2. The _____

(Name of the proposed Platform Work Association)

came into existence on _____.

3. The Platform Work Association is a Platform Work Association of Platform Operators/Platform Workers who are engaged in the provision of _____

(Platform Service)

and has _____ members.

4. A copy of the rules of the Platform Work Association¹ is attached to this application.

5. Additional particulars given in Parts 1, 2 and 3 attached to this application.

6. We have been duly authorised by the Platform Work Association to make this application on its behalf, the authorisation consisting of² _____
_____.

Dated this _____ day of _____

FIRST SCHEDULE — *continued*

Name and signature of the 7 applicants:

- (1)
- (5)
- (2)
- (6)
- (3)
- (7)
- (4)

¹ If the rules are not in English, a correct translation in English should be annexed.

² State here whether the authority to make this application was made by a “resolution of a general meeting of the Platform Work Association” or, if not, in what way it was given.

PART 1

1. The proposed name of the Platform Work Association is:
2. The address of the head office of the Platform Work Association is:
3. The particulars of the 7 persons making the application are:

<i>Name</i>	<i>NRIC No./FIN</i>	<i>Nationality</i>	<i>Date of Birth</i>	<i>Sex</i>	<i>Address</i>	<i>Occupation</i>	<i>Platform Operator</i>
(1)							
(2)							
(3)							
(4)							
(5)							
(6)							
(7)							

FIRST SCHEDULE — *continued*

PART 2

List of the Pro-tem officers of the proposed _____

(Name of the proposed Platform Work Association)

<i>Name</i>	<i>NRIC No./FIN</i>	<i>Title of Post</i>	<i>Address</i>	<i>Date of Birth</i>	<i>Sex</i>	<i>Race</i>	<i>Nationality</i>	<i>Occupation</i>	<i>Platform Operator</i>	<i>Highest Educational Qualification</i>	<i>Date of Appointment</i>

PART 3

Matters for which provisions have been made in the rules of the proposed Platform Work Association

<i>Matter</i>	<i>Rule No.</i>
Name of Platform Work Association and the place of meeting for the business of the Platform Work Association.	
The whole of the objects for which the Platform Work Association has been established.	
The whole of the purposes for which the general funds of the Platform Work Association are applicable.	
The maintenance of a list of members.	
The facilities provided for the inspection of the list of members by officers and members.	
The manner in which meetings of the Platform Work Association should be held, minutes of the meetings should be recorded and confirmed, and the voting should take place.	

FIRST SCHEDULE — *continued*

The admission of ordinary members.	
The admission of honorary or temporary members.	
The conditions under which members are entitled to benefits assured by the rules.	
The conditions under which fines or forfeitures can be imposed.	
The manner in which the rules are to be made, amended, varied or rescinded.	
The manner in which the members of the executive committee, the officers of the Platform Work Association, the auditor and trustees are to be elected/appointed and removed.	
The manner in which Platform Work Association delegates are to be elected/appointed and removed.	
The safe custody of the funds.	
The annual or periodical audit of the accounts.	
The facilities provided for the inspection of the account books by officers and members.	
The manner of the dissolution of the Platform Work Association and the disposal of the funds available at the time of dissolution.	
Provision for taking all decisions by secret ballot.	

FIRST SCHEDULE — *continued*

FORM C

Regulations 7 and 13(2)(c)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024CERTIFICATE OF REGISTRATION OF
A PLATFORM WORK ASSOCIATION

It is certified that the _____

(Name of the Platform Work Association)

has been registered under section 24 of the Platform Workers Act 2024
on _____ and its registration number is _____.

