

*Town Council of Potong Pasir  
(Penalties and Administrative  
Fee for Late Payment of  
Conservancy and Service*

TOWN COUNCILS ACT  
(CHAPTER 329A, SECTIONS 24(2)(a) AND (c))

TOWN COUNCIL OF POTONG PASIR (PENALTIES AND  
ADMINISTRATIVE FEE FOR LATE PAYMENT OF  
CONSERVANCY AND SERVICE CHARGES AND LICENCE  
FEES) BY-LAWS

ARRANGEMENT OF BY-LAWS

By-law

1. Citation
  2. Calculation of penalties for conservancy and service charge or licence fee in arrears
  3. Administrative fee
  4. Recovery of moneys under licence agreement
  5. Application of payment
  6. Remission
- The Schedule
- 

[1st July 1993]

**Citation**

1. These By-laws may be cited as the Town Council of Potong Pasir (Penalties and Administrative Fee for Late Payment of Conservancy and Service Charges and Licence Fees) By-laws.

**Calculation of penalties for conservancy and service charge or licence fee in arrears**

2. Where any conservancy and service charge or licence fee payable by any tenant, owner or licensee to the Town Council of Potong Pasir is in arrears for one month, the tenant, owner or licensee shall be liable to pay the Town Council for every month in which there is an arrear a penalty at the appropriate rate set out in the Schedule for every month in which any conservancy and service charge or licence fee is in arrears and the penalty shall become due and payable on the day following the expiry of that month.

*[S 356/2013 wef 01/07/2013]*

*Town Council of Potong Pasir  
(Penalties and Administrative  
Fee for Late Payment of  
Conservancy and Service*

**Administrative fee**

3.—(1) Where any conservancy and service charge, licence fee, penalty or any part thereof remains unpaid for a period exceeding 6 months from the date on which it was due to be paid, the tenant, owner or licensee shall be liable to pay to the Town Council an administrative fee of \$50.

(2) The administrative fee referred to in paragraph (1) shall be payable only once so long as the conservancy and service charge, licence fee, penalty or any part thereof remains unpaid.

**Recovery of moneys under licence agreement**

4. Nothing in these By-laws shall prejudice any right of action or other remedy of the Town Council for the recovery of any moneys due to the Town Council under any licence agreement entered into between the Town Council and any licensee.

**Application of payment**

5. The Town Council may, in its discretion, apply any moneys paid by a tenant, owner or licensee under these By-laws firstly towards the payment of the amount of any penalty or administrative fee payable under these By-laws and thereafter apply any balance of such moneys towards the payment of any amount of conservancy and service charges or licence fees in arrears.

**Remission**

6. The Town Council may, in its discretion, remit wholly or in part any penalty or administrative fee payable under these By-laws.

**THE SCHEDULE**

<i>First Column</i>	<i>Second Column</i>
<i>Type of property</i>	<i>Penalty (per month)</i>
1. 3-room flat	\$ 2
2. 4-room flat	\$ 4
3. 5-room flat	\$ 5
4. Executive flat	\$ 6

*Town Council of Potong Pasir  
(Penalties and Administrative  
Fee for Late Payment of  
Conservancy and Service*

THE SCHEDULE — *continued*

- |  |  |
|--|--|
| 5. HUDC flat or maisonette                                       | \$ 7   |
| 6. Commercial property (e.g. kiosk, market or food centre stall) | 10% of the amount in arrears on the last day of every month in which there is an arrear. |

*[S 356/2013 wef 01/07/2013]*

*[G.N. Nos. S 245/93; S 401/93]*

LEGISLATIVE HISTORY  
TOWN COUNCIL OF POTONG PASIR (PENALTIES AND  
ADMINISTRATIVE FEE FOR LATE PAYMENT OF  
CONSERVANCY AND SERVICE CHARGES AND LICENCE  
FEES) BY-LAWS  
(CHAPTER 329A, BY 61)

This Legislative History is provided for the convenience of users of the Town Council of Potong Pasir (Penalties and Administrative Fee for Late Payment of Conservancy and Service Charges and Licence Fees) By-laws. It is not part of these By-laws.

**1. G. N. No. S 245/1993 — Town Council of Potong Pasir (Penalties and Administrative Fee for Late Payment of Conservancy and Service Charges and Licence Fees) By-laws 1993**

Date of commencement : 1 July 1993

**2. G. N. No. S 401/1993 — Town Council of Potong Pasir (Penalties and Administrative Fee for Late Payment of Conservancy and Service Charges and License Fees) (Amendment) By-laws 1993**

Date of commencement : 1 October 1993

**3. 1994 Revised Edition — Town Council of Potong Pasir (Penalties and Administrative Fee for Late Payment of Conservancy and Service Charges and Licence Fees) By-laws**

Date of operation : 30 March 1994

**4. 1998 Revised Edition — Town Council of Potong Pasir (Penalties and Administrative Fee for Late Payment of Conservancy and Service Charges and Licence Fees) By-laws**

Date of operation : 15 June 1998

**5. G.N. No. S 356/2013 — Town Council of Potong Pasir (Penalties and Administrative Fee for Late Payment of Conservancy and Service Charges and Licence Fees) (Amendment) By-laws 2013**

Date of commencement : 1 July 2013