
First published in the *Government Gazette*, Electronic Edition, on 31st January 2002 at 5:00 pm.

No. S 59

**TOWN COUNCILS ACT
(CHAPTER 329A)**

**TOWN COUNCIL OF HOLLAND-BUKIT PANJANG
(PENALTIES AND ADMINISTRATIVE FEE FOR LATE
PAYMENT OF CONSERVANCY AND SERVICE CHARGES AND
LICENCE FEES) BY-LAWS 2002**

ARRANGEMENT OF BY-LAWS

By-law

1. Citation and commencement
 2. Calculation of penalties for conservancy and service charges and licence fees in arrears
 3. Administrative fee
 4. Recovery of licence fee
 5. Application of payment
 6. Remission
-

In exercise of the power conferred by section 24 (2)(a) and (c) of the Town Councils Act, the Town Council for the Town of Holland-Bukit Panjang hereby makes the following By-laws:

Citation and commencement

1. These By-laws may be cited as the Town Council of Holland-Bukit Panjang (Penalties and Administrative Fee for Late Payment of Conservancy and Service Charges and Licence Fees) By-laws 2002 and shall come into operation on 1st February 2002.

Calculation of penalties for conservancy and service charges and licence fees in arrears

2.—(1) The owner, tenant or licensee shall be liable to pay the Town Council of Holland-Bukit Panjang a penalty calculated at the following rates:

-
-
- (a) 2% per month on the amount of the arrears of any conservancy and service charges or licence fees payable by him to the Town Council in respect of any residential property, or a minimum sum of \$1; and
- (b) 5% per month on the amount of the arrears of any conservancy and service charges or licence fees payable by him to the Town Council in respect of any commercial or communal property, or a minimum sum of \$5.

(2) A penalty determined in accordance with paragraph (1) shall become due and payable on the day following the expiry of that month when such conservancy and service charges or licence fees or any part thereof is due and payable and will accumulate until payment is made by him.

Administrative fee

3.—(1) Where any conservancy and service charge or licence fee or any part thereof due to the Town Council remains unpaid for a period of 5 months or more from the date on which it was due, the tenant, owner or licensee liable for such charge or fee shall, in addition to any penalty which may be imposed under by-law 2, be liable to pay to the Town Council an administrative fee of \$50 and a disbursement fee of \$10.

(2) The administrative fee of \$50 referred to in paragraph (1) shall be payable only once so long as the conservancy and service charge or licence fee or any part thereof remains unpaid.

Recovery of licence fee

4. Nothing in these By-laws shall prejudice any right of action or other remedy of the Town Council for the recovery of any moneys due to the Town Council in respect of any breach by the licensee under any licence agreement between the Town Council and the licensee.

Application of payment

5. The Town Council may, in its discretion, apply any moneys paid by the tenant, owner or licensee under these By-laws —

- (a) firstly towards the payment of the amount of any penalty or administrative fee payable under these By-laws; and
- (b) any balance of such moneys thereafter towards payment of the amount of conservancy and service charge or licence fee or any part thereof which remains in arrears.

Remission

6. The Town Council may, in its discretion, remit wholly or in part any penalty or administrative fee payable under these By-laws.

Made this 1st day of February 2002.

TEO HO PIN
Chairman,
The Town Council for the Town of
Holland-Bukit Panjang,
Singapore.