(DD.MM.YYYY) *(UEN)*

*Registrar of
Platform Work Associations
Singapore*

CHANGE OF NAME OF PLATFORM WORK ASSOCIATION

It is certified that the name of the _____

(Existing Name of the Platform Work Association)

has been altered to _____,

(New Name of the Platform Work Association)

_____, and the new
name has been registered in the Register of Platform Work Associations on ____
_____.

*Registrar of
Platform Work Associations
Singapore*

FIRST SCHEDULE — *continued*

FORM D

Regulation 8(a)(i)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024

APPLICATION TO CANCEL REGISTRATION

Name of registered Platform Work Association : _____

Registration number : _____

Registered address of head office : _____

To: The Registrar of Platform Work Associations, Singapore

1. The _____,

(Name of the Platform Work Association)

at a _____ held on _____

*(Type of Platform Work Association Meeting)**resolved** as follows: _____

_____.

2. We therefore request that its registration under the Platform Workers Act 2024 be cancelled.
3. The Certificate of Registration of the Platform Work Association is forwarded with this application.
4. We certify that the statements contained in this request are true and correct to the best of our knowledge and belief.

Dated this _____ day of _____

Name and signature of Secretary: _____

FIRST SCHEDULE — *continued*

<i>Name of Member/Delegate</i>	<i>NRIC No./FIN</i>	<i>Signature</i>
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		

* If the resolution was not adopted at a general meeting, please indicate how it was adopted.

** Please provide the actual wording of the resolution.

FIRST SCHEDULE — *continued*

FORM E

Regulation 10

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024

NOTICE OF INTENTION TO CANCEL REGISTRATION

Name of registered Platform Work : _____
Association

Registration number : _____

Registered address of head office : _____
_____Notice is given under section 26(2) of the Platform Workers Act 2024 to the
_____*(Name of the Platform Work Association)*

that it is the intention of the Registrar to proceed on _____

to cancel the registration of the Platform Work Association, unless written representations are made in the meantime to the Registrar in respect of the proposed cancellation under section 26(3) of the Act.

2. The grounds of the proposed cancellation are:

Registrar of Platform Work Associations
Singapore

Dated this _____ day of _____

To: The Secretary

(Registered address of head office)

FIRST SCHEDULE — *continued*

FORM F

Regulation 12(1)

PLATFORM WORKERS ACT 2024
PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024

NOTICE OF CHANGE OF NAME OF
PLATFORM WORK ASSOCIATION

Name of registered Platform Work Association : _____

Registration number : _____

Registered address of head office : _____

To: The Registrar of Platform Work Associations, Singapore

1. Notice is given in accordance with section 45(1) of the Platform Workers Act 2024 that the name of the _____

(Existing Name of the Platform Work Association)

has been changed to _____.

(New Name of the Platform Work Association)

2. The consent of the members/delegates of the Platform Work Association was obtained* _____.
3. The Certificate of Registration is forwarded for necessary amendment.

Dated this _____ day of _____

Name and signature of Secretary: _____

<i>Name of Member/Delegate</i>	<i>NRIC No./FIN</i>	<i>Signature</i>
(1)		
(2)		
(3)		

FIRST SCHEDULE — *continued*

(4)		
(5)		
(6)		
(7)		

* Please indicate the rule number and procedure whereby consent was obtained.

FIRST SCHEDULE — *continued*

FORM G

Regulation 13(1)

PLATFORM WORKERS ACT 2024
 PLATFORM WORKERS
 (PLATFORM WORK ASSOCIATIONS)
 REGULATIONS 2024

NOTICE OF AMALGAMATION OF
 PLATFORM WORK ASSOCIATIONS

- (A) Name of registered Platform Work Association : _____
 Registration number : _____
 Registered address of head office : _____

- (B) Name of registered Platform Work Association : _____
 Registration number : _____
 Registered address of head office : _____

(and so on, if more than 2 Platform Work Associations are seeking amalgamation)

To: The Registrar of Platform Work Associations, Singapore

1. Notice is given that in accordance with the requirements of section 45(1) of the Platform Workers Act 2024, the members/delegates of each of the abovementioned Platform Work Associations have resolved to become amalgamated together as one Platform Work Association.
2. The following are the terms of the said amalgamation:

3. It is intended that the amalgamated Platform Work Association is to be called _____.

FIRST SCHEDULE — *continued*

4. The address of the head office of the amalgamated Platform Work Association is _____.
5. The consent of the members/delegates of the Platform Work Associations was obtained* _____

6. The rules of the amalgamated Platform Work Association** are attached.

Dated this _____ day of _____

(A) Name of Platform Work Association: _____

Name and signature of Secretary: _____

<i>Name of Member/Delegate</i>	<i>NRIC No./FIN</i>	<i>Signature</i>
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		

(B) Name of Platform Work Association: _____

Name and signature of Secretary: _____

<i>Name of Member/Delegate</i>	<i>NRIC No./FIN</i>	<i>Signature</i>
(1)		
(2)		

FIRST SCHEDULE — *continued*

(3)		
(4)		
(5)		
(6)		
(7)		

(and so on, if more than 2 Platform Work Associations are seeking amalgamation)

* Please indicate the rule number and procedure whereby consent was obtained.

** If the rules are not in English, a correct translation in English should be annexed.

FIRST SCHEDULE — *continued*

FORM H

Regulation 14(1)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024

NOTICE OF DISSOLUTION OF PLATFORM WORK ASSOCIATION

Name of registered Platform Work Association : _____

Registration number : _____

Registered address of head office : _____

To: The Registrar of Platform Work Associations, Singapore

1. Notice is given that the _____

*(Name of the Platform Work Association)*_____ was dissolved pursuant to the
rules of the platform work association on _____.

2. The Certificate of Registration is returned with this Notice.
3. Additional particulars are given in Part 1 attached to this Notice.
4. We have been authorised by the Platform Work Association to forward this notice on its behalf, the authorisation consisting of a resolution passed at a

*(Type of Platform Work
Association Meeting)*

on _____.

Dated this _____ day of _____

Name and signature of Secretary: _____

Name and signature of _____ (1)
7 members/delegates:

FIRST SCHEDULE — *continued*

(2)

(3)

(4)

(5)

(6)

(7)

PART 1

Name of registered Platform Work Association: _____

Particulars of the 7 members/delegates filing the Notice:

<i>Name</i>	<i>NRIC No./FIN</i>	<i>Nationality</i>	<i>Date of Birth</i>	<i>Sex</i>	<i>Address</i>	<i>Occupation</i>	<i>Platform Operator</i>
(1)							
(2)							
(3)							
(4)							
(5)							
(6)							
(7)							

FIRST SCHEDULE — *continued*

FORM I

Regulation 15

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024NOTICE OF CHANGE OF OFFICE OF
PLATFORM WORK ASSOCIATIONName of registered Platform Work : _____
Association

Registration number : _____

To: The Registrar of Platform Work Associations, Singapore

Notice is given that the head office of the _____

(Name of the Platform Work Association)

has been removed from _____

and is now situated at _____

Dated this _____ day of _____

*Name and signature of
Secretary*

FIRST SCHEDULE — *continued**For Official Use*

The change of office of the Platform Work Association as indicated in the Notice above has been registered on _____.

*Registrar of
Platform Work Associations
Singapore*

FIRST SCHEDULE — *continued*

FORM J

Regulation 16(a)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024APPLICATION FOR THE REGISTRATION OF
NEW RULES OR ALTERATION OF RULES OF
A PLATFORM WORK ASSOCIATION

Name of registered Platform Work Association : _____

Registration number : _____

Registered address of head office : _____

To: The Registrar of Platform Work Associations, Singapore

1. I wish to apply for the registration of the new rule(s)/alteration(s) of the rules of the Platform Work Association* as shown in the Annex.
2. I have been authorised by the Platform Work Association to make this application on its behalf, the authorisation consisting of a resolution passed at a _____
(Type of Platform Work Association Meeting)
on _____.
3. The result of the secret ballot** pertaining to the adoption of the resolution referred to in paragraph 2 is attached.
4. I declare that in making the new rule(s)/alteration(s), the existing rules of the Platform Work Association have been complied with.

Dated this _____ day of _____

*Name and signature of
Secretary*

FIRST SCHEDULE — *continued*

* If the new rules, alterations or registered rules are not in English, a correct translation in English should be annexed.

** In Form Q set out in the First Schedule to the Platform Workers (Platform Work Associations) Regulations 2024.

ANNEX

Proposed Amendments to the Rules of _____

(Name of Platform Work Association)

<i>Rule</i>	<i>Existing Provisions (if applicable)</i>	<i>Proposed Provisions</i>	<i>Reason(s) for Change</i>

FIRST SCHEDULE — *continued*

FORM K

Regulation 17(a)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024

NOTICE OF CHANGE OF OFFICERS OR
OF THE TITLE OF ANY OFFICER

Name of registered Platform Work Association : _____

Registration number : _____

Registered address of head office : _____

To: The Registrar of Platform Work Associations, Singapore

Notice is given that the following changes have taken place in:

☐ the Executive Committee/Executive Council of the Platform Work Association

☐ the Branch Committee —

Branch registration number: _____

Name of Branch: _____

PART 1 — CHANGE OF OFFICE TITLE

<i>Description of Existing Title</i>	<i>New Description of Title</i>	<i>Date of Change</i>

FIRST SCHEDULE — *continued*

PART 2 — OFFICERS RELINQUISHING OFFICE

<i>Name of Officer</i>	<i>NRIC No./ FIN</i>	<i>Title of Office</i>	<i>Date of Relinquishment</i>

PART 3 — APPOINTMENT OF OFFICERS

<i>Name</i>	<i>NRIC No./ FIN</i>	<i>Title of Office</i>	<i>Address</i>	<i>Date of Birth</i>	<i>Sex</i>	<i>Race</i>	<i>Nationality</i>	<i>PR Status* (SPR/NPR)</i>	<i>Occupation</i>	<i>Platform Operator</i>	<i>Highest Educational Qualification</i>	<i>Date of Appointment</i>	<i>Manner of Appointment**</i>

* Applicable to non-citizens only (SPR: Singapore Permanent Resident, NPR: Non-Permanent Resident).

** Please state whether the officer is Elected (uncontested) or Elected (after contest) or Appointed/Co-opted by the Executive.

FIRST SCHEDULE — *continued*

- (1) I have been authorised by the Platform Work Association to submit this Notice on its behalf, the authorisation consisting of a resolution passed at the Platform Work Association's _____

(Type of Platform Work Association Meeting)

held on _____.

- (2) The term of office of the abovenamed officer(s) will expire on _____.

*Name and signature of
Secretary*

Date

FIRST SCHEDULE — *continued*

FORM L

Regulation 18(a)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024

NOTICE OF CHANGE OF EMPLOYEES

Name of registered Platform Work : _____
Association

Registration number : _____

Registered address of head office : _____

To: The Registrar of Platform Work Associations, Singapore

1. Notice is given that the
following changes have taken
place:

[S 1012/2024 wef 01/01/2025]

PART 1 — EMPLOYEES CEASING EMPLOYMENT

<i>Name of Employee</i>	<i>NRIC No./FIN</i>	<i>Date of Cessation</i>

FIRST SCHEDULE — *continued*

PART 2 — EMPLOYMENT OF EMPLOYEES

Name of Platform Work Association:

Name	NRIC No./ FIN	Address	Date of Birth	Sex	Race	Nationality	PR Status* (SPR/NPR)	Highest Educational Qualification	Job Title	Date of Acceptance of Offer of Employment	Date of Commencement of Employment	Duties and Responsibilities	Reasons in Support of Employment

* Applicable to non-citizens only (SPR: Singapore Permanent Resident. NPR: Non-Permanent Resident).

2. I have been authorised by the Platform Work Association to submit this Notice on its behalf.

Name and signature of

Date

(description of signatory)[#]

[#] The notice of change of employees must be signed by the “*Secretary*”, “*Employee authorised by the Secretary*” or “*Officer authorised by the Secretary*”; please state accordingly.

[S 1012/2024 wef 01/01/2025]

FIRST SCHEDULE — *continued*

FORM M

Regulation 19(a)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024

NOTICE OF CHANGE OF TRUSTEES

Name of registered Platform Work Association : _____

Registration number : _____

Registered address of head office : _____

To: The Registrar of Platform Work Associations, Singapore

Notice is given that the following changes have taken place:

PART 1 — TRUSTEES RELINQUISHING APPOINTMENT

<i>Name of Trustee</i>	<i>NRIC No./FIN</i>	<i>Date of Relinquishment</i>

FIRST SCHEDULE — *continued*

PART 2 — APPOINTMENT OF TRUSTEES

Name of Platform Work Association:

Name	NRIC No./ FIN	Address	Date of Birth	Sex	Race	Nationality	PR Status* (SPR/NPR)	Occupation	Employer	Highest Educational Qualification	Date of Appointment	Manner of Appointment**

* Applicable to non-citizens only (SPR: Singapore Permanent Resident. NPR: Non-Permanent Resident).

** Please state whether the trustee is Elected (uncontested) or Elected (after contest) or Appointed/Co-opted by the Executive.

(1) I have been authorised by the Platform Work Association to submit this Notice on its behalf, the authorisation consisting of a resolution passed at the Platform Work Association’s _____

(Type of Platform Work Association Meeting)

held on _____.

(2) The term of appointment of the abovenamed trustee(s) will expire on _____.

Name and signature of
Secretary

Date

FIRST SCHEDULE — *continued*

FORM N

Regulation 20(1)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024

FORM OF ACCOUNT KEPT BY THE TREASURER OR
OTHER OFFICER IN CHARGE OF THE ACCOUNTS
OF A PLATFORM WORK ASSOCIATION

Period: From _____ to _____

STATEMENT OF RECEIPTS AND EXPENDITURE

<i>Receipts</i>	<i>Amount</i>	<i>Payments</i>	<i>Amount</i>
Balance at beginning of year		Salaries, allowances and expenses of officers	
Subscriptions from members		Salaries, allowances and expenses of establishment	
Levy on members		Auditor's fees	
Donations from members		Legal expenses	
Donations from other sources		Expenses in conducting work dispute	
Sale of periodicals, books, rules, etc.		Compensation paid to members for loss arising out of work disputes	
Interests on investments		Funeral, retirement, sickness, unemployment, benefits, etc.	
Income from other sources <i>(to be specified)</i>		Educational, social and other benefits	
		Cost of publishing periodicals, books, rules, etc.	
		Rent of office	
		Stationery, printing and postage	
		Affiliation fees <i>(to be specified)</i>	
		Other expenses <i>(to be specified)</i>	
		Balance at end of year	
Total:		Total:	

*Name and signature of
Treasurer/Officer in charge of the
Platform Work Association's
accounts*

FIRST SCHEDULE — *continued*
STATEMENT OF ASSETS AND LIABILITIES AS AT _____

<i>Liabilities</i>	<i>Amount</i>	<i>Assets</i>	<i>Amount</i>
Amount of general fund		Cash —	
Loans from		(a) In the hands of treasurer	
Debts due to —		(b) In the hands of secretary	
Other liabilities		(c) In the hands of _____	
(to be specified)		(d) In the _____	
		(financial institution to be specified)	
		Fixed deposit(s)	
		Securities as per list below	
		Unpaid subscriptions due	
		Loans to	
		(to be specified)	
		Immovable property	
		Goods and furniture	
		Other assets	
		(to be specified)	
Total:		Total:	

LIST OF SECURITIES

<i>Particulars</i>	<i>Face value</i>	<i>Cost price</i>	<i>Market price at date on which accounts have been made up</i>	<i>In the name of</i>

FIRST SCHEDULE — *continued*

FORM O

Regulations 22(1)(b) and 24(1)(b)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024

ANNUAL RETURN FOR THE YEAR ENDING _____

Name of registered Platform Work Association : _____

Registration number : _____

Registered address of head office : _____

PART 1 — PLATFORM WORK ASSOCIATION MEMBERSHIP

<i>Platform Work Associations of Platform Operators</i>		
A	Number of Institutional Members/Affiliates/Branches at the beginning of the Financial Year	
B	Number of Institutional Members/Affiliates/Branches admitted during the Financial Year	
C	Number of Institutional Members/Affiliates/Branches left during the Financial Year	
D	Net total of Institutional Members/Affiliates/Branches at the end of the Financial Year (A + B – C = D)	

FIRST SCHEDULE — *continued*

<i>Platform Work Association of Platform Workers</i>				
		<i>Male</i>	<i>Female</i>	<i>Total</i>
A	Number of Platform Work Association Members at the beginning of the Financial Year			
B	Number of Platform Work Association Members admitted during the Financial Year			
C	Number of Platform Work Association Members left during the Financial Year			
D	Net total of Platform Work Association Members at the end of the Financial Year (A + B – C = D)			

PART 2 — STATEMENT BY THE SECRETARY OF THE
PLATFORM WORK ASSOCIATION

I, the Secretary of the _____
(Name of the Platform Work Association)

_____ submit the audited statements of the Platform Work Association for the financial year ending _____ together with the relevant reports and statements as listed below:

- (a) auditor’s report;
- (b) balance-sheet showing assets and liabilities;
- (c) statement of receipts and payments; and
- (d) statement of income and expenditure.

Date

Signature of Secretary

FIRST SCHEDULE — *continued*PART 3 — STATEMENT BY THE TREASURER OF THE
PLATFORM WORK ASSOCIATION

I, the *Treasurer/Officer in charge of the accounts of the Platform Work Association, certify that the accounts as listed above are true and correct to the best of my knowledge and belief.

Date

*Signature of the
Treasurer/Officer in charge
of the Platform Work
Association's accounts*

* Delete whichever is inapplicable.

PART 4

FIRST SCHEDULE — *continued*

PART 4 — AUDITOR'S DECLARATION

I, _____ of _____
(Name of Auditor) (Name and address of Auditor's firm)

being the auditor of _____
(Registered name of the Platform Work Association)

report that —

1. I have audited the accounts of the Platform Work Association for the period from _____ to _____ in accordance with the Statements of Auditing Guidelines and Statements of Auditing Practice and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered appropriate in the circumstances.
2. In my opinion —
 - (a) proper accounting records have been kept by the Platform Work Association in accordance with the requirements of regulation 21 of the Platform Workers (Platform Work Associations) Regulations 2024;
 - (b) the accounts set out on pages _____ to _____ of the annual report are properly drawn up in accordance with the accounting records and Financial Reporting Standards in Singapore, and so as to give a true and fair view of the state of affairs of the Platform Work Association at _____ and of the results for the year ended on that date.
- 3*. During the course of my audit, nothing material came to my notice that caused me to believe that the Platform Work Association's Annual Return for the Year _____ was incorrect, not supported by vouchers, or not in accordance with the Platform Workers Act 2024.

OR

- 4*. During the course of my audit, material information came to my notice that caused me to believe that the Platform Work Association's Annual Return for the Year _____ was [#]incorrect / not supported by vouchers / not in accordance with the Platform Workers Act 2024.

The material information is set out in my detailed report dated _____ appended to and forming part of my statement herein, and includes all of the following:

FIRST SCHEDULE — *continued*

- a. every payment which appears to be unauthorised by the rules of the Platform Work Association or contrary to the provisions of the Platform Workers Act 2024;
- b. the amount of any deficiency or loss which appears to have been incurred by the negligence or misconduct of any person(s);
- c. the amount of any sum which ought to have been, but is not, brought to account by any person.

Date

Signature of Auditor

* Complete paragraph 3 or 4 as applicable and delete the inapplicable paragraph. Please refer to regulation 24(1)(b).

Delete all inapplicable words in the underlined phrase. Please refer to regulation 24(1)(b).

FIRST SCHEDULE — *continued*

[S 1012/2024 wef 01/01/2025]

FORM P

Regulation 28(3)(a)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024APPLICATION FOR THE APPROVAL OF RULES OF A
BENEVOLENT FUND OR NEW RULES OR ALTERATION OF
RULES OF AN EXISTING BENEVOLENT FUND OF A
PLATFORM WORK ASSOCIATIONName of registered Platform : _____
Work Association

Registration number : _____

Registered address of head : _____
office

To: The Registrar of Platform Work Associations, Singapore

1. I wish to apply for the approval of —

- ☐ the rules of a Benevolent Fund of the Platform Work Association,
- ☐ the new rule(s)/alteration(s) of the rules of an existing Benevolent Fund of the Platform Work Association, namely, _____,

(Name of existing Benevolent Fund)

as shown in the Annex.

2. I have been authorised by the Platform Work Association to make this application on its behalf, such authorisation passed at a _____ on _____.

*(Type of Platform Work Association Meeting)***

FIRST SCHEDULE — *continued*

3. I declare that —

- ☐ in making the rules of the Benevolent Fund, the rules of the Platform Work Association have been complied with.
- ☐ in making the new rule(s)/alteration(s) of the rules of the existing Benevolent Fund, the rules of the Platform Work Association and the existing rules of the Benevolent Fund have been complied with.

Dated this _____ day of _____

Name and signature of Secretary

 * If the rules of the Benevolent Fund or the new rule(s)/alteration(s) of the existing Benevolent Fund are not in English, a correct translation in English should be annexed.

** If the resolution was not adopted at a general meeting, please indicate how it was adopted.

FIRST SCHEDULE — *continued*

ANNEX

Proposed rules of a Benevolent Fund / amendments to the rules of an existing Benevolent Fund[^] of _____

(Name of Platform Work Association)

Name of existing Benevolent Fund (if applicable):			
<i>Rule</i>	<i>Existing Provisions (if applicable)</i>	<i>Proposed Provisions</i>	<i>Reason(s) for Change</i>

[^] Delete whichever is inapplicable.

FIRST SCHEDULE — *continued*

FORM Q

Regulation 30(1)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024

RETURN OF RESULT OF SECRET BALLOT FOR ELECTION
OF OFFICERS OF A PLATFORM WORK ASSOCIATION

Name of registered Platform Work Association : _____
 Branch Name (if applicable) : _____
 Registered address of head office : _____

To: The Registrar of Platform Work Associations, Singapore

1. We certify that a secret ballot under the Platform Workers Act 2024 was duly taken on _____ in accordance with the rules of the Platform Work Association for the election of the following committee:
 - ☐ Executive Committee/Executive Council
 - ☐ Branch Committee
2. The results of the secret ballot were as follows:

No. of * members/delegates eligible to vote	_____
No. of * members/delegates attending the meeting	_____
No. of ballot papers issued	_____
No. of ballot papers cast	_____
No. of spoilt votes rejected (as per Schedule)	_____
3. We attach a statement showing the names of all nominees and the number of votes received by each of them.

Name and signature of Secretary

Date

FIRST SCHEDULE — *continued*

<i>No</i>	<i>Name of ballot Scrutineers</i>	<i>NRIC No./FIN</i>	<i>Signature of ballot Scrutineers</i>
(1)			
(2)			
(3)			

* Delete whichever is inapplicable

Notes: If any votes were rejected, a schedule must be appended by the Scrutineers, stating the reasons for which the votes were rejected and the number of votes rejected for each of such reason.

**RETURN OF RESULT OF SECRET BALLOT FOR
ELECTION OF OFFICERS**

Statement showing the Result of the Election of Officers

Name of Platform Work Association : _____

Name of Branch : _____

Date of Election : _____

<i>Name of Nominee</i>	<i>NRIC No./FIN</i>	<i>Post Contested</i>	<i>Votes Received</i>	<i>Election Result*</i> <i>(*Please Delete Accordingly)</i>
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected

FIRST SCHEDULE — *continued*

				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected
				Elected / Not Elected

FIRST SCHEDULE — *continued*

SCHEDULE FOR REJECTED VOTES IN SECRET BALLOT

Secret ballot conducted on _____

(Resolution)

during _____ on _____.

(Platform Work Association Meeting)

(Date)

<i>Reason</i>	<i>No. of Votes</i>

<i>Name of Scrutineers</i>	<i>NRIC No./FIN</i>	<i>Signature</i>
1.		
2.		
3.		

FIRST SCHEDULE — *continued*

FORM R

Regulation 30(2)

PLATFORM WORKERS ACT 2024

PLATFORM WORKERS
(PLATFORM WORK ASSOCIATIONS)
REGULATIONS 2024

RETURN OF RESULT OF SECRET BALLOT

Name of registered Platform Work : _____
Association

Registered Address of Head Office : _____

Resolution: : _____

To: The Registrar of Platform Work Associations, Singapore

1. We certify that a secret ballot under the Platform Workers Act 2024 was duly taken on _____ in accordance with the rules of the Platform Work Association during its _____

(Type of Platform Work Association Meeting)

2. The results of the secret ballot were as follows:

No. of * members/delegates eligible to vote _____

No. of * members/delegates attending the meeting _____

No. of ballot papers issued _____

No. of ballot papers cast _____

No. of votes for the resolution _____No. of votes against the resolution _____No. of votes rejected (as per Schedule) _____

3. The above resolution was * passed/not passed.

*Name and signature of Secretary*_____
Date

FIRST SCHEDULE — *continued*

<i>No</i>	<i>Name of ballot Scrutineers</i>	<i>NRIC No./FIN</i>	<i>Signature of ballot Scrutineers</i>
(1)			
(2)			
(3)			

* Delete whichever is inapplicable

Notes: If any votes were rejected, a schedule must be appended by the Scrutineers, stating the reasons for which the votes were rejected and the number of votes rejected for each of such reason.

SCHEDULE FOR REJECTED VOTES IN SECRET BALLOT

Secret ballot conducted on _____
(Resolution)

during _____ on _____.
(Platform Work Association Meeting) *(Date)*

<i>Reason</i>	<i>No. of Votes</i>

<i>Name of Scrutineers</i>	<i>NRIC No./FIN</i>	<i>Signature</i>
1.		
2.		
3.		

SECOND SCHEDULE

Regulation 31

FEES

<i>First column</i>	<i>Second column</i>
1. Fee payable for every application for the registration of a platform work association made under regulation 5(1)	\$50
2. Fee payable for any application for the registration of every set of new rules or alterations of rules of a registered platform work association made under regulation 16	\$20
3. Fee payable for any notice of change of officers or of the title of any officer of a registered platform work association given under regulation 17	\$6
4. Fee payable for viewing information on each platform work association in the register under regulation 25(1)	\$3
5. Fee payable for the inspection of each document submitted by a registered platform work association under regulation 25(2)	\$3
6. Fee payable for a copy of or an extract from the register under regulation 25(3)	\$5 per page
7. Fee payable for a copy of or an extract from each document submitted by a registered platform work association under regulation 25(3)	\$5 per page

Made on 30 October 2024.

NG CHEE KHERN
*Permanent Secretary,
Ministry of Manpower,
Singapore.*

[HQ/Legis/PWAct/Nov2024_1; AG/LEGIS/SL/232D/2020/1]

(To be presented to Parliament under section 96(4) of the Platform Workers Act 2024